



CIVIL SERVICE COMMISSION

JEFFREY IIDA, CHAIR
BEVERLY GOTELLI, VICE CHAIR

V. PAMAI CANO, COMMISSIONER
FRANCIS KAAWA, COMMISSIONER
SHELLEY KONISHI, COMMISSIONER
LAUREN O'LEARY, COMMISSIONER
VONNELL RAMOS, COMMISSIONER

Meetings of the Civil Service Commission will be conducted as follows:

- Meetings will be publicly noticed pursuant to HRS Chapter 92.
- Minutes of meetings will be completed pursuant to HRS Chapter 92 and posted to the Commission's website upon completion and approval.

Public Comments and Testimony:

- **Written testimony** will be accepted for any agenda item herein.
 - Written testimony indicating your 1) name, and if applicable, your position/title and organization you are representing, 2) the agenda item that you are providing comment on, and 3) contact information (telephone number and email address), may be submitted to asegreti@kauai.gov or mailed to the Civil Service Commission, c/o Office of Boards and Commission, 4444 Rice Street, Suite 300, Lihue, Hawaii 96766.
 - Written testimony received by the Civil Service Commission at least 24 hours prior to the meeting will be distributed to all Civil Service Commission Members prior to the meeting.
 - Any testimony received after this time and up to the start of the meeting will be summarized by the Clerk of the Civil Service Commission during the meeting and added to the record thereafter.
 - Any late testimony received will be distributed to the to the members after the meeting is concluded.
- **Oral testimony** will be taken at any time during the meeting.
 - It is recommended that anyone interested in providing oral testimony register at least 24 hours prior to the meeting by emailing asegreti@kauai.gov or calling (808) 241-4917. Any request to register shall include your 1) name, and if applicable, your position/title and organization you are representing, and 2) the agenda item that you are providing comment on, and 3) contact information (telephone number and email address).
 - Per the Civil Service Commission's and Chairs practice, there is three-minute time limit per testifier per agenda item.
 - Individuals who have not registered to provide testimony will be given an opportunity to speak on an agenda item following the registered speaker.

SPECIAL ASSISTANCE

IF YOU NEED AN AUXILIARY AID/SERVICE, OTHER ACCOMMODATION DUE TO A DISABILITY, OR AN INTERPRETER FOR NON-ENGLISH SPEAKING PERSONS PLEASE CONTACT THE OFFICE OF BOARDS AND COMMISSIONS AT (808) 241-4917 OR ASEGRETI@KAUAI.GOV AS SOON AS POSSIBLE. REQUESTS MADE AS EARLY AS POSSIBLE WILL ALLOW ADEQUATE TIME TO FULFILL YOUR REQUEST. UPON REQUEST, THIS NOTICE IS AVAILABLE IN ALTERNATIVE FORMATS SUCH AS LARGE PRINT, BRAILLE, OR ELECTRONIC COPY.

CIVIL SERVICE COMMISSION MEETING NOTICE AND AGENDA
POSTPONED FROM TELECONFERENCE SPECIAL MEETING

MARCH 29, 2022

Tuesday, October 4, 2022

2:00 p.m. or shortly thereafter

**Boards & Commissions Office Conference Room
Pi`ikoi Building, Suite 300
4444 Rice Street, Līhu`e, HI 96766**

Microsoft Teams VIDEO

Click on the URL below or type the URL into your computer or smart phone

<https://bit.ly/3rOGPt1>

Microsoft Teams AUDIO

Phone: 1-469-848-0234, Conference ID: 376 741 473#

#1 CALL TO ORDER IN OPEN SESSION (Open to the Public)

ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENTS AND TESTIMONY

Individuals may orally testify on any agenda item at this time.

APPEAL HEARING

Pursuant to Hawai'i Revised Statutes §76-14 the Merit Appeals Board shall decide appeals from any action under Chapter 76. Pursuant to §76-47, a jurisdiction may continue to use its Civil Service Commission or Appeals Board, with or without modification, as its Merit Appeals Board to assume all of the functions and responsibilities under section §76-14. Pursuant to Hawai'i Revised Statutes §92-6(a)(2)(D), when the Civil Service Commission is exercising its adjudicatory functions, the appeal hearing may be closed to the public.

EXECUTIVE SESSION.

Pursuant to Hawaii Revised Statutes §92-4, the commission may hold executive meetings closed to the public upon an affirmative vote, taken at an open meeting, of two-thirds of the members present; provided the affirmative vote constitutes a majority of the members to which the board is entitled. Any meeting closed to the public shall be limited to matters exempted by section 92-5. The reason for holding such a meeting shall be publicly announced and the vote of each member on the question of holding a meeting closed to the public shall be recorded and entered into the minutes of the meeting. Pursuant to Hawaii Revised Statutes §92-7(d), after posting of the commission meeting agenda the commission may add an item to the agenda, including an executive meeting closed to the public, by an affirmative two-thirds recorded vote of all members to which the board is entitled;

provided that no item shall be added to the agenda if it is of reasonably major importance and action thereon by the board will affect a significant number of persons. Items of reasonably major importance not decided at a scheduled meeting shall be considered only at a meeting continued to a reasonable day and time.

#2 ENTER APPEAL HEARING (Closed to the Public)

Disconnect from #1 Open Session and enter #2 Appeal Hearing.

#2 CALL TO ORDER IN APPEAL HEARING

ROLL CALL

BUSINESS

ES-10 – RFA 2021-02 Continuation of Appeal Hearing from the February 1, 2022 meeting. Appeal filed March 18, 2021, against the action of the Director of Human Resources. Pursuant to Hawai'i Revised Statutes 76-14 the Merit Appeals Board shall decide appeals from any action under Chapter 76.

#3 ENTER INTO EXECUTIVE SESSION (Closed to the Public)

Disconnect from #2 Appeal Hearing and enter #3 Executive Session.

#3 CALL TO ORDER IN EXECUTIVE SESSION

ROLL CALL

BUSINESS

ES-11 – RFA 2021-02 To consider Appeal filed March 18, 2021, against the action of the Director of Human Resources. Pursuant to Hawai'i Revised Statutes §92-4, §92-5(a)(4) and §76-47(e), the commission will hold an executive session to consult with the Deputy Attorney General on the evidence presented at both hearings and discuss the commissions process to rule on the appeal if the commission finds that the director violated any applicable civil service rule, regulation, law or policy; or if the commission finds that the director did not violate any applicable civil service rule, regulation, law or policy and discussion and possible decision making on other related matters. This discussion and consultation may involve matters affecting privacy and consideration of the powers, duties, privileges, immunities, and/or liabilities of the Commission as they relate to this agenda item.

#1 ENTER OPEN SESSION (Open to the Public)

Disconnect from #3 Executive Session and enter #1 Open Session.

#1 CALL TO ORDER IN OPEN SESSION

ROLL CALL

RATIFY ACTIONS

Ratify the actions taken by the Civil Service Commission in executive session for ES-10 and ES-11.

ANNOUNCEMENTS:

Next Scheduled Meeting: Tuesday, November 8, 2022 – 3:00 p.m.

ADJOURNMENT

cc: Deputy Attorney General Henry Kim
cc: Deputy County Attorney Mark Ishmael
cc: Deputy County Attorney Hugo Cabrera
cc: Director of Human Resources Annette Anderson