

**COUNTY OF KAUA'I  
MAYOR'S ADVISORY COMMITTEE FOR EQUAL ACCESS  
NOTICE OF MEETING AND AGENDA**

Tuesday, January 20, 2015  
12:30 p.m. or shortly thereafter  
Mo'ikeha Building, Meeting Room 2A/2B  
4444 Rice Street, Lihue, HI 96766

**MACFEA'S MISSION IS TO ASSIST THE COUNTY OF KAUA'I  
IN ITS COMPLIANCE WITH THE FEDERAL, STATE AND COUNTY LAWS  
MANDATING EQUAL ACCESS**

**CALL TO ORDER**

**INTRODUCTION OF MACFEA MEMBERS AND STAFF**

**APPROVAL OF MINUTES**

- Regular Open Session Minutes of November 18, 2014

**BUSINESS**

- MACFEA Goals for 2014/2015 (On going)
  1. Increasing Emergency Preparedness
  2. Increasing Employment of Persons with Disabilities in the County

**REPORTS**

- DCAB report for December 2014 and January 2015
- ADA Coordinator's report
- Updates / Announcements
- Report on Independent Living on Kaua'i

**NEXT MEETING**

Tuesday, April 15, 2015 – 12:30 p.m., Mo'ikeha Building, Meeting Room 2A/2B

**ADJOURNMENT**

**cc: Philip Dureza, Deputy County Attorney**

## **PUBLIC COMMENTS AND TESTIMONY**

Persons wishing to offer comments are encouraged to submit written testimony at least 24-hours prior to the meeting indicating:

1. Your names and contact information, position/title and organization you are representing (if applicable);
2. The agenda item that you are providing comments on; and
3. Whether you will be testifying in person or submitting written comments only.
4. If you are unable to submit your testimony at least 24-hours prior to the meeting, please provide 10 copies of your written testimony at the meeting.

While every effort will be made to copy, organize, and collate all testimony received, materials received on the day of the meeting or improperly identified may be distributed to the members after the meeting is concluded.

The length of time allocated to persons wishing to present verbal testimony may be limited at the discretion of the chairperson or presiding member.

**Send written testimony to:**

MACFEA

Attn: Lani Agoot

Office of Boards and Commissions

4444 Rice Street, Suite 150

Lihue, HI 96766

e-mail: [lagoot@kauai.gov](mailto:lagoot@kauai.gov).

Phone: 241-4917 Fax: 241-5127

If you need an alternate format or auxiliary aid to participate, please contact Linda Nuland-Ames at 241-4924 (V/TRS) at least (5) working days prior to the meeting.

## **Meeting Minutes – DRAFT**

### **Mayor's Advisory Committee For Equal Access (MACFEA)**

**Tuesday, November 18, 2014**

**Mo'ikeha Building, Meeting Room 2A-2B**

**4444 Rice Street, Lihu'e, HI 96766**

Members Present: Rita Manriquez – State Traumatic Brain Injury Advisory Board (STBIAB); Ellen Ching – Easter Seals Hawai'i; Roberta Eiben, Consumer; Dr. Lucy Miller – DCAB (Disability and Communication Access Board) Board Member; Suzie Woolway – 'Ohana Home Health Care; Kathy Sheffield – National Alliance on Mental Illness; Kathy English – Hawai'i Disability Rights Center; El Doi – Kaua'i Developmental Disability Council

Members Excused: Keri Russell – American Red Cross; Elena Costales, Consumer, HCIL – Kaua'i Volunteer; Betty Bell – Kaua'i Federation for the Blind

Staff members also present: Linda Nuland-Ames – ADA/EEOC Coordinator; Cherisse Zaima – Commission Support Clerk; Paula Morikami – Administrator

#### **CALL TO ORDER**

Chair Roberta Eiben called the meeting to order at 12:36 p.m. with 8 members present.

#### **APPROVAL OF MINUTES**

- Regular Open Session Minutes of July 15, 2014

**Action:** Ms. Ching moved to approve the minutes as circulated. Ms. Manriquez seconded the motion. Motion carried 8:0.

#### **BUSINESS**

- Election of Chair and Vice Chair for 2015

**Action:** Ms. Ching moved to select Roberta Eiben to serve as Chair for another year. Ms. Woolway seconded the motion. Motion carried 8:0.

**Action:** Ms. Eiben moved to select Suzie Woolway to serve as Vice Chair for another year. Ms. Ching seconded the motion. Motion carried 8:0.

**Presentation by the Deputy County Attorney to explain subcommittees and permitted interaction groups, their respective Sunshine Law requirements, and the role and responsibilities of the two recently created groups within MACFEA.**

Deputy County Attorney Mona Clark provided some information on Permitted Interaction Groups relative to the two PIGs currently under MACFEA for Increasing Emergency Preparedness, and Increasing Employment of Persons with Disabilities in the County. She explained that a PIG would have two or three members, but less than a quorum, and does not have to go through the notice proceedings you would normally have for regular board and commission meetings. She explained the process by which those PIGs would be established, noting in response to Ms. Ching that has already been done for these two groups, and they may proceed with their scope. She explained that should the PIGs decide to take any action that would bind the full body, they would need to come back before the full Committee to present their findings, and at a subsequent meeting the full Committee can take action on those findings.

- **Discussion and decision-making on the 2015 MACFEA meeting schedule**

Boards and Commissions Administrator Paula Morikami expressed concern with the required number of members of MACFEA being 13, which requires 7 members to reach quorum. Often times, having a large group of Committee members makes it difficult to have meetings due to lack of quorum. Of the other 14 Boards and Commissions her office provides support to, this Committee is the largest. Because this group has formed permitted interaction groups, she suggested the possibility of having those PIGs do the legwork and research for the full committee. Should they choose to do that, she suggested they consider holding their meetings quarterly instead of every other month, noting this is something they are discussing with all other boards and commissions. The number of meetings is not noted in their rules, therefore, they can have as many meetings as they wish. However, the number of members is stated in their rules at 13, with 7 required for a quorum, and should they have difficulty with achieving quorum, they can look at changing the rules to decrease the required number of members down the road.

Ms. Ching asked how many members MACFEA currently has to which Ms. Morikami stated 11 active, but because the rules state they are required to have 13, they still must have 7 to achieve quorum. Ms. Woolway noted that since she has been on the Committee, they have not had a problem reaching quorum. Ms. Nuland-Ames stated no quorum is the reason the last meeting was cancelled. Ms. Morikami stated as the membership gets large, it will become more difficult to reach quorum, which they are experiencing with another committee. Ms. Ching asked to clarify that if they cut the number of members down to 7, then the number required for quorum would be 4 to which Ms. Morikami replied yes; it is up the Committee how they would like to do it, but that would have to be done at a separate meeting where the item for discussion is on the agenda, and open to the public for comments.

**Action:** Ms. Ching moved to have the discussion about the number of required members on the next meeting's agenda. Ms. Woolway seconded the motion. Motion carried 8:0.

Ms. Nuland-Ames suggested that if they invite someone to be on this Committee because of a job they hold, that they make that person a non-voting member so it does not affect quorum. She used Keri Russell, and her former position at the Red Cross as an example, noting that agency's frequent turnover.

Ms. Ching asked when that item is placed on the agenda, would it be possible to discuss a transition period, noting that if there are currently 11 members, they would not want to kick anyone off the committee. However, they could do more of a gradual transition as people retire, they are not replaced. Ms. Nuland-Ames stated at the moment they only have 10 members as the person filling the Red Cross seat has left her position with the agency. Staff pointed out that Ms. Russell has not officially resigned yet, and is still considered a member of the Committee.

**Action:** Ms. Ching moved to change the meeting schedule to quarterly meetings held in January, April, July and October. Ms. Woolway seconded the motion. Motion carried 8:0.

- Discussion and decision-making on adopting or amending the existing 2013/2014 MACFEA Goals for 2014/2015 (on-going)
  1. Increasing Emergency Preparedness
  2. Increasing Employment of Persons with Disabilities in the County

Ms. Woolway asked whether they are able to allot a specific time during the regular MACFEA meetings for each subcommittee (PIG) to break off to meet and get organized. Ms. Ching stated the PIG she is on has decided to automatically meet on the day of the regular meeting, just before it begins. Being that MACFEA will be moving to quarterly meetings, they may still meet once a month, but will continue to meet prior to regularly scheduled MACFEA meetings. Ms. Woolway commented that it is really challenging for her to get into town even an hour earlier, and would prefer to have a breakout session during the regular meeting. Ms. Ching stated it is her understanding that they would need to adjourn the regular meeting first before they can have a meeting of the Permitted Interaction Groups to which Attorney Clark confirmed. Ms. Ching suggested the possibility of having the PIG meeting right after the adjournment of the regular meeting to which Ms. Woolway agreed. Dr. Lucy asked if the subcommittees can meet electronically through email, or webcam. Attorney Clark reiterated these are not actual subcommittees, they are Permitted Interaction Groups, and are not subject to normal agenda rules or Sunshine Laws; they would not necessarily have to meet in person every month. Ms. Woolway restated for clarification that they could have that interaction electronically.

**Action:** Ms. Ching moved to keep the goals the same for 2014/2015. There was no second to this motion. Motion carried 8:0.

Ms. Sheffield asked whether this Committee will have any liaison with Red Cross, noting that the number one issue on their goals is emergency preparedness. Ms. Nuland-

Ames stated that goal can be addressed with any number of organizations such as VOAD, Salvation Army, and Civil Defense. She noted that when the Kaua'i Branch of the Red Cross is without a Director, they work with someone from O'ahu, but there is no representative on-island, which is why she suggested having a member of Red Cross on MACFEA as a non-voting member.

Ms. Manriquez informed the Committee that she is no longer with Red Cross, and has resigned from the position of Lead of Health Services.

Ms. Ching suggested the Committee adopt 4-year goals, rather than annual goals, that can be revisited on an annual basis to amend or revise as necessary. She pointed out that if they will be having quarterly meetings, it will be more difficult to continue to adopt goals annually, and detracts from the Committee moving forward to implement them. She added that being this is a Mayor's Advisory Committee, and the Mayor is on a 4-year term, she feels the goals should be in line with the Mayor's term.

**Action:** Ms. Ching moved to adopt 4-year goals. Ms. Woolway seconded the motion. Motion carried 8:0.

## REPORTS

- DCAB
  - DCAB reports for August, October, and November 2014

Dr. Lucy noted that everyone has received a copy of the reports, and welcomed any questions.

- ADA

Ms. Nuland-Ames provided an update on the open caption/closed caption on Hoike, noting it seemed simple, but it turned out to be much more complex than she realized, and has required the assistance of the County Attorney. She explained that County Council live streams its meetings, which includes live captioning and streams through the County of Kaua'i website; it is archived there, and can be viewed after the meeting is over. Hoike's airing of the meeting with the live captioning conflicts with the closed captioning, and it is Hoike that is choosing to use the tapes that contain the live, open-captioning. It is not the County that is causing the problem, and it is not required that the meetings be videotaped as an interpreter could be requested, and minutes are provided. She commented that offering the live streaming is a great service that provides openness and transparency, but they must now work out what to do with Hoike, who should be able to remove the captioning. She acknowledged that several committee members have tried to take care of this for a while, noting it has been frustrating. She pointed out from a legal standpoint the County is not liable for this issue as it is Hoike's choice how to handle their captioning, and the County does not want to get into a fight about it. She commented that since elections have just occurred, action

on any issues are delayed until new members are sworn in, but they could potentially tell Hoike to stop showing the video recordings until the issue is resolved; that is not what they want. Unfortunately, that is the only update she has at this time.

Dr. Lucy stated for the information of the attorney involved that the FCC regulations for televised programming must be captioned unless they already have subtitles; in that case they would not have to be recaptioned. That could be resolved by Hoike in that they don't need to add captioning if it already has open captioning, which is the same as subtitles. Ms. Nuland-Ames stated she agrees, noting they have met with the Director of Hoike several times, but he does not follow through beyond those meetings to make things happen. That is the reason she is now working with the County Attorney on it as it seems to garner more attention.

Ms. Nuland-Ames mentioned that during the recent past hurricane watches and warnings she observed a problem with the shelter notice systems in that none of the shelters were open, and the list of shelters was taken off of the civil defense website, and notice put up that information on the shelters would be put up as they opened. As a result, a few problems occurred, one of which is if someone is constantly going to a website to check for updates, the computer saves space and speed through a cache system, which returns you to the page you have already seen, and not a refreshed page. She noted she tracked it on her computer, and it took six hours for the notice of shelters being open to show up. Ms. Nuland-Ames commented that she constantly remained in touch with Civil Defense to tell them they better have pet-friendly shelters, and to stop calling shelters "special needs appropriate" because it is a meaningless phrase as nothing is really there. When the open shelters were finally listed, only one or two were pet friendly. She also had a discussion with the person from KCC who would be verifying with people whether they had service animals versus comfort animals. She explained the Fair Housing Act as it relates to a sheltered person as a result of an uninhabitable home, which allows for comfort animals.

Ms. Nuland-Ames commented she has the press release from O'ahu for when they open their shelters, and they do not use the term "special needs" for any of their shelters. She reiterated that there is nothing at a shelter that is "special needs" and that term creates the illusion of safety. Ms. Nuland-Ames stated that O'ahu encourages people to bring their pets with them, instead of getting into an argument about what type of pet it is, and provides a list of what pet-owners should bring to the shelter. Ms. Nuland-Ames stated Kaua'i was going to have a separate facility for animals to be brought to until the storm passed. She is concerned that makes it harder for people to be safe considering they need their emotional support animal. That has not been given careful consideration.

Ms. Nuland-Ames stated another issue they are looking at is how to notify people who do not have a permanent residence as many of those individuals do not have cell phones, and will not receive the CTY warning. She noted there is a lot of camping near beaches and in the mountains, putting those individuals in particular danger; there has not been proper outreach to ensure those people are safe. Should they show up to a

shelter, they will have all of their camping gear and possessions, which is a problem in that they are expected to leave all of their things outside; she feels that bars people from taking advantage of transitional housing and overnight housing. She provided an example of the Līhu'e homeless housing situation, and its storage issues.

Ms. Nuland-Ames stated that the current head of Civil Defense, Glenda Nogami as well as Elton Ushio, did not understand that during the crisis some of the things she was concerned about, and would like to have a full discussion with people who are aware of these situations.

Ms. Nuland-Ames stated there is movement back to having registries for people who have specific disabilities to ensure they have the transportation they need, and their functional access needs are met. She explained for a while that was considered discriminatory, and can be used that way, but they are now rethinking it as a voluntary safety measure. She will provide a link to a webinar on that topic to interested Committee members.

Ms. Woolway asked to clarify what the end result was with the pet-friendly shelter; who is the person responsible to determine that. Ms. Nuland-Ames stated most of the shelters are State property, and State Civil Defense would be responsible. However, going through County Civil Defense would allow them a voice in that. She explained the problems she has encountered with that have been the door keepers at the shelters asking for ridiculous requirements. Ms. Nuland-Ames would like MACFEA's permitted interaction group on emergency preparedness to meet with Red Cross volunteers, and have an open discussion.

Ms. Manriquez explained the reason animals were not allowed in any of the shelters is because of allergies, noting many people are allergic to cats. The shelter manager was also tasked with finding a separate area away from the general group of people. She added that some people are very phobic about animals, and could not be around animals. The Humane Society had issues with separating people from their animals. This is the reason she resigned because of all the ugliness about these issues.

Dr. Lucy stated it is her understanding that pets should be in crates, which should not be a problem. Ms. Nuland-Ames stated that would be a requirement, though she noted some on O'ahu did not realize it, and had their animals on leashes. She clarified that a service dog goes with the person, and if someone is allergic they can move to another side of the room, but she questioned why not have two rooms in the building for those that want to be with their pets, and those that want to be away from animals. Ms. Nuland-Ames stated the Humane Society allowed people to bring their animals there, but questioned that if it were storming enough, how would people drive to bring their pet there, then drive to another location to be sheltered. She also noted that the Humane Society required that your pet have a recent veterinary certificate, license, etc., but many people do not have that. The whole idea is for people to take advantage of being safe, and not put up roadblocks for people to do so.



**UPDATES/ANNOUNCEMENTS:**

Ms. Ching requested a standing item on the agenda for the goals, which would serve as a reminder to the permitted interaction groups to be prepared to report on progress. Chair Eiben agreed.

Ms. Manriquez stated her Board does not meet until Thursday, but she is on a subcommittee of the TBI Board, who have been working on a brochure explaining Traumatic Brain Injury, and the resources available on each island. Once that is approved, they will be distributing those packets to various doctor's offices around the island. She also noted that the Kaua'i Centers for Independent Living closed because of funding issues. Since May of this year, AILH (Aloha Independent Living Hawai'i) has been in operation. The Director for that organization, Roxanne Bolden is currently on Maui hiring staff, but Ms. Manriquez noted she has been hired to be the Kaua'i branch specialist. Ms. Bolden will be coming to Kaua'i, and looking for a place to open an office, and will still be along the same lines of KCIL. Ms. Manriquez will be helping direct the disabled community to who they need to be referred to.

Ms. Sheffield announced that she attended the NAMI National Convention in Washington D.C. in September, and was given approval to officially become the affiliate of NAMI National through the Charter of the State of Hawai'i. That means they will continue to offer their evidence-based classes and support groups for the families of persons with mental illness. There will be a Mayoral Proclamation, and celebration on Sunday. She noted this is the first time this group has ever been on Kaua'i in an official capacity, and the Hawai'i State Charter was renewed as having fulfilled all of the requirements set forth nationally.

Ms. Doi stated that for the upcoming 2015 Legislative Forum, Kaua'i DD will be focusing on employment as part of the State plan for DD Council.

The next meeting will be on Tuesday, January 20, 2014 at 12:30 p.m., Mo'ikeha Building, Meeting Room 2A/2B.

**Adjournment:** Chair Eiben announced the meeting was adjourned at 1:29 p.m.

Respectfully submitted by: \_\_\_\_\_  
Cherisse Zaima, Support Clerk

( ) Approved as circulated                      ( ) Approved as amended



## DISABILITY AND COMMUNICATION ACCESS BOARD

919 Ala Moana Boulevard, Room 101 • Honolulu, Hawaii 96814  
Ph. (808) 586-8121 (V/TDD) • Fax (808) 586-8129

December 2014

Report from the Disability and Communication Access Board for  
City and County of Honolulu, Maui, Kauai, and Big Island Mayors Committees  
Maui, Kauai, and Big Island Developmental Disabilities Committees  
Disability Rights Hawaii Big Island  
State Council on Developmental Disabilities  
State Independent Living Council

### 1. Federal Legislation

Senator Tom Harkin (D-IA), as Chairman of the Senate Health, Education, Labor, and Pensions (HELP) Committee, released a new report on an investigation regarding the barriers that people with disabilities face as they seek to rise out of poverty and enter the middle class. To implement the recommendations made by the report, Senator Harkin also introduced three (3) new bills as part of his "Access for All" agenda to help Americans with disabilities achieve economic independence and reach the middle class. DCAB has taken a position in support of all three (3) bills and recommended to our Senators to support and consider co-sponsorship of the bills. For more information, contact Francine Wai at [francine.wai@doh.hawaii.gov](mailto:francine.wai@doh.hawaii.gov).

**S. 2888 - Exercise and Fitness for All Act** The goal of this legislation is to encourage exercise and fitness service providers to provide exercise and fitness equipment that is accessible to individuals with disabilities. Highlights of the Act are:

- Includes equipment such as treadmills, step machines, stationary bikes, rowing machines, weight machines, circuit training equipment, cardiovascular equipment, strength equipment, or other exercise or fitness equipment provided in a fitness facility, health spa, health club, college or university facility, gym, etc.
- The Access Board to develop and publish guidelines for accessible exercise and fitness equipment within eighteen (18) months.
- Provides a tax credit for entities that for exercise or fitness equipment that meets the guidelines (same tax credit as under the ADA).

**S. 2889 - Universal Home Design Act** The goal of this legislation is to increase the availability of accessible housing for individuals with disabilities. Highlights of the Act are:

- Covers single-family houses and townhouses (new construction).
- Requires that individuals or entities that utilize federal financial assistance for design, construction, or purchase include universal home design features – accessible entrance, accessible interior doors, accessible environmental

controls, one accessible indoor room, an accessible bathroom, and accessible kitchen space.

- Specific universal home design features to be developed by the Access Board. Federal financial assistance includes assistance by the Department of Housing and Urban Development (HUD) or the Department of Veterans Affairs (VA).
- Private right of action and enforcement by the Attorney General.
- Creates Office of Accessible Housing and Development at HUD.

S. 2887 - Accessible Transportation for All Act The goal of this legislation is to expand access to accessible transportation options for individuals with disabilities. Highlights of the Act are:

- Prohibits discrimination by taxi companies and drivers.
- Authorizes a model accessible taxi competition to create additional, affordable accessible taxi designs.
- Authorizes a model accessible passenger car competition to create affordable, accessible car designs for individuals with disabilities.
- Creates an Accessible Taxi Board at DoT, to promote accessible taxis, with 50%+ representation by persons with disabilities.
- Requires states to develop strategic plans to increase the availability of accessible taxis.
- The Access Board to create accessible taxi standards and service standards.
- Makes available a tax credit for taxi companies that purchase an accessible vehicle or adapts a vehicle to be accessible.

## 2. DCAB Annual Report

DCAB's Annual Report for fiscal year July 1, 2013 to June 30, 2014 is completed and can be found on the DCAB web site at [www.health.hawaii.gov/dcab/](http://www.health.hawaii.gov/dcab/).

## 3. Upcoming DCAB Conferences

"2015 Accessible Routes and Means of Egress Training" at the Neal Blaisdell Center, Pikake Room, 8:00 a.m. – 4:30 p.m., April 7, 2015. For more information, contact Laurie Palenske at [laurie.palenske@doh.hawaii.gov](mailto:laurie.palenske@doh.hawaii.gov).

29<sup>th</sup> Annual SPIN Conference, "Operation SPIN" at the University of Hawaii, Campus Center, May 2, 2015, 8:30 a.m. – 3:30 p.m. For more information contact Susan Rocco at [susan.rocco@doh.hawaii.gov](mailto:susan.rocco@doh.hawaii.gov) or Amanda Kaahanui at [amanda.kaahanui@doh.hawaii.gov](mailto:amanda.kaahanui@doh.hawaii.gov).

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Don't forget to sign up for DCAB's four (4) E-Bulletins  
For the *Emergency Preparedness for People with Disabilities E-News*,  
contact [debbra.jackson@doh.hawaii.gov](mailto:debbra.jackson@doh.hawaii.gov)  
For the *Facility Access E-Bulletin*, contact [laurie.palenske@doh.hawaii.gov](mailto:laurie.palenske@doh.hawaii.gov)  
For the *Communication Access E-Bulletin*, contact [kristine.pagano@doh.hawaii.gov](mailto:kristine.pagano@doh.hawaii.gov)  
For the *SPIN News*, contact [spin@doh.hawaii.gov](mailto:spin@doh.hawaii.gov)



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January 2015

Report from the Disability and Communication Access Board for  
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Maui, Kauai, and Big Island Developmental Disabilities Committees  
Disability Rights Hawaii Big Island  
State Council on Developmental Disabilities  
State Independent Living Council

### 1. Upcoming DCAB Conferences

Please find listed below upcoming DCAB sponsored conferences:

“2015 Accessible Routes and Means of Egress Training” at the Neal Blaisdell Center, Pikake Room, 8:00 a.m. – 4:30 p.m., April 7, 2015. For more information, contact Laurie Palenske at [laurie.palenske@doh.hawaii.gov](mailto:laurie.palenske@doh.hawaii.gov).

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### 2. New Staff

DCAB is pleased to welcome to its staff, Eric Isidro as a Facility Access Specialist effective January 7, 2015. Eric is a graduate of Chaminade University and has approximately fourteen (14) years of experience with architectural firms in the private sector, and has been on the “other side” of submitting plans to DCAB for review. We are pleased to welcome Eric to our staff.

### 3. Federal Legislation

The ABLE Act (Achieving a Better Life Experience Act) has been introduced in Congress in both the Senate and House of Representatives. This proposed legislation would create tax-free accounts that can be used to save for disability-related expenses. These accounts can assist with expenses and would have no impact on Medicaid eligibility. Those receiving Supplemental Security Income (SSI) would have those payments suspended while maintaining excess resources in an ABLE account. DCAB is monitoring the legislation. For more information, contact Charlotte Townsend at [charlotte.townsend@doh.hawaii.gov](mailto:charlotte.townsend@doh.hawaii.gov).

4. Parking Program Highlights

DCAB participated extensively in Honolulu on the passing and implementation of a new ordinance (Ordinance 14-29) that updates the county's parking ordinance to conform with state law. Among the changes that were considered potentially controversial was the elimination of free parking for two and a half (2-1/2) hours in lots where there is an attendant. This change went into effect on January 1, 2015 in the City and County of Honolulu municipal lots with attendants. This does not affect on-street parking or neighbor island counties that are governed by their respective ordinances.

Also, DCAB provided accessible parking training to the Honolulu Police Department Traffic Division and volunteer enforcement officers at the Police Academy in November. Staff is also beginning a more proactive outreach to civic groups, parking vendors, and other community groups on the program. DCAB is also in the final phases of launching its parking space mobile app in January. If you would like a presentation by staff person Bill Nakamatsu, please contact him at [william.nakamatsu@doh.hawaii.gov](mailto:william.nakamatsu@doh.hawaii.gov).

5. Service Animals for State Employees

DCAB staff collaborated with the Department of Human Resources Development's Equal Employment Officer in issuing a memorandum related to service animals as a reasonable accommodation for state employees. For more information, contact Debbie Jackson at [debbra.jackson@doh.hawaii.gov](mailto:debbra.jackson@doh.hawaii.gov).

6. Comprehensive Services Center for Deaf, Hard of Hearing, and Deaf-Blind Persons

DCAB served on a working group to the Pacific Basin Rehabilitation Research and Training Center that developed a Strategic Plan and Business Plan to implement a service center for persons who are deaf, hard of hearing, and deaf-blind. For more information, contact Kristine Pagano at [kristine.pagano@doh.hawaii.gov](mailto:kristine.pagano@doh.hawaii.gov).

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For the *Communication Access E-Bulletin*, contact [kristine.pagano@doh.hawaii.gov](mailto:kristine.pagano@doh.hawaii.gov)  
For the *SPIN News*, contact [spin@doh.hawaii.gov](mailto:spin@doh.hawaii.gov)