



THE COUNTY OF KAUA'I

DEREK S. K. KAWAKAMI, MAYOR

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News Release

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County announces changes in Standard Operating Procedures (SOPs) for Housing Agency

LĪHU'E – The County of Kaua'i announces the following County-related changes in Standard Operating Procedures (SOPs) for the Housing Agency in order to provide for the health, safety, and welfare of the people of Kaua'i from the potential spread of the novel coronavirus (COVID-19).

Housing Agency

- Effective immediately, the Housing Agency is announcing changes with its Housing Choice Voucher (HCV) operations at the Līhu'e Civic Center:
 1. All HCV unit inspections will be suspended except for necessary move-in inspections for new tenants;
 2. The Section 8 window will remain lowered with only a 2-3 inch space at the bottom to receive documents;
 3. All clients are encourage to mail in required documents rather than visit the Housing Agency Office. The mailing address for Housing is, 4444 Rice Street, Suite 330, Lihue, Hawai'i 96766;
 4. Copies of essential documents will be accepted (originals can be provided at a later date);
 5. No in-office client consultations will take place. Staff will contact clients by phone to request additional documents or explain program requirements;



6. All group briefings are canceled; and
7. Any HCV Waitlist and HQS deadlines are extended to Apr. 1, and may be subject to further extension
 - Effective immediate, the following SOPs are as follow at Hale Kōkua:
 1. Personal appointments for County of Kaua'i and the State's Workforce Development Division will be by appointment only: Workwise at 274-3056, Homeless Services Programs at 241-4427, and Life's Choices at 241-4925 or 241-4926.

To view a copy of the emergency proclamation, visit the County of Kaua'i's website at www.kauai.gov/KEMA.

For more information and to sign up for daily updates from the State Department of Health relating to current COVID-19 information, visit <https://health.hawaii.gov/news/covid-19-updates/> or <http://www.kauai.gov/COVID-19>.

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