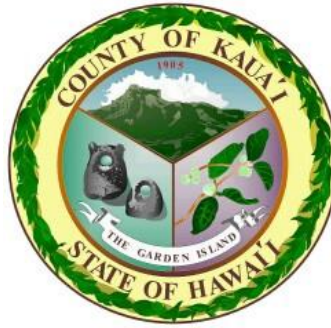


**Bernard P. Carvalho, Jr.**  
Mayor



**Nadine K. Nakamura**  
Managing Director

**Jay Furfaro**  
Administrator

## **COUNTY OF KAUAI OFFICE OF BOARDS and COMMISSIONS**

<b>Purpose</b>	The County of Kaua‘i Office of Boards and Commissions was established by Kaua‘i voters in the 2006 General Election. It provides support and oversight for Kaua‘i County’s 14 boards and 3 advisory committees.
<b>Volunteer Board Members and Commissioners</b>	Kaua‘i County’s 14 boards, commissions, and 3 advisory committees are comprised of 121 volunteer board members, commissioners, and committee members who oversee and make critical decisions about key County functions and groups. Volunteers who serve on Kaua‘i County boards and commissions are the best in their fields, local leaders, and valuable, knowledgeable resources. They give an extraordinary amount of time to serve in these roles each year and make both personal and professional sacrifices to do so. Because of this and the weight of their responsibilities to our community, they are among Kaua‘i’s treasures.
<b>Boards and Commissions Descriptions and Meeting Schedules</b>	<p>The meetings of the County of Kaua‘i Boards and Commissions are open to the public. A brief description of each board and commission and their regular meeting schedules, which are subject to change, are as follows:</p> <p><b>Arborist Advisory Committee</b> advises the County Council in determining “exceptional trees” to be reserved for prosperity by reason of historical or cultural value, aesthetic quality, endemic status, age, rarity, location, or size. (Meet as needed)</p> <p><b>Board of Appeals</b> consists of seven members who are qualified by experience and training to pass upon matters pertaining to building construction and fire safety. (Meeting as needed)</p> <p><b>Board of Ethics</b> initiates, receives, hears and investigates complaints of violations of the code of ethics and transmits its findings to the County Council as to complaints involving County officers and to the Civil Service Commissions as to employees. It may also, on its own, file impeachment proceedings in the circuit court. (3<sup>rd</sup> Friday of each month, 9 a.m., Liquor Control Conference Room)</p> <p><b>Board of Review</b> hears, informally, all disputes between the assessor and any owner in all cases in which appeals have been duly taken. (Meet as needed)</p>

**Board of Water Supply** manages, controls and operates the waterworks of the County and all property thereof for the purpose of supplying water to the public. (4<sup>th</sup> Thursday of each month, 10 a.m. 4398 Pua Loke St. 2<sup>nd</sup> Floor, Līhu‘e)

**Charter Review Commission** studies and reviews the operation of the County government. The commission may propose amendments or new charter to the voters at any general election or special election. (4<sup>th</sup> Monday of each month 4 p.m., Mo'ikeha Meeting Room 2A/2B)

**Civil Service Commission** shall adopt rules and regulations to carry out the civil service and compensation laws of the State and County. (4<sup>th</sup> Tuesday of each month, 3 p.m., Liquor Control Conference Room)

**Committee on the Status of Women** is central clearinghouse and coordination body for governmental and nongovernmental activities and information relating to the status of women. (3<sup>rd</sup> Wednesday of each month, 5 p.m., Mo'ikeha Meeting Room 2A/2B)

**Cost Control Commission** reviews personnel costs, real property taxes, travel budgets, and contract procedures; eliminates or consolidates overlapping or duplicate programs and services; and scrutinizes for reduction of any County operation. (2<sup>nd</sup> Monday of each month, 1:30 p.m., Liquor Control Conference Room)

**Fire Commission** adopts rules necessary to conduct its business, reviews rules for the administration of the department, and reviews the annual budget prepared by the fire chief and makes recommendations thereon to the mayor and the County Council. (1<sup>st</sup> Monday of each month, 2 p.m., Mo'ikeha Meeting Room 2A/2B)

**Historic Preservation Review Commission** adopts criteria, standards and procedures for the identification of historic resources and to prepare a County wide inventory of such. (1<sup>st</sup> Thursday of each month, 3 p.m., Mo'ikeha Meeting Room 2A/2B)

**Liquor Control Commission** adopts rules and regulations, having the force and effect of law, for the administration of liquor control in the County and to enforce the liquor control laws. It also grants, refuses, suspends and revokes any licenses for the manufacture, importation and sale of liquors, and investigates violations of liquor control laws through its inspectors, hears and determines all complaints and citations regarding violations of liquor control laws, and imposes fines or penalties upon conviction. (1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month, 4 p.m., Liquor Control Conference Room)

**Mayor's Advisory Committee for Equal Access** assists the County of Kaua'i in its compliance with the Federal, State, and County laws mandating equal access.

(3<sup>rd</sup> Tuesday quarterly, Jan/Apr/July/Oct, 12:30 p.m., Mo'ikeha Meeting Room 2A/2B)

**Planning Commission** advises the mayor, County Council and planning director in matters concerning the planning program for the County. It also reviews the general plan and development plans and modifications thereof developed and recommended by the planning director. The commission transmits such plans with its recommendations thereon, through the mayor, to the council for its consideration and action. (2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month, 9 a.m., Mo'ikeha Meeting Room 2A/2B)

**Police Commission** adopts rules for the conduct of its business and the regulations of matters relating to the goals and aims of the department. It reviews the annual budget prepared by the chief of police and may make recommendations thereon to the mayor. It also receives, considers and investigates charges brought by the public against the conduct of the department or any of its members and submits a written report of its findings to the chief of police within 90 days. (4<sup>th</sup> Friday of each month, 9 a.m., Mo'ikeha Meeting Room 2A/2B)

**Public Access, Open Spaces & Natural Resources Preservation Fund Commission** works with the planning department to develop an annual list of priority projects to be considered for funding and solicits public input on development of the list. The commission also establishes annual recommended priorities of lands or property entitlements to be acquired, or for the finding of projects directly related to its purpose. (2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month, 1 p.m., Mo'ikeha Meeting Room 2A/2B)

**Salary Commission** sets salaries of Councilmembers in accordance with the principles of adequate compensation for work performed and the preservation of a sensible relationship with the salaries of other County employees. The commission also reviews and recommends salaries and minimum qualifications of all officers and employees. (Meet as needed)

## Contact

For more information about County of Kaua'i boards and commissions, including lists of volunteer board members and commissioners, meeting agendas, and meeting minutes, visit <http://www.kauai.gov/Government> and click on "Boards and Commissions" or contact:

Jay Furfaro, Administrator  
Lani Agoot, Administrative Specialist  
Office of Boards and Commissions  
4444 Rice Street, Suite 150, Līhu'e, Hawai'i 96766  
Phone: (808) 241-4917  
Fax: (808) 241-5127  
Email: [lagoot@kauai.gov](mailto:lagoot@kauai.gov)