



COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Approved as submitted 04/08/22.

Board/Commission:	BOARD OF ETHICS	Meeting Date	March 18, 2022
Location	Teleconference	Start of Meeting: 1:00 p.m.	End of Meeting: 1:50 p.m.
Present	Chair Kelly Gentry, Vice Chair John Latkiewicz, Secretary Ryan de la Pena. Members: Susan Burriss, Mia Shiraishi, Dean Toyofuku. Also: Deputy County Attorney Aaron Larrimore. Boards & Commissions Office Staff: Administrator Ellen Ching, and Support Clerk Anela Segreti.		
Excused			
Absent			
SUBJECT	DISCUSSION		ACTION
A. Call To Order B. Roll Call			Chair Gentry called the meeting to order at 1:00 p.m. Roll call: Member Burriss: present & alone Member Shiraishi: present & alone Member Toyofuku: present & alone Secretary de la Pena: present & alone Vice Chair Latkiewicz: present & alone Chair Gentry: present & alone Six members present, which constituted a quorum.
C. Approval of Agenda	Chair Gentry entertained a motion to approve the agenda.		Member Burriss moved to accept the agenda as submitted. Vice Chair Latkiewicz seconded. Voice vote: 6 ayes, 0 nays Motion carried 6:0

SUBJECT	DISCUSSION	ACTION
D. Approval of Minutes	<p><u>Open Session Minutes of February 18, 2022</u></p> <p>Chair Gentry entertained a motion to accept the minutes as presented.</p>	<p>Member Burriss moved to accept the minutes as presented. Secretary de la Pena seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p>
E. Public Testimony	<u>None</u>	
F. Communication	<u>None</u>	
G. Request for Advisory Opinion	<u>None</u>	
H. Business	<u>None</u>	
I. Disclosures	<p><u>Employees:</u></p> <ol style="list-style-type: none"> 1. Ernest Barreira, Assistant Chief Procurement Officer 2. Romio Idica, Planner IV 3. Alan Clinton, Administrative Planning Officer 4. Nalani Brun, Director, Office of Economic Development 5. Marie Williams, Planning Program Manager 6. Shelea Blackstad, Planner I 7. Rebecca Like, Acting Prosecuting Attorney 8. Daniel Urwiler, Program Administrative Officer II 9. Kristi Mahi, Procurement and Specifications Specialist IV 10. Celia Wooton-Mahikoa, Executive on Transportation 11. Patrick Henriques, Planning Inspector II 12. Leonard Peters, Assistant Executive on Transportation 13. Stanley Olsen, Deputy Chief of Police 14. Scott Shibuya, Construction Inspector III 15. Leolyne Escalona, Code Enforcement Officer 	<p>Secretary de la Pena moved to approve disclosures #1-#6, #8-#10, & #12. Vice Chair Latkiewicz seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p> <p>Member Burriss moved to send a letter to #7 asking to update disclosure with current office. Vice Chair Latkiewicz seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p>

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	<p>16. Joan Ludington, Planning Inspector III 17. Leslie Milnes, Planning Inspector 18. Joseph Perreira Jr, Construction Inspector III 19. Chad Yamamoto, Supervising Construction Inspector 20. Jeremy Lee, Vehicle Registration and Licensing Manager 21. Aaron Larrimore, Deputy County Attorney 22. Marissa Valenciano, Planner IV 23. Brayden Munar, Building Inspector 24. Michael Moule, Civil Engineer VII 25. Taj Leone, Building Inspector 26. Ryan Koga, Electrical Inspector 27. Vaughn Fernandez, Plumbing Inspector 28. Michael Laureta, Planning Program Manager 29. Leo Sandoval-Reyes, Director of Liquor Control 30. Leonard Rapozo, Program Administrative Officer I 31. Francis Layaoen, Supervising Electrical Inspector 32. Kaaina Hull, Planning Director 33. Leonora Kaiaokamalie, Planner VI 34. Ludvina Takahashi, County Executive on Aging 35. Sixto Agoto Jr., Senior Building Inspector 36. Juanito Rabaino, Building Inspector 37. Kenneth Estes, Planner V 38. Thomas Matsuyoshi, Supervising Plumbing Inspector 39. Dustin Moises, Civil Engineer VI 40. Michelle Lizama, Deputy Director 41. Andres Emayo, Planning Inspector III 42. Donald Fujimoto, Civil Engineer VI 43. Hope Stem, Procurement and Specifications Specialist IV 44. Ronson Valdez, Building Inspector 45. Stanford Lau, Plumbing Inspector 46. Myles Hironaka, Planner VII</p> <p><u>Volunteers:</u> 47. Bronson Bautista, Charter Review Commissioner 48. Jeffrey Iida, Civil Service Commissioner</p>	<p>Member Burriss moved to send a letter to #11 asking to include last name of spouse. Member Shiraishi seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p> <p>Secretary de la Pena moved to approve disclosures #13-#17, #19-#24. Member Shiraishi seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p> <p>Member Burriss moved to send a letter to #18 asking to include income in Section III. Member Shiraishi seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p> <p>Member Burriss moved to approve disclosures #26-#29, #31-#36. Member Toyofuku seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p> <p>Member Burriss moved to send a letter to #25 asking to clarify commercial fishing business in Sections III and IV. Secretary de la Pena seconded.</p>

SUBJECT	DISCUSSION	ACTION
	<p>Chair Gentry explained that the Board will be reviewing the disclosures in groups of 12. She entertained a motion for numbers 1-12. Board discussed numbers 1-12.</p> <p>Chair Gentry entertained a motion for numbers 13-24. Board discussed numbers 13-24.</p> <p>Chair Gentry entertained a motion for numbers 25-36. Board discussed numbers 25-36.</p> <p>Chair Gentry entertained a motion for numbers 37-48. Board discussed numbers 37-48.</p>	<p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p> <p>Member Burriss moved to send a letter to #30 asking to clarify \$2000 noted in Section IV. Secretary de la Pena seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p> <p>Secretary de la Pena moved to approve disclosures #37-#40, #42-#43, and #46-#48. Member Shiraishi seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p> <p>Member Burriss moved to send a letter to #41 asking to note name of Creditor in Section VI. Member Shiraishi seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p> <p>Member Burriss moved to send a letter to #44 asking to check the second box and note position and department in Section I. Member Shiraishi seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p>

SUBJECT	DISCUSSION	ACTION
		<p>Member Burriss moved to send a letter to #45 asking to check the second box and note position and department in Section I and note income for each source noted in Section III. Member Shiraishi seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p>
<p>J. Executive Session</p>	<p><u>ES-003 Pursuant to Hawai'i Revised Statutes §92-4, §92-5(a)(4), §92-9(a)(1-4) and (b), the purpose of this Executive Session is for the Board to approve or amend the Executive Session Minutes of February 18, 2022, and to consult with its attorney on issues pertaining to the Board's powers, duties, privileges, immunities, and /or liabilities as they may relate to this item.</u></p> <p><u>ES-002 BOE 2022-01 Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for discussion and possible action on a notarized formal complaint received February 8, 2021, charging that an employee or officer of the County has breached the Code of Ethics as set forth in the Kaua'i County Charter section 20.02 B, 20.02 E and 20.02 F.</u></p> <p><u>No officer or employee of the county shall:</u></p> <p><u>B. Disclose information which, by law or practice, is not available to the public and which the officer or employee acquires in the course of the officer or employee's official duties or use such information for the officer or employee's personal gain or for the benefit of anyone.</u></p> <p><u>E. Use the officer or employee's official position to secure a special benefit, privilege, or exemption for the officer or employee or others.</u></p> <p><u>F. Use county property for other than public activity or purpose.</u></p>	<p>Vice Chair Latkiewicz moved to go into executive session at 1:34pm. Secretary de la Pena seconded.</p> <p>Voice vote: 6 ayes, 0 nays Motion carried 6:0</p>

SUBJECT	DISCUSSION	ACTION
<p>K. Return to Open Session</p>		<p>The Board resumed in Open Session at 1:40 p.m.</p> <p>Roll call: Member Burriss: present & alone Member Shiraishi: present & alone Member Toyofuku: present & alone Secretary de la Pena: present & alone Vice Chair Latkiewicz: present & alone Chair Gentry: present & alone Six members present, quorum.</p>
	<p><u>Ratify on Board actions taken in Executive Session.</u></p>	<p>Secretary de la Pena moved to ratify the actions taken by the Board in Executive Session. Vice Chair Latkiwicz seconded.</p> <p>Voice Vote: 6 ayes, 0 nays. Motion carried 6:0</p>
<p>L. Announcements</p>	<p>Next Meeting: Friday, April 8, 2022, at 1:00pm Public Hearing: Friday, May 20, 2022, at 1:30pm</p> <p>Administrator Ching announced that this meeting will be in person. She noted that the goal is to offer both virtual and in-person in the near future.</p> <p>Administrator Ching announced that this Member Shiraishi’s last meeting and highlighted work and accomplishments made during her terms, and thanked her for her service.</p> <p>Member Shiraishi stated how proud she is of the group and excited for them to keep going.</p>	

SUBJECT	DISCUSSION	ACTION
	Administrator Ching announced that new member, Rose Ramos Benzel, will be starting in April.	
M. Adjournment		Chair Gentry adjourned the meeting at 1:50 p.m.

Submitted by: _____ Reviewed and Approved by: _____
Anela Segreti, Administrative Specialist Kelly Gentry, Chair

- (X) Approved as circulated.
- () Approved with amendments. See minutes of _____