

KAUA‘I COUNTY HISTORIC PRESERVATION REVIEW COMMISSION
Lihu‘e Civic Center, Mo‘ikeha Building, Meeting Room 2A/2B

MINUTES

A regular meeting of the Kaua‘i County Historic Preservation Commission (KHPRC) was held on August 25, 2016 in the Lihu‘e Civic Center, Mo‘ikeha Building, Meeting Room 2A/2B.

The following Commissioners were present: Chairperson Anne Schneider, Victoria Wichman, Charlotte Hoomanawanui, Deatri Nakea, and Stephen Long.

The following Commissioner was absent: David Helder, Pat Griffin, Althea Arinaga, and Larry Chaffin Jr.

The following staff members were present: Planning Department – Kaaina Hull, Shanlee Jimenez, Myles Hironaka, Jody Galinato; First Deputy County Attorney Matthew Bracken; Office of Boards and Commissions – Commission Support Clerk Darcie Agaran.

CALL TO ORDER

The meeting was called to order at 3:03 p.m.

Deputy Planning Director Kaaina Hull: Good afternoon, Chair and members of the Commission. The first agenda item is going to be Roll Call. Commissioner Arinaga? Commissioner Chaffin? Commissioner Griffin? Commissioner Helder? Commissioner Hoomanawanui?

Ms. Hoomanawanui: Yes, here.

Mr. Hull: Commissioner Long?

Mr. Long: Here.

Mr. Hull: Commissioner Nakea?

Ms. Nakea: Here.

Mr. Hull: Commissioner Schneider?

Ms. Schneider: Here.

Mr. Hull: Commissioner Wichman?

Ms. Wichman: Here.

Mr. Hull: Madam Chair, we have quorum.

APPROVAL OF THE AGENDA

Mr. Hull: The next agenda item is Approval of the Agenda. The Department doesn't have any recommendations for any alterations at this time.

Ms. Schneider: Commissioners, any approval of the agenda?

Ms. Wichman: I move to accept the agenda.

Ms. Nakea: I second.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Motion carries 5:0.

APPROVAL OF THE JUNE 23, 2016 MEETING MINUTES

Mr. Hull: Next on the agenda is Approval of the June 23, 2016 Meeting Minutes.

Ms. Nakea: I move that we approve the minutes from the June 23rd meeting.

Ms. Wichman: Second.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Anybody opposed? (None) Motion passes 5:0.

PUBLIC COMMENT

Mr. Hull: Next we have Public Comment. If there are any members of the public that wish to comment on any agenda (item) at this time, they may step forward. Seeing none.

UNFINISHED BUSINESS

Re: Letter (6/10/16) from Sandra F. Jacobs, Regulatory Compliance, Eukon Group Requesting to Make a Presentation on the Cultural Resource Aspects and Processes to the KHPRC on the Proposed AT&T Cell Site Located at the Kilauea Japanese Cemetery, TMK: 5-2-4:49, Kilauea, Kaua'i.

Mr. Hull: The next agenda item with content is Agenda Item G, Unfinished Business. Letter from Sandra Jacobs, Regulatory Compliance, Eukon Group requesting to make a presentation on the cultural resource aspects and processes to the KHPRC on the proposed AT&T cell site located at the Kilauea Japanese Cemetery, TMK: 5-2-4:49, Kilauea, Kaua'i.

The Commission is in receipt of a revised photo simulation provided by Sandra Jacobs, Regulatory Compliance, Eukon Group, and there is a representative for the applicant at this time.

Ms. Schneider: Would the applicant come forward?

Les Young: Good afternoon, Madam Chair, Deputy Director Hull, and members of the Commission. My name is Les Young. I'm an independent consultant hired by, in this case, AT&T to be here this afternoon to provide additional information that may supplement the meeting that was held back in the latter part of June, as well as to answer any questions that you may have. From the information that was discussed by the Environmental Planner, Sandra from Eukon, I believe there was quite a bit of discussion with regard to the proposal, some of the historical history that occurred that is leading us up to this particular point in time. So I must admit that I'm not as versed in that particular project as Sandra has been, or the prior consultant, but I'll do my best to answer whatever questions you may have.

Last week, I submitted over to the Planning Department a Special Permit, Use Permit, and Class IV Application for their initial review, so that is on the way right now. The revised photo simulation that more clearly and more accurately reflects that, which is shown on the drawings, has also been presented and you have that in front of you. So at this time, I'd be glad to answer and entertain any questions that the Commissioners may have at this time.

Ms. Schneider: Commissioners, any questions? I will say the revised tree looks better. Stephen.

Mr. Long: I would just like to say that...and thank you for being here. And just say how much I appreciated you providing the information, and the graphics, and the drawings, and the simulations that we requested, so I consider it to be a really full re-review of your application, and thank you very much.

Mr. Young: Thank you.

Mr. Hull: You have two (2) options here, really. You can either just receive it with no comment, or if you wish to comment on the proposal, that comment or recommendation...excuse me. I've had the hiccups for the past few days, so I apologize. (Laughter in background) That any action by this Commission would be sent to the Planning Commission for their review and analysis of your comments given the historical site. So those are really the two (2) options you folks have.

Ms. Schneider: So it would be nice to make a recommendation based on the drawings that were submitted now.

Mr. Long: Okay. I make a motion that we accept this application as-is with our approval of the proposed cell tower site as shown in the drawings and graphic model.

Ms. Schneider: Do we have a second?

Ms. Nakea: I second.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Anybody opposed? (None) Motion passes 5:0. Thank you very much.

Mr. Young: Thank you, Chair and members of the Commission.

Re: Discussion on the status of the Certified Local Government.

Mr. Hull: The next agenda item is G.2., Discussion on the status of the Certified Local Government, and we have staff from the State Historic Preservation Division here for you folks.

Ms. Schneider: Would you guys like to come up?

Anna Broverman: Hello, Madam Chair. I'm Anna Broverman from the State Historic Preservation Division.

Kaiwi Nui Yoon: Hello, Madam Chair. Kaiwi, State Historic Preservation Division. Madam Chair, we wanted to update you on the status of the 2006 [sic] NPS grant. It has come to our attention from another CLG, the Big Island CLG, there were some concerns as to where we were with approving their project application. We thank the Hawai'i CLG for being so patient. But Madam Chair, the status of our current grant is this: NPS has not approved the 2016 grant, which, in effect, is Federal funding that funds our office. With that being said, without the Historic Preservation Fund Grant being approved by NPS, NPS is not in the position to approve any CLG projects at the moment. So we realize that Big Island had put in a request...when? February, and still, they haven't been...that project hasn't been approved, and that goes for all CLGs. Timing-wise, Madam Chair, we anticipate that NPS will give us approval within the next quarter or two. We are working diligently on some of the audit findings that they had questions on, and I think we're getting through this. Anna has been working closely with Megan Brown from NPS for the CLG portion of that grant, so do you have any updates on part of it? Are you guys close?

Ms. Broverman: We're talking with Megan Brown from National Park Service tomorrow about the status of the grant, so we should be able to have an update soon. And that includes the 2016 project application the Commission put forward for the nomination of Hanapēpē Bridge. We will make sure she has that as well. When they approve the 2016 grant, they should approve that project and it can move forward.

Ms. Schneider: That would be wonderful because those people have worked very hard to try to get that registered.

Ms. Broverman: Yes.

Mr. Hull: The application for the grant monies for the nomination of the Hanapēpē Bridge took a while to get to Anna's hands because under the County Code and our County Charter, the...we cannot accept any grant monies unless approved by the County Council. So we had to get it first, the application, on the County Council's agenda, which has its own time and belaboring and

whatnot, so it went to the County Council and was voted unanimously to...for the County to move forward on this application for that grant.

Ms. Broverman: That's a really good segue to our next topic, which...I'm currently writing SOPs, the Standard Operating Procedures, for the CLG grants. And what that means is whenever...these processes written down should outline how people will come to SHPD to request CLG grant funding, who's responsible for requesting what, and how long that should take. I'm going to be working with the County Planners to understand your processes for what you need to go through to get grant funding and where you can get grant funding from. So that's an update that I'm currently working on. It's going to take a little while, but I'll make sure to update the Commission as we move forward.

Also, I'm working on fine-tuning the CLG Grant Manual, and those are the procedures that are...that we follow and the CLGs follow for applying for grants, getting certified, all that stuff. So I will keep the Commission informed of that, too, as we go forward. But the Commission will have to approve any changes that I make to that manual, so I'll bring it forward to you guys.

Ms. Schneider: Thank you.

Ms. Broverman: Also, one of the big changes in the CLG Grant Manual that I'm working on is right now, there's a match requirement for these projects, and I'm looking at maybe lowering the match requirement or removing it all since County funding is generally hard to come by for these types of projects. Also ones that have...are costly, like a thirty-some thousand dollar project requires a large match and with this change, that wouldn't be required anymore.

Mr. Nui Yoon: To be clear, Madam Chair, we just found out from NPS that it's by the State programs how they want to do the matching and the splits, so what Anna is referring to is if in our manual...currently, it says there's a 60/40 match condition in there. She's going to be evaluating whether that match makes sense because...and often times, this County, as well as Maui County, all the CLGs, they have their own funding restrictions which leaves the match to the State Historic Preservation Office, which, at times, we've been matching either cash capital or staff capital. Now, if that were alleviated from both of us and NPS is agreeable to the conditions, then I think that might be a more efficient way to move forward so that the financing can happen quicker for projects.

Ms. Schneider: Sure because coordinating between the government and you guys...

Mr. Nui Yoon: That's correct.

Ms. Broverman: Any questions on that before we go to the next?

Ms. Schneider: Commissioners?

Ms. Nakea: Are there any other projects that are going to be put on hold other than the Hanapēpē Bridge nomination?

Ms. Broverman: We have the...Hawai'i County applied for a project that was the creation of an application that was kind of like a walking tour but on a phone app, so that one is currently on hold.

Ms. Nakea: But in regards to Kaua'i...

Mr. Hull: Commissioner, the only other project or grant monies that this body has looked at is for the repository for archaeology finds and whatnot. That hasn't moved over even to Anna guys' hands yet because it hasn't gone to Council, and the reason it hasn't gone to Council is there are still discussions internally of how those funds would be managed; whether it would be managed by the Planning Department, which, quite frankly, doesn't have the expertise, or, if it's at all possible, that the Parks Department could manage those funds and do adequately...there are still discussions being had. So the hold on that is not on their end, it's on our end.

Ms. Wichman: The discussions are being held in Planning?

Mr. Hull: Simultaneously between Planning, the Mayor's Office, and Department of Parks.

Ms. Wichman: Okay, thank you.

Ms. Broverman: I also wanted to update the Commission on the NAPC CAMP training that we're planning. And right now, it's scheduled for the 26th of September.

Ms. Schneider: The 26th. And that's all day?

Ms. Broverman: Yes. And we are still going through contracting for this, so it could still...something bad could happen. It could fall through. (Laughter in background) But...

Ms. Schneider: But we should...

Ms. Broverman: Yes.

Ms. Schneider: Commissioners, if you can save that date because they are going to come here to Kaua'i and that would be advantageous for us.

Ms. Broverman: And if we can't make it on the 26th, I'm trying to have NPS extend our funding so it could happen later in the year. Until all contracts are signed, I'd like to put that disclosure out there.

Ms. Schneider: Thank you, Anna.

Ms. Broverman: Yes. And from the last Commission meeting that we went to, it sounded like the group wanted training on just basic preservation knowledge; just, I think, project review, the National Register, I think tax incentives was one. Is there any other things that the Commission would like training on that we could cover?

Ms. Schneider: Some of us went to the Historic Hawai'i training last week. I don't know whether any of the Commissioners have any suggestions.

Ms. Wichman: Well, I think that the training that we did with Hawai'i Historic was a lot to do...or, excuse me...were the same subjects that we asked for training with you.

Ms. Broverman: Right.

Ms. Wichman: So a lot of that was covered.

Ms. Broverman: Okay.

Ms. Wichman: So there are other things, as well.

Ms. Schneider: Some archaeology ones maybe.

Ms. Broverman: Okay. So archaeological information? Okay.

Ms. Schneider: Would that be good?

Mr. Hull: And Anna, I'll also point out that the KHPRC has formed a Permitted Interactive [sic] Group specifically for educational purposes, and so on the agenda...at the last meeting, they had brought up several different educational opportunities they'd want to look at. So later on in the agenda, they'll be discussing specific things concerning the CAMP training, how to run and prepare meetings, and so on and so forth.

Ms. Broverman: Perfect.

Mr. Hull: So depending on the action of this body, we can get back to you with what they want to specifically be seen taught at the CAMP.

Ms. Broverman: Perfect. Lastly, we have...I guess, next month is HCPO happening here on Kaaui; the Hawai'i Congress of Planning Officials. Kaiwi and I are working with Kaaina, Pat Griffin, and a couple people from Hawai'i Island to have a panel that's discussing CLGs. So we're going to just talk about, you know, what CLGs are, what they're currently functioning at, what the Commissions would like to do in the future. We wanted to make you all aware that that's going on.

Ms. Schneider: And where is that conference going to be?

Mr. Hull: We'll talk about it in Announcements at the end of the meeting, but it's going to be held September 21st to the...

Ms. Broverman: 23rd.

Mr. Hull: 23rd. It's held at the Grand Hyatt this year. As Commission members on KHPRC, you all have access to that conference. Generally, access is around \$400 or so, so you each have a pass to that, as well as the evening festivities, but we can discuss that after. (Laughter in background)

Mr. Nui Yoon: Actually, there's one more thing, Madam Chair. I just received a letter on August 10th from Chair Rapozo regarding the Hanapēpē Bridge and the 6-inch waterline. Anna and I came out earlier today to look at both of the bridges, and I think a letter is forthcoming from our office. So if there's any interaction with Chair Rapozo, please apologize for my...our stalling. We're not stalling. We just wanted to come out and verify the conditions of each of the bridges to find some viable solutions. We did have a meeting with Fung and Associates, who has been retained to do the historic context for the bridge, and they are...information from them has just arrived and it'll be informing our letter, so please let Chair Rapozo know that it's coming.

Ms. Schneider: Thank you guys.

Mr. Nui Yoon: Thank you.

Ms. Broverman: Thank you very much.

NEW BUSINESS

Re: Proposed draft Rules of Practice and Procedure of the County of Kaua'i Historic Preservation Review Commission.

Mr. Hull: The next agenda item is H.1., New Business, and that is the proposed draft Rules of Practice and Procedure of the County of Kaua'i Historic Preservation Review Commission. So you folks have, in your packet, draft rules for parliamentary procedure for the body. Generally, all officially formed Commissions will have adopted rules by which it conducts itself; parliamentary rules. This is the one Commission in the County that I'm aware of that does not actually have adopted rules. You essentially use the de facto Robert's Rules of Parliamentary Procedure. So it's just going through the formal process of adopting rules. So you have this before you folks. We don't want action on this; in fact, we can't take action on this today. The Hawai'i Revised Statutes requires that any administrative rules adopted first be reviewed by the State Small Business Regulatory Review Board, so ultimately, myself and somebody from the County Attorney's Office will take it over there if you guys are okay with this draft. But it's kind of...do you have any discussion right now? We can go over questions or concerns. If not, you can take it home and get even deeper with it.

Mr. Long: Let's see. A couple of things. One, could you just summarize or point out anything that you think is poignant or different than how we have been doing it? And secondly, a couple of years ago we had talked about changing the name and numbers of commissioners, and it was just too much humbug because they had to go through what this is going through. So now that you're...this is happening, now would be a really good time for us to take a look at any of those other administrative changes that we had discussed three (3) or four (4) years ago.

Mr. Hull: To the first question, there is not really anything different, from the manner in which you folks function right now, proposed. It's just to codify them, essentially, or get them officially adopted. And the manner in which administrative rules are adopted are you folks, yourself, vote the rules in or out. Once that vote is taken, it's essentially transmitted to the County Clerk's Office for their signature and it's adopted.

Concerning the name change or the number of commissioners, that is something that can be done, but that cannot be done within this body. It would be drafted here and a recommendation would be made to County Council for an actual ordinance change because the name, as well as, more importantly, the number of commissioners is dictated by County ordinance, so we'd have to go all the way back to County Council. If that's something you folks are looking at entertaining or doing that can be done. I think, you know, given the razor's edge of barely making quorum on this session, as well as not making quorum last session, it's a worthy topic of discussion; whether or not the number should be whittled down. Whether you're talking about specific, actual changes to the name or the overall intent, that's a grander discussion which we can have, but that would also...we would take in conjunction with SHPD because the adoption of that ordinance is essentially what put us in the Certified Local Government status.

Mr. Long: Thank you.

Ms. Schneider: Is there anybody from the public that would like to speak on this?

Mr. Hull: The Department would request deferral to the next scheduled KHPRC meeting.

Mr. Long: So we do have another month to really dig into this?

Mr. Hull: You folks have actually...I'm going to be honest. You have a couple months because of...(in) September and October, there is no staff available to take it to the Small Business Regulatory Review Board, so the earliest we could take it to the State is not until November. If you want to entertain moving it to even a later date so that it doesn't appear on this agenda, we are fine with that as well.

Ms. Schneider: So we need a motion?

Mr. Hull: You would need a motion for deferral though.

Ms. Wichman: I move that we defer the proposed draft Rules of Practice and Procedure of the County KHPRC until a future date.

Ms. Schneider: Do we have a second?

Mr. Hull: I'm going to interject. You are going to want to pick a date. It can be the next KHPRC meeting or the October KHPRC meeting. We would recommend...just in case...

Ms. Schneider: October.

Ms. Wichman: October?

Ms. Schneider: Yes.

Ms. Wichman: Okay. I recommend that we defer this until October.

Ms. Schneider: Do we have a second?

Ms. Nakea: I second.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Motion passes 5:0. Thank you.

COMMISSION EDUCATION COMMITTEE

Re: Deliberation and decision-making on the findings and recommendations of the investigation that were presented to the board regarding the educational opportunities for the Kaua‘i Historic Preservation Review Commission:

Full training on the basics of being a Historic Commissioner, including but not limited to: the NAPC Commission Assistance and Mentoring Program attended in Kona in 2014; Secretary of Interior Standards; how to judge and respond to permit requests of historic properties; reviewing Section 106 of the National Historic Preservation Act, and Hawai‘i Revised Statutes Chapter 6E.

Mr. Hull: The next agenda item we have is Agenda Item I, Commission Education Committee. I.I., deliberation and decision-making on the findings and recommendations of the investigation that were presented to the Board regarding the educational opportunities for the Kaua‘i Historic Preservation Review Commission. Item 1.a., full training on the basics of being a Historic Commissioner, including but not limited to: the NAPC Commission Assistance and Mentoring Program attended in Kona in 2014; Secretary of Interior Standards; how to judge and respond to permit requests of historic properties; reviewing Section 106 of the National Historic Preservation Act, and Hawai‘i Revised Statutes Chapter 6E.

I don't know if the Chair of the Committee wants to speak to anything to that.

Ms. Nakea: Just going over that list again, what, for me personally, jumped out was that the “how to judge and respond to permit requests of historic properties”...like I said, for me personally, seems to be my greatest area of need and what I would appreciate, I think, the most. That's it. (Laughter in background)

Mr. Hull: And Commission, the way that this is set up is these are the items that the Committee brought back to the Commission as Commissioner Nakea listed them, but because it wasn't officially agendized, this body couldn't take action on them. So the way we structured it on the

agenda is that each one of the one's that were listed, we've structured for an actionable item. So we would essentially go through each one to review, discuss, and vote whether or not the body wanted to move forward on those particular educational opportunities.

Ms. Nakea: Commissioner Wichman, did you...you were going to...were you going to say something before I jumped in?

Ms. Wichman: No.

Ms. Nakea: Okay.

Ms. Schneider: So we want to take a vote on each one.

Ms. Nakea: So we vote on this then.

Mr. Hull: You would essentially vote on each one. After you dispose of 1.a., I'll call 1.b. and so on and so forth.

Ms. Nakea: Okay.

Ms. Schneider: All in favor of doing Item A?

Mr. Hull: I think you need a motion first.

Ms. Schneider: Oh, we need a motion.

Ms. Nakea: Okay. So I move that we approve...how do I do this without having to read the whole thing?

Mr. Hull: You could...

Ms. Nakea: Item 1.a.? Section I, 1.a.?

Mr. Hull: Yes.

Ms. Nakea: I move that we approve Section I, Item 1.a.

Ms. Schneider: Second?

Ms. Wichman: Second.

Ms. Schneider: All in favor? (Unanimous voice vote) Opposed? (None) Motion passes 5:0.

Re: Deliberation and decision-making on the findings and recommendations of the investigation that were presented to the board regarding the educational opportunities for the Kaua‘i Historic Preservation Review Commission:

Training on how to run and prepare for a meeting on Kaua‘i.

Mr. Hull: Next on the agenda is Item I.1.b., deliberation/decision-making on the findings and recommendations of the investigation that were presented to the Board regarding the educational opportunities for the KHPRC. B would be training on how to run and prepare for a meeting on Kaua‘i.

And I think this one, the Department was in discussions with the County Attorney’s Office to go over, specifically, parliamentary rules, which the County Attorney’s Office was ready to give, but there were some Commission members that wanted something above and beyond that to actually running a Historic Preservation Review Commission meeting. So I think that that’s why that was in the PIG for education and could essentially be wrapped up or at least put in the package given to Kaiwi and Anna folks on their structuring of the CAMP.

Ms. Wichman: May I say something?

Ms. Schneider: Sure.

Ms. Wichman: I’m just curious why...well, I was on the Committee, or the PIG that actually put this on here, but the County does do the training in the beginning of the year, so the training that they would give us would be more specific to our Commission and more detailed.

Mr. Hull: Correct. Yeah, and the individual that actually gives the training on running parliamentary procedures for Commission meetings is from the County Attorney’s Office and is willing to come down and give you folks a special primer just for you guys, but it still would be in that blanket parliamentary procedure on rules type of presentation; not specifically geared to historic preservation. And the last Commissioners that attended the CAMP in Kona were given an educational opportunity on how to run, specifically, historic preservation meetings, and so I think that’s what the aim of this was.

Ms. Nakea: And I think that that’s why we wanted...we asked for attendance at an HPRC meeting at either Maui or Hilo, or even nationally.

Ms. Schneider: That depended on the funding for the...

Mr. Hull: Yeah, we’ll get to that one in the... (Laughter)

Ms. Nakea: Okay.

Ms. Schneider: So the ones on Kaua‘i, we should make an effort to...

Ms. Nakea: So even though they kind...B and E sort of dovetail into each other, we want to agree on them separately?

Ms. Schneider: Right.

Mr. Hull: Just strategically...I can be quite honest, Commissioner. B on how to prepare, we can present...if this body passes it, we would convey it over to Anna folks to see if they could wrap that into a CAMP training.

Ms. Nakea: Okay.

Mr. Hull: When you get into E, the County...the Planning Department's budget doesn't really have enough to send people there. There may be an opportunity through CLG funds, but I'm not quite sure on that. But I can say that, at this time, the County doesn't have a budget for that.

Ms. Nakea: Okay.

Mr. Hull: But there may be other avenues available. But that's why we wanted to bifurcate them because the training may be possible and the attendance may not.

Ms. Nakes: Makes sense.

Ms. Schneider: So we need a motion for B.

Ms. Nakea: I move that we accept Item A.1.b. [sic].

Mr. Hull: I.1.b.?

Ms. Nakea: I.1.b. (Laughter in background)

Ms. Schneider: Do we have a second? No second?

Mr. Hull: Without a second, the motion would fail.

Mr. Long: I second.

Ms. Schneider: All in favor? (Unanimous voice vote) Anybody opposed? (None) Motion passes 5:0.

Re: Deliberation and decision-making on the findings and recommendations of the investigation that were presented to the board regarding the educational opportunities for the Kaua'i Historic Preservation Review Commission:

Two (2) in-state or national conferences a year for training and networking that would be in addition to the Hawai'i Congress of Planning Officials.

Mr. Hull: Next on the agenda would be the same Commission Education Committee I.c. for attendance to two (2) in-state or national conferences a year for training and networking that would be in addition to the Hawai'i Congress of Planning Officials.

This is another one where, as I previous mentioned, the County budget does not have anything for something at the expense level of traveling nationally for this body. The...

Ms. Schneider: So we should concentrate on the ones that...

Mr. Hull: Well, the Commission has had training through SHPD and through the CLG program. Commissioners did attend a national conference previously and that opportunity may or may not still be available, but it would go through the CLG grant process. So in looking at those conferences, if you folks wanted to pursue them through the CLG grant process, that's specifically what that is for.

Ms. Schneider: Should we defer on those and go on to the one that's on Kaua'i?

Mr. Hull: I mean, the Department has no recommendation.

Ms. Nakea: There's no harm in asking.

Ms. Schneider: Okay.

Mr. Hull: Anna got for you folks several months ago a list of national conferences. There was possibly one that you guys could have attended, but then the funding got a little weird, so you folks weren't able to make that one, but I believe that there may still be opportunities in the future.

Ms. Wichman: And maybe we can get an updated list because most of that list was already passed.

Ms. Schneider: So we need a motion.

Ms. Wichman: I will. I move that we accept Item I.1.c. regarding two (2) in-state or national conferences a year for training and networking that would be in addition to the Hawai'i Congress of Planning Officials providing there is funding available.

Ms. Schneider: Is there a second?

Ms. Nakea: I second.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Anybody opposed? No? (None) Motion passes 5:0.

Re: Deliberation and decision-making on the findings and recommendations of the investigation that were presented to the board regarding the educational opportunities for the Kaua'i Historic Preservation Review Commission:

Two (2) Kaua'i trainings; one of which may be the NAPC CAMP Conference.

Mr. Hull: The next would be Item I.1.d., two (2) Kaua'i trainings; one of which may be the NAPC CAMP, or National Alliance for [sic] Preservation Commissioners [sic]...I can't remember what CAMP stands for. Sorry. (Laughter in background)

Ms. Schneider: We just had something from them.

Mr. Hull: Commission Assistance and Mentoring Program, Conference.

So it looks like, already, SHPD is going to provide one of those trainings through the CAMP and the Department has no objections to looking for furthering trainings later on.

Ms. Schneider: So we need a motion. Commissioners?

Ms. Nakea: Would we change the motion because one is already in motion? I mean, because one of these trainings is already in motion. Or would we still keep it, move to accept the two (2) Kaua'i trainings; one of which may be...

Mr. Hull: I think it could be...the Department has no recommendation on removing that. As Anna pointed out, it's almost set in stone, but not quite set in stone, so if something happens, she can point to KHPRC as having a motion and moved on having an NAPC CAMP on Kaua'i.

Ms. Wichman: Is there a possible date?

Ms. Schneider: Yes, September 26th.

Ms. Wichman: Oh, oh, I'm sorry.

Ms. Schneider: Yes.

Ms. Wichman: Yes, for the training.

Ms. Schneider: So we need a motion.

Ms. Nakea: Okay. I move that we accept Agenda Item I.1.d. for two (2) Kaua'i trainings; one of which may be the NAPC CAMP Conference.

Ms. Schneider: And a second?

Ms. Wichman: Second.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Anybody opposed? (None) So it passes 5:0.

Re: Deliberation and decision-making on the findings and recommendations of the investigation that were presented to the board regarding the educational opportunities for the Kaua‘i Historic Preservation Review Commission:

Attendance at a Maui or Hilo HPRC meeting to see how they are run, and that may count as one (1) of the in-state conferences mentioned in Item No. 2.

Mr. Hull: The last and final...oh, no. I.i.e. is the last and final of 1. Attendance at a Maui or Hilo HPRC meeting to show how they are run, and that may count as one (1) of the in-state conferences mentioned in Item No. 2.

Ms. Schneider: This one is also (inaudible).

Mr. Hull: This one is just contingent upon funds. The Department has no problem applying for CLG funds. I'm not quite even sure if CLG can allow for that type of travel, but it's a discussion we don't mind having. (Laughter)

Ms. Schneider: So we need a motion.

Ms. Nakea: I move that we accept Agenda Item No. I.i.e. for attendance at a Maui or Hilo HPRC meeting provided that there is funding.

Ms. Schneider: Is there a second?

Ms. Wichman: Second.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Anybody opposed? Nope. Motion carries 5:0.

Re: National Alliance of Preservation Commissions Membership.

Mr. Hull: The next agenda item for the Commission's Educational Committee is Item I.2., National Alliance of Preservation Commission Membership.

So it was requested that the Department look into applying for membership in the National Alliance for Preservation Commission. In your packet is some brief summaries and outlines and data on what the National Alliance of Preservation Commissions is. It was essentially formed right after the adoption of the National Historic Preservation Act in which...one of the things outlined is if various municipalities adopt preservation ordinances and form commissions, they can participate in the Certified Local Government program, but it was recognized that bodies like Historic Preservation Review Commissions were going to need continual and constant educational opportunities as commissioners change over to understand the interplay between preservation and the National Park Service among other things. So the NAPC is formed and geared specifically for bodies like this. Looking at the fee, it's roughly \$150 annually. The Department can find...it's a

nominal fee, so the Department can find that if this body is interested in participating as a member in that program.

Ms. Schneider: So we need a motion to...

Mr. Long: I make a motion that the Commission request and work with the Planning Department in having our Commission placed on the National Alliance of Preservation Commissions membership.

Ms. Schneider: Do we have a second?

Ms. Wichman: Second, please.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Anybody opposed? (None) Motion passes 5:0.

Re: Historic Preservation Standards Seminar Invitation, Friday, August 12, 2016.

Mr. Hull: And the last agenda item for the Educational Committee is I.3., Historic Preservation Standards Seminar Invitation, which was transmitted for the seminar to take place on Friday, August 12, 2016.

The only reason you folks still have this is because you didn't have quorum at the last meeting, so the agenda just carried over. So some of you were able to attend. It was a wonderful workshop. You just have to have a motion to receive, really. There's no action to take on that item.

Ms. Schneider: Do we have a motion?

Ms. Wichman: I move to receive Item I.3. as stated.

Ms. Schneider: Second?

Ms. Nakea: I second it.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Anybody opposed? No? (None) Motion passes 5:0.

KAUAI HISTORIC RESOURCE INVENTORY UPDATE COMMITTEE

Mr. Hull: The next agenda item is Item J, which is Kaua'i Historic Resource Inventory Update Committee, but the Committee was unable to meet in between the last Commission meeting and now, so there is no update provided.

HISTORIC PRESERVATION PUBLICITY COMMITTEE

Re: Update on the permitted interaction group (PIG) for publicizing historic preservation efforts.

Mr. Hull: So the next agenda item is (Item) K, Historic Preservation Publicity Committee on update on the permitted interaction group for publicizing historic preservation efforts.

This was actually one of the first or originally formed Permitted Interaction Groups with the purpose of just publicizing preservation efforts; what type of opportunities and benefits are available for preservation. The only reason this is on here is because it was pointed out that they haven't met and discussed this issue for some time, and so whether or not...and then some of the members of that original committee no longer sit on this Commission, so it's actually lacking a quorum, I believe. So it's just here for you guys to discuss whether you want new appointments to be made to that, or to disband the Committee, essentially.

Ms. Schneider: I think we need to wait for Pat to come back.

Mr. Hull: Yes.

Ms. Nakea: I agree.

Mr. Hull: And so in the meantime, I think the Chair will be going through...if there is a desire to move forward with that PIG, that appointments be made to the Committee.

Ms. Schneider: I think once Pat comes back, we'll be able to do that.

Ms. Wichman: Do we need a motion to defer? I move that we defer Item K.1. on the updated Permitted Interaction Group for publicity of the historic preservation efforts.

Ms. Schneider: Do we have a second?

Ms. Nakea: I second the motion.

Ms. Schneider: Any discussion? All in favor? (Unanimous voice vote) Motion passes 5:0.

Mr. Hull: The next...oh, yeah.

Mr. Long: I had a question for Kaaina. On Item J, will that remain on the agenda for our next meeting?

Mr. Hull: Yes.

Ms. Schneider: Yes.

Mr. Long: Because we are all looking forward to...

Ms. Schneider: Getting back out and...

Mr. Hull: So the way the agenda is structured now is that...because I know that was at least one (1) Commissioner's concern about receiving items and then it's going to disappear. So in order to address that, what we've worked on is for specifically for PIGs, you will always have a section on the agenda reserved for the PIG until that set PIG is disbanded. If there is no meeting or report to give, then...while it's still held on the agenda, there won't actually be an agenda item to discuss, but there will always be a placeholder for that particular PIG.

DATE AND AGENDA TOPICS (October 27, 2016)

Mr. Hull: And then the next agenda item is date of the next Commission meeting is...

Ms. Schneider: That's wrong.

Mr. Hull: That is wrong. (Laughter in background)

Ms. Schneider: It's September something.

Mr. Hull: Oh, correct. That's why the...yeah, so the next agenda is October 27, 2016 and the reason being is that there is no staff for you available because it's HCPO.

Ms. Schneider: Oh because you have your conference.

Mr. Hull: We have the conference going on, which, again, just to go over for you folks, so that's why there's no meeting in September. It's moved to October.

Ms. Schneider: And we might have that training in September anyhow.

Mr. Hull: Yes. So the training, (inaudible) will happen, is on September 26th. You folks will all be invited, as well as other commission members from other commissions.

For the HCPO, essentially what that is, is it's the Hawai'i Congress of Planning Officials, so every year those within County and State planning agencies hold a conference in which they all get together and basically discuss planning issues and things at the forefront of planning, and things going on...

Ms. Schneider: Do you have a special speaker this year?

Mr. Hull: We have several. (Laughter) So it's things at the forefront of planning, things that are happening in Hawai'i on each of the various islands, and there are various panels. It's a morning to afternoon educational session where you have various tracts of...so we'll have a tract on

housing, a tract on transportation, a tract on zoning overall, which is where some historic preservation things will go on, and so there is a specific CLG forum occurring in which Kaiwi, Anna, Pat Griffin, some historical preservation planners I believe from Maui and from O'ahu will be attending. They just asked me to sit on it, which I had some reservations because it's 7 o'clock in the morning. (Laughter in background) So that's essentially what that conference is and you all as Commissioners have a slot available that includes the conference, which is the educational opportunities. It also includes the dinner that happens in the evenings and entrance to the hospitality room at the Presidential Suite in the later evening. (Laughter) Where you'll find me. (Laughter in background)

Ms. Wichman: Is there a website where we can find more information?

Mr. Hull: In fact, we'll shoot that out to you folks, and yeah, it has the entire agenda and various speakers. So we have everybody from...the President of the American Planning Association is coming in. We've got a couple national speakers that are really, a lot of times, hard to book, but we've somewhat perfected in that we know them, we call them up generally in November, and they live in places like New Jersey, and we say we got a place for you, we just can't pay you. So yeah, there are a lot of awesome speakers. Yeah, so if you guys can make it, it would be awesome.

Ms. Schneider: So we're pau?

Mr. Hull: And you're all pau. There's one other thing that I have to discuss. Oh, the one thing I wanted to bring up, just as a discussion point, is that if you read the Garden Island Newspaper recently, there was a historic preservation case in Waimea, which they had...we are unaware of anything going on with that house. There's a discussion about the house next to the Waimea Dispensary being demolished. It is...the Waimea Dispensary is indeed a historic structure. When I spoke with people at the Garden Island Newspaper, they are speaking to me about the Waimea Dispensary, so I informed them of what they would have to go through. The news article came out and it was not on the dispensary, it was on the house adjacent to the dispensary, which I didn't have the information on. So there was a miscommunication when we spoke with the Garden Island Newspaper, so I just wanted to, if any of you guys had any concerns, allay that issue.

And then finally, before you guys leave, if you guys haven't been on Hawaiian Airlines in the past month, they actually had an article on architectural historic preservation specifically recognizing Alfred Preis.

Ms. Nakea: I've read that.

Mr. Hull: Yes.

Ms. Nakea: That was awesome.

Mr. Hull: It was a wonderful article, so I actually have it all for you. And Commissioner Nakea, do you know which building in the Līhu'e Town Core Alfred Preis designed?

Ms. Nakea: I don't remember.

Mr. Hull: It doesn't mention it in the article.

Ms. Nakea: Oh okay. No.

Mr. Hull: He actually designed ILWU Building. He had a lot of connections with the ILWU and designed multiple ILWU buildings in the State of Hawai'i. So I have this and I'll distribute it after you guys disperse. Thank you.

Ms. Schneider: We're adjourned.

ADJOURNMENT

The meeting was adjourned at 3:50 p.m.

Respectfully Submitted,



Darcie Agaran
Commission Support Clerk

Date: 09/06/16