



FIRE COMMISSION

CHAD PACHECO, CHAIR
JEN CHAHANOVICH, VICE CHAIR

ALFREDO GARCES JR., COMMISSIONER
LINDA IWAMOTO, COMMISSIONER
ALFRED LEVINTHOL, COMMISSIONER
MICHAEL MARTINEZ, COMMISSIONER
RODNEY YAMA, COMMISSIONER

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22 OCT 11 AM 11:37

CLERK COUNTY OF KAUAI

Meetings of the Fire Commission will be conducted as follows:

- Meetings will be publicly noticed pursuant to HRS Chapter 92.
- Minutes of meetings will be completed pursuant to HRS Chapter 92 and posted to the Fire Commission's website upon completion and approval.

Public Comments and Testimony:

- **Written testimony** will be accepted for any agenda item herein.
 - Written testimony indicating your 1) name, and if applicable, your position/title and organization you are representing, 2) the agenda item that you are providing comment on, and 3) contact information (telephone number and email address), may be submitted to mromo@kauai.gov or mailed to the Fire Commission, c/o Office of Boards and Commission, 4444 Rice Street, Suite 300, Lihue, Hawaii 96766.
 - Written testimony received by the Fire Commission at least 24 hours prior to the meeting will be distributed to all Fire Commissioners prior to the meeting.
 - Any testimony received after this time and up to the start of the meeting will be summarized by the Clerk of the Fire Commission during the meeting and added to the record thereafter.
 - Any late testimony received will be distributed to the members after the meeting is concluded.
- **Oral testimony** will be accepted for any agenda item herein.
 - It is recommended that anyone interested in providing oral testimony register at least 24 hours prior to the meeting by emailing mromo@kauai.gov or calling (808) 241-4920. Any request to register shall include your 1) name, and if applicable, your position/title and organization you are representing, and 2) the agenda item that you are providing comment on, and 3) contact information (telephone number and email address).
 - Per the Fire Commission Policy on oral testimony, there is a three-minute time limit per testifier per agenda item.
 - Individuals who have not registered to provide testimony will be given an opportunity to speak on an agenda item following the registered speakers.

SPECIAL ASSISTANCE

IF YOU NEED AN AUXILIARY AID/SERVICE, OTHER ACCOMMODATION DUE TO A DISABILITY, OR AN INTERPRETER FOR NON-ENGLISH-SPEAKING PERSONS PLEASE CONTACT THE OFFICE OF BOARDS AND COMMISSIONS AT (808) 241-4917 OR ASEGRETI@KAUAI.GOV AS SOON AS POSSIBLE. REQUESTS MADE AS EARLY AS POSSIBLE WILL ALLOW ADEQUATE TIME TO FULFILL YOUR REQUEST. UPON REQUEST, THIS NOTICE IS AVAILABLE IN ALTERNATIVE FORMATS SUCH AS LARGE PRINT, BRAILLE, OR ELECTRONIC COPY.

REGULAR MONTHLY FIRE COMMISSION MEETING NOTICE AND AGENDA

Tuesday, October 18, 2022

2:00 p.m. or shortly thereafter

Boards and Commissions Conference Room

Piikoi Building, 4444 Rice Street, Suite 300, Līhu‘e, Hawai‘i 96766

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

CHAIR’S ANNOUNCEMENT

Next Regularly Monthly Meeting: 2:00 p.m., Tuesday, November 15, 2022

PUBLIC TESTIMONY ON ANY AGENDA ITEMS

APPROVAL OF MINUTES

September 20, 2022, Regular Open Session Meeting

CHIEF’S MONTHLY BUREAU REPORTS AND PERTINENT UPDATES

- a) Update on Kaua‘i Fire and Ocean Safety, including updates on Partnerships, Covid 19 and Resources Highlights
- b) Administrative Bureau Update, including updates on the budget, staffing, overtime report, facilities, and fleet
- c) Fire Operations Bureau Update, including statistics on calls for service and brief description of some of the incidents responded to
- d) Fire Prevention Bureau Update, including monthly statistics
- e) Fire Training Bureau Update
- f) Ocean Safety Bureau Update, including monthly statistics and bureau highlights
- g) Update on Fire Chief Gibson’s progress on the Goals and Objectives for FY 2021-2022

EXECUTIVE SESSION (CLOSED TO PUBLIC)

Pursuant to Hawai‘i Revised Statutes, (“H.R.S.”) §92-7(a), the Commission may, when deemed necessary, hold an Executive Session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such Executive Session shall be held pursuant to H.R.S. §92-4 and shall be limited to those items described in H.R.S. §92-5(a).

ADJOURNMENT

cc: Deputy County Attorney Jenna Tatsey
Fire Chief Michael Gibson



BOARDS AND COMMISSIONS

Government / Boards And Commissions

Event Detail

<< All Events

Fire Commission Meeting

Tuesday, October 18, 2022 @ 2:00 PM - 3:30 PM

This notice is to satisfy the requirements of Hawaii Revised Statutes (HRS) section 92-7.

Click below for a pdf copy of the posted agenda

[2022-10-18 FC Agenda](#)

When & Where

Date / Time

Tuesday, October 18, 2022 @ 2:00 PM - 3:30 PM

Hawaiian Standard Time

Venue

[Liliuokalani Center - Boards & Commissions](#)

[1000 Ala Moana Blvd](#)

[1000 Ala Moana Blvd, Honolulu, HI 96813](#)

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DRAFT to Be Approved

OPEN SESSION MEETING MINUTES

Board/Commission	Kauai Fire Commission	Meeting Date	September 20, 2022
Location	Boards and Commissions Conference Room Suite 300 4444 Rice Street Līhu'e, Hawai'i 96766	Start of Meeting: 2:00 p.m.	End of Meeting: 2:52 p.m.
Present	Chair Chad Pacheco; Commissioners: Alfredo Garces Jr., Linda Kaauwai-Iwamoto, Alfred Levinthol, Michael Martinez, and Rodney Yama. Also present were Board & Commissions Office Support Clerk Mercedes Omo; Administrator Ellen Ching; Office of the County Attorney: Deputy County Attorney Jenna Tatsey was present virtually via Microsoft Teams. Kauai Fire Department: Fire Chief Michael Gibson, Assistant Fire Chief Solomon Kanoho, and Chief's Secretary Soncy Tamashiro.		
Excused	Vice Chair Jen Chahanovich		
Absent			

SUBJECT	DISCUSSION	ACTION
CALL TO ORDER/ ROLL CALL TO ASCERTAIN QUORUM		The Fire Commission meeting was called to order at 2:00 p.m. by Chair Chad Pacheco. A quorum of six (6) Commissioners was present. Vice Chair Jen Chahanovich was excused from the meeting.
APPROVAL OF AGENDA	Chair Pacheco sought a motion to approve the September 20, 2022, meeting agenda.	There was a motion made by Commissioner Garces to approve the agenda. Commissioner Martinez seconded the motion. Hearing no objections, the agenda was approved.

SUBJECT	DISCUSSION	ACTION
CHAIR'S ANNOUNCEMENTS	Chair Pacheco announced that the next Regular Monthly Fire Commission meeting is on Tuesday, October 18, 2022, at 2:00 p.m. in the Boards and Commissions Conference Room Suite 300.	
PUBLIC TESTIMONY	Chair Pacheco open the floor for testimony, being that there were no testifiers present Chair Pacheco stated for the record he would not be asking for testimony on every agenda item.	
APPROVAL OF MINUTES	Chair Pacheco sought a motion to approve or amend the minutes of the Fire Commission's August 16, 2022, regular open session meeting.	There was a motion made by Commissioner Garces to approve the minutes of August 16, 2022, regular open session meeting. Commissioner Kaauwai-Iwamoto seconded the motion. Hearing no objections, the minutes were approved.
RECAP OF THE 2022 FIRE-RESCUE CONFERENCE IN SAN ANTONIO, TEXAS FROM AUGUST 24-26, 2022	<p>Commissioner Kaauwai-Iwamoto reported that the 2022 FRI Conference was educational, fun, interactive, and inspiring. Hundreds of exhibitors that were at the showcased all the newest fire service innovations in apparatus, technology, and equipment. She stated there were a lot of different sessions to choose from and there were a few that she wanted to sign-up for, but they were already occurring but the ones that she did attend were all amazing. Most notable was a conversation that she had with some of attendees about the 2022 Fire Chiefs Conference on Hawai'i island in December.</p> <p>Chair Pacheco reported that by all accounts the conference was great. The general opening session had an array of various types of fire service equipment on display. He also had an opportunity to meet with the various vendors and did some networking with some of the most prominent fire and emergency service personnel from across the country.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>He shared that one of session he attended was standing room only on how to put out EV battery fires which are rare but challenging to extinguish when water is no longer a solution. Firefighters need special training and techniques to confront battery fires and there are few fire departments that have trained their first responders to deal with them.</p> <p>The second session he attended was by Fire Chief Tom Jenkins of Arkansas. He talked about how to get all different shifts and make it all consistent, so that unshifted PRC are doing the same thing. He stated that Fire Chief Jenkins also talked about the gap between younger firefighters and seasoned firefighters on how to get both generations to share the same vision as their respective fire chiefs. Retention is also becoming a major issue for fire departments the average lifespan of a firefighter is between 5 to 10 years. Fire departments across the country are finding that the younger generation of firefighters cannot handle the stress of the job and are now dealing with workers compensation claims and providing counseling on how to handle stress on the job.</p> <p>In his conversation with a fire chief, he (Chair Pacheco) was told by the fire chief that he had seven firefighter openings in his department and out of the people that applied, only six applicants passed their initial written examine and out of the six only two passed their physical agility test which brings to mind that academics is an issue.</p> <p>Chair Pacheco stated that the last session he attended the speaker was from the U.S. Federal Fire Division and she spoke about federal infrastructure grants for construction and equipment and thought that the information could be of interest for Fire Chief Gibson, so he sent the information to him. Lastly, Chair Pacheco encouraged his fellow Commissioners (if their schedule permits) to attend next year's FRI Conference in Kanas City, MO, at the Kanas City Convention Center from</p>	

SUBJECT	DISCUSSION	ACTION
	August 16-18, 2023.	
<p>CHIEF'S MONTHLY BUREAU REPORTS/ PERTINENT UPDATES</p>	<p>Chair Pacheco called on Fire Chief Michael Gibson to address his Monthly Reports.</p> <p>Fire Chief Goble gave an overview of his Monthly Bureau Reports highlighting the selection of Fire Captain Roger Mills as KFD's new Deputy Fire Chief, out of the thirteen candidates who took the fire captains test nine passed and those interviews are being planned for early next month, the written test for Firefighters II and III will take place the second week in October and the following week will be the agility test, and October 9 through October 15, 2022 is Fire Prevention Week. Other highlights included the 911 Memorial on September 9 at Kukui Grove Shopping Center hosted by the Office of Elderly Affairs and the start of CERT discussions with KEMA and Friends of Kauai Fire Service.</p> <p><u>Partnerships</u> On September 9, 2022, the Anaina Hou leadership did a presentation on building a resiliency center comprised of three domes. The domes will be used to hold community events, and in case of a natural disaster one the domes would be used as an emergency center. Mayor Kawakami took a neutral approach to the project. The Anaina Hou leadership is proposing a no cost project to the county as they will be applying for grants and low interest loans to build what could be a fire substation and hopefully come up with enough money to outfit the inside of the domes with offices and dorms. The only thing that they would from the county is on-going maintenance and electrical to make the facility run. Fire Chief Gibson stated that a question was posed from the county to the fire department if KFD has enough personnel to staff the proposed fire station. His response back was instead of having five firefighters in each fire station, they would pull one firefighter from each fire station and assigned them to the new fire station.</p>	

SUBJECT	DISCUSSION	ACTION
	<p><u>Covid</u> Since September 12 new covid cases average is 7 a day down from 23.</p> <p><u>Resource Update</u> The Resiliency Center in Wainiha new truck and landing craft has arrived. A site agreement has been reached between the state the county to build a new helicopter hanger to house Air1 in Lihu'e. No completion date has yet to be announced.</p> <p><u>Administrative Bureau</u></p> <ul style="list-style-type: none"> • Deputy Fire Chief Roger Mills start date is October 1, 2022. • One of the Department's firefighters accepted a job with the state airport fire department and will be transferring to O'ahu. As a result, KFD will now have six vacancies on the line, and with the upcoming promotions there will be a total of seven vacancies. • As for Ocean safety - 1 lieutenant is running the towers and all of the towers are fully staffed. • Human Resources is assisting KFD with finding a vendor to hold firefighter recruitment training. • KFD is currently in the process of rewriting the fire captain test to include training and prevention. • In the first year KFD used a \$750,000 grant for architectural engineering services to design the new fire training facility, but in the second year, KFD ended paying for a prefab fire training facility. 	

SUBJECT	DISCUSSION	ACTION
	<p><u>Fire Operations</u></p> <ul style="list-style-type: none"> • There were 628 calls for service in the month of August – up from 2021 of 518 calls for calls service. • 4 calls for service for structural fires • 2 calls for water rescues one involving a snorkeler who was pulled from lydgate pond and given CPR, then transferred to Wilcox Hospital. The second incident involved a swimmer in distress. The 28-year victim was given CPR and was transferred to Wilcox Hospital. <p><u>Fire Prevention Bureau</u></p> <ul style="list-style-type: none"> • There was an up-tick in telephone and email inquiries – 370 in the month of August compared to 97 in 2021 same month. The bureau is short a lieutenant, so the workload had to be spread out. • A question was asked by Commissioner Rodney Yama as to what a witness acceptance test is. Fire Chief Gibson explained that witness acceptance test is a visual inspection test conducted in-person by a fire inspector. <p><u>Fire Training Bureau</u></p> <ul style="list-style-type: none"> • Conducted marine response refresher training on radon and jet ski. Three members of the bureau’s training cadre attended a instructor level 2 training on O’ahu, they will need to return to Oahu in the future for two more weeks of training. • Door Prop World Tour training – firefighters are being trained on emergency forcible entry. • OSC staff is undergoing the United States Lifeguard Association recertification training. • EMS Training on vector solutions and CPR refresher training. • The bureau completed 1652 hours of various training in the month of August. 	

SUBJECT	DISCUSSION	ACTION
	<p><u>Ocean Safety Bureau</u></p> <ul style="list-style-type: none"> • Rescues – 45 • Preventive actions – 23,088 • First Aid – 2,036 • OSO IV training captain lateral was transferred to north district • August 9, 2022, conduct OSC I Lifeguard interviews • August 16, 17, and 18 OSB held its quarterly staff meetings • Roving Patrol conducted 7 rescues • In addition to the 40 hours of initial training lifeguards have to do a mandatory annual all-day training plus an 2-hour group training. • Two lifeguards were recognized for saving a woman they pulled out of the water. While performing CPR a portable automated external defibrillator (AED) was used to analyze woman’s heart rhythm. The cardiologist who worked on the woman called Fire Chief Gibson to ask if he could get a copy of the AED card to see if what he suspected as a hunch was correct. When he reviewed the card what he suspected was correct. The doctor praised the two lifeguards for doing an outstanding job that saved the life of the victim. <p><u>Goals</u></p> <p>Goal #1 – Develop a standard response. Because of the Keystone Training what would have taken them five minutes and 30 seconds to respond now takes them four minutes and 25 seconds to respond. The next Keystone Training is on to incorporate risk identification to standard deployment methods on water rescue.</p> <p>Goal #2 – Develop a policy management process. The Department has been preparing themselves to become better with their promotional exams, which now, includes standard of guidelines and materials to help those seeking a promotion. Rules and regulations is in the process of being established, it is a long process and takes time, it’s an important task and progress</p>	

SUBJECT	DISCUSSION	ACTION
	<p>has been made. Maui Fire Department has rules and regulations which have already been tested by the Hawai'i Firefighters Association.</p> <p>Goal #3 – Identify career development pathway. With the goal and objectives completed promotional testing for fire captain, firefighters III and II are underway. KFD has purchased a Blue Card Command Training Program which is a standardized training system. Their goal for the past few years before he came on board is to standardize all of the fire stations so that everyone is on the same page and understands the same language.</p> <p><u>Questions by the Commissioners</u></p> <p>In response to Commissioner Yama's concerns about Fire Ops expenditure being at the 40%-point, Fire Chief Gibson explained that it was for a one-time vehicle purchase and fire service equipment.</p> <p>In response to Chair Pacheco's questioning about the Resiliency Center at Wainiha getting a new truck and landing craft if it's going to be staffed full-time by the county's partners, Chief Gibson replied that no, the truck, and landing craft will be designated as reserve equipment.</p> <p>In response to Chair Pacheco's questioning on who is in charge of maintaining the access road to Kē'ē' Beach where the lifeguards traverse daily to which Fire Chief Gibson replied that they put in a request to state and will call the state to follow-up.</p> <p>With no further questions, Chair Pacheco thanked Chair Fire Chief Gibson for his presenting his Monthly Reports and highlights, then sought a motion to accept the Chief Monthly Bureau Reports.</p>	<p>There was a motion made by Commissioner Martinez to accept the Chief's Monthly Bureau Reports. Commissioner Kaauwai-Iwamoto seconded the motion. Hearing no objections, the motion carried 6:0.</p>

SUBJECT	DISCUSSION	ACTION
ADJOURNMENT	There being no further business to conduct, Chair Pacheco sought a motion to adjourn the meeting.	There was a motion made by Commissioner Garces and seconded by Commissioner Yama. The meeting adjourned at 2:52 p.m.

Submitted by: _____
Mercedes Omo, Staff Support Clerk

Reviewed and Approved by: _____
Chad Pacheco, Chair

- () Approved as circulated on
- () Approved as amended. See minutes of _____ meeting.



FIRE CHIEF REPORT to the FIRE COMMISSION



Reporting Month:

September 2022

Submitted by
Office of the Fire Chief



KAUAI FIRE AND OCEAN SAFETY

VISION KAUAI FIRE DEPARTMENT CREATES A SAFER COMMUNITY BY CONTINUALLY STRIVING FOR EXCELLENCE IN PREVENTION & EMERGENCY RESPONSE

MISSION TO PRESERVE AND PROTECT LIFE, PROPERTY, AND THE ENVIRONMENT OF KAUAI COUNTY FROM ALL HAZARDS AND EMERGENCIES

STRATEGIC PRIORITIES: SERVICE DELIVERY PROFESSIONAL STANDARDS TRAINING/CAREER DEVELOPMENT

Fire and Ocean Safety	Partnerships	COVID 19
<ul style="list-style-type: none"> • Battalion Chief Recruitment • Lifeguard Recruitment – New Hire(s) • Captain Interviews • FF II, FF III Promotional Recruitment • “Workday” – Live • Fire Prevention Week October 9-15, 2022 “Fire Won’t Wait. Plan Your Escape” 	<ul style="list-style-type: none"> • PulsePoint • AFG Grant – Firefighter Cancer early detection / screening • Community Wildlife Defense Grant • DHHL Grant – Anahola Fire Breaks 	<ul style="list-style-type: none"> • Sept 12: • New Cases: 7-day average = 9 • Test positivity Kauai = 12.6% (up from 7.9%) • Numbers do not reflect home tests • Minimal impact to KFD staffing for both Fire and Ocean Safety responders

RESOURCE UPDATE

- | | |
|---|--|
| <ul style="list-style-type: none"> • IFB for New Fire Engine – ETA: September 2024 • Air1 – Approaching Timelines for Major Maintenance / Servicing • New CIP – Kōloa Fire Station Roof (AC Kanoho) • Wainiha Resiliency Center: Truck Arrived, Landing Craft | <ul style="list-style-type: none"> • Truck 6 replacement on order - ETA July 2023 • Helicopter Hangar – New site agreement at LIH • Kōloa and Hanalei Fire: Covered Reserve Apparatus Storage • Hanalei Fire Station – AC Install complete |
|---|--|

ADMINISTRATIVE BUREAU

FIRE DEPARTMENT FINANCIAL STATEMENT

Description	Budget	YTD Expenses	Expended	FY 20-21	Variance
Payroll Admin	\$ 2,237,206.00	\$ 315,732.95	14%	\$ 374,657.95	-15.73%
Payroll Fire Ops	\$ 23,474,356.00	\$ 3,812,294.32	16%	\$ 3,417,268.15	11.56%
Payroll Prevention	\$ 1,047,932.00	\$ 151,195.02	14%	\$ 138,928.78	8.83%
Payroll Training	\$ 1,148,262.00	\$ 138,617.90	12%	\$ 121,037.08	14.53%
Payroll OSB	\$ 5,798,976.00	\$ 900,763.75	16%	\$ 945,806.11	-4.76%
PAYROLL SUBTOTAL	\$ 33,706,732.00	\$ 5,318,603.94	16%	\$ 4,997,698.07	6.42%
Operating Admin	\$ 240,929.00	\$ 117,676.78	49%	\$ 25,611.58	359.47%
Operating Fire Ops	\$ 2,535,044.00	\$ 1,142,778.69	45%	\$ 1,173,011.45	-2.58%
Operating Prevention	\$ 40,793.00	\$ 990.11	2%	\$ -	0.00%
Operating Training	\$ 166,818.00	\$ 28,419.62	17%	\$ 17,042.50	66.76%
Operating OSB	\$ 261,243.00	\$ 11,611.07	4%	\$ 11,420.89	1.67%
OPERATING SUBTOTAL	\$ 3,244,827.00	\$ 1,301,476.27	40%	\$ 1,227,086.42	6.06%
GRAND TOTAL	\$ 36,951,559.00	\$ 6,620,080.21	18%	\$ 6,224,784.49	6.35%

OVERTIME REPORT

OVERTIME TYPE	Monthly Cost	YTD Cost	FY20-21 YTD Cost	Cost % Variance
Regular	\$ 103,794.60	\$ 212,772.23	\$ 190,366.44	11.77%
Rank for Rank	\$ 86,341.93	\$ 185,155.90	\$ 191,292.73	-3.21%
Scheduled	\$ 25,484.60	\$ 50,974.64	\$ 47,137.40	8.14%
Training	\$ 18,846.99	\$ 28,521.18	\$ 23,126.55	23.33%
TOTAL	\$ 234,468.12	\$ 477,423.95	\$ 451,923.12	5.64%

STAFFING

Description	Vacancies	Total Authorized	NOTES
Administration	1	13	Asst Chief (to Admin BC)
Operations	6	132	6 FFT
Prevention	0	4	Fire Inspector II removed
Training	0	3	
Ocean Safety FT	0	54	Filled 2 F/T
Ocean Safety ST	0	6	Hired 2 New
TOTAL	7	212	

FACILITIES

Description	Exceptions
Fire Stations	Kapa'a generator on order
Administration	
Training	
Air Operations	Building is not adequate for Air1, new LIH site
Towers	Floors at Hanalei Pavilion, Salt Pond, Hā'ena
Utility	

FLEET UPDATE

Description	NOTES
Engines	All Mission Capable (3 extensive maintenance)
Trucks	All Mission Capable (2 Good Reserves)
Water Craft	All Mission Capable (Zodiac Motors)
Staff	All Capable - Fleet is aged, ready for replacement

FIRE OPERATIONS BUREAU

FIRE OPERATIONS CALLS FOR SERVICE

Description	2022 Sept	2021 Sept	Variance	Current YTD Total	FY 20-21 YTD Total	Variance
Brush Fire	26	22	18.18%	250	209	19.62%
Crop Fire	0	1	-100.00%	8	12	-33.33%
EMS	434	325	33.54%	3583	3085	16.14%
Extrication Rescue	1	0	100.00%	12	13	-7.69%
False Call	17	9	88.89%	110	131	-16.03%
Good Intent	74	52	42.31%	691	513	34.70%
Hazardous Condition	3	1	200.00%	36	18	100.00%
Rescue/EMS Standby	2	8	-75.00%	46	36	27.78%
Ruptures/Explosion	0	0	0.00%	1	0	100.00%
Search for Lost Person	11	9	22.22%	89	48	85.42%
Service Call	32	23	39.13%	360	311	15.76%
Severe Weather	0	0	0.00%	0	8	-100.00%
Structure Fire	6	7	-14.29%	62	46	34.78%
Type Not Specified	3	0	100.00%	3	0	100.00%
Vehicle Fire	8	5	60.00%	52	51	1.96%
Water Rescue	1	2	-50.00%	46	34	35.29%
TOTAL	618	464	33.19%	5349	4515	18.47%

OPERATIONS HIGHLIGHTS

Fires:

- Incident #5180: Brush Fire Kahili Beach, across – Station 1 – contained with use of fire breaks
- Incident #5228: Residence on Wanaao Road, District 8 – Station 8, 3, 2, BC; Extinguished Solar battery storage system lithium fire
- Incident #5241: Brush Fire Keālia, Mauka Side – Station 8, 2, Rescue 3, BC, Water Tender
- Incident #5245: Anahola - Station 8, 2, Rescue 3, Water Tender, Air 1

Rescues - Trail

- Incident #5177: Makaleha Mountain Trail – Rescue 4 lost hikers, Station 2 crew located and assisted hikers back to trailhead
- Incident #5215: Hanakāpī'ai – 60 y/o M, injured from fall, Air1, Rescue 3, Station 1 – patient airlifted to Medic23 pat to Wilcox
- Incident #5332: Queen's Bath - 59 y/o F, Ankle Injury, Air1, Station 1, Rescue 3 Short Hauled Pt, Medic-22 tx to Wilcox
- Incident #5311: Secret Falls – 56 y/o F, fall injuries, Station 2, removed pt with Stokes & Wheel, Medic23 to Wilcox
- Incident #5414: Kauapea Cliff – Female and her dog injured, stranded on cliff; Station 1 crew set-up haul system and rescued both
- Incident #5426: Kalalau Trail, 2 persons stranded due to rain and exhaustion – Air1, Rescue 3, Medic-22 assistance refused

Rescues - Water

- Incident #5244: 'Anini Boat Ramp – 60 y/o F, Wanini Rove, Station 1 – Person declined Medic22 tx

FIRE PREVENTION BUREAU

PREVENTION BUREAU STATISTICS						
Description	Month Total	FY21-22 Month	% Variance	Current YTD	FY20-21	% Variance
					YTD	
Fire Investigation	4	2	100%	11	8	38%
ADU Permit Applications	14	4	250%	24	10	140%
Bldg Permit Plan Review	155	107	45%	383	239	60%
Planning Dept Review	3	3	0%	6	10	-40%
Cert. of Occupancy Inspection	0	55	-100%	6	148	-96%
Business Occupancy Inspection	38	11	245%	105	25	320%
Witness Acceptance Tests	2	5	-60%	9	15	-40%
Fire Extinguisher Training	0	3	-100%	2	4	-50%
Fire Safety Presentation	9	0	0%	20	0	0%
Telephone/Email Inquiries	333	322	3%	1006	474	112%
Complaint Investigations	3	1	200%	8	3	167%
Sparky Presentation	0	0	0%	2	0	0%
Fireworks Displays & Inspections	0	0	0%	12	0	0%
TOTAL	561	513	9%	1594	936	70%

To increase FPB efficiency staff evaluated and improved processes for:

- Food truck inspections with web-based data and GIS records
- Preschool inspections with web-based data and GIS records

To enhance skills and knowledge Inspectors to courses on:

- Vehicle extrication hands-on training
- Hazardous Material technician refresher with special attention to battery systems

Items of interest under development:

- DHHL Grant for Anahola firebreak roads maintenance
- Community Wildlife Defense Grant to update Kaua'i's Wildlife Protection Plan

Key Meetings:

- Kaua'i Economic Development Ag Planning Committee
- 911 Community Clean-up event with heavy equipment in Anahola
- Hawai'i Wildlife Mitigation Organization for Community Wildlife Protection Plan

FIRE TRAINING BUREAU

2022 TRAINING PLAN Q3

Keystone Objective	<ul style="list-style-type: none"> RIT/Pittsburg Drill
Task Performances	<ul style="list-style-type: none"> Ground Ladders Forcible Entry Entanglement Escape
Refresher/Opportunity	<ul style="list-style-type: none"> USLA HazMat Vehicle
EMS Training	<ul style="list-style-type: none"> Vector Solutions CPR Refresher

- Door Prop World Tour Continues**
- Wobbly H Fall Sessions Kick-off**
- Sets and Reps**
- USLA Recertification Make-ups**

TRAINING STATISTICS

Description	September Hours	Current Year-to-Date Total
Task Performances 10-12, 15	86	559
Keystone RIT/Pitts, Extend Attack	252	544
Refresh USLA, HazMat, Auto Ex	563	4201
Total Plan Hours	907	7002
Additional Hours	426	4045
TOTAL	1333	11111

Total Plan Hours: Includes crews executing Task Performances, keystones, or Training that is part of the 2022 Training Plan but not assigned in Q3.

Additional Hours: Crews are training on firefighting disciplines above and beyond the Training Plan.

OCEAN SAFETY BUREAU

OCEAN SAFETY BUREAU TOWERS						
Description	Sept Total	FY 20-21 Month Total	% Variance	Current YTD Total	FY 20-21 YTD TOTAL	% Variance
Rescue	38	8	375%	83	51	63%
Assist	0	0	0%	0	0	0%
Preventive Actions	14,875	3,708	301%	66,331	18,618	256%
1 st Aid	670	195	244%	2,728	666	310%
Public Contact	9,136	10,470	-13%	30,723	57,240	-46%
Beach Attendance	84,387	106,312	-21%	334,291	454,547	-26%
ROVING PATROL						
Rescue	9	9	0%	16	33	-52%
Jet Ski Rescue	0	3	-100%	0	16	-100%
Assist	0	0	0%	0	0	0%
Preventive Actions	4,212	185	2177%	14,078	3,301	326%
1 st Aid	30	20	50%	62	63	-2%
Public Contact	653	602	8%	7,651	3,501	119%
Beach Attendance	23,530	17,668	33%	103,517	69,285	49%
DROWNING						
Statistics	1	2	-0.5%	1	2	-0.5%
TRAINING / COMMUNITY SERVICE						
ITEM	Month Hours	FY 20-21 Month Hours	% Variance	Current YTD Total Hours	FY 20-21 YTD Total Hours	% Variance
Training	18	0	0%	74	436	-83%
Community Service	0	0	0%	20	16	25%
Jr. Lifeguard	0	0	0%	161.25	0	0%

Ocean Safety Bureau:

- 9/7, 9, 12: OSB Workday Training
- 9/17: Ultimate Hawaiian Trail Run Assist
- 9/26: Agility Test for OSO 1 Recruitment
- Makeup USLA Recertification Class
- CPR at Keālia Beach
- 1 – OSO II Resignation

GOALS

Goal #1 – Develop standard of response coverage for the County of Kaua'i Fire Department

Objectives	Success Measurements	Desired Outcome	Status
<p>G1A: Complete a community risk assessment</p> <p>G1B: Complete a resource utilization study to understand the “as-is” status</p> <p>G1C: Develop response/deployment plan to address identified risk</p>	<ol style="list-style-type: none"> 1. Define the threats, hazards, and vulnerabilities inherent in this environment. 2. Documented “as-is” status of KFD service delivery 3. Documented response and deployment goals, performance metrics and resource needs 	<p>Kaua'i Fire Department has established service delivery goals that meet the expectations of the community. Service delivery goals to drive resource needs, are well documented, and clearly communicated.</p>	<p>G1A: On Track</p> <ul style="list-style-type: none"> • Vendor identified for Community Risk Dashboard. Community Risk being identified through response data analysis. Analyzing call volume, call types, call locations, time of day, day of week, etc. <p style="background-color: #008000; color: white; padding: 2px;">G1B: COMPLETE</p> <ul style="list-style-type: none"> • Utilization study conducted to identify as-is baselines: Final report received, presented to Fire Commission at December meeting. <p>G1C: On Track</p> <ul style="list-style-type: none"> • Establish baseline performance and critical task capability – COMPLETE • Training and evaluation developed for tactical deployment scenarios, benchmarks developed – COMPLETE • Establish training and performance evaluation criteria to support operations – COMPLETE <p>Next Steps:</p> <ul style="list-style-type: none"> ○ Incorporate risk identification to standard deployment methods “Quarterly Keystones” Training – Water Rescue

Goal #2 – Develop a policy management process for the County of Kaua'i Fire Department.

Objectives	Success Measurements	Desired Outcome	Status
<p>G2A. Identify and create a working group to review revise and implement policies and procedures.</p> <p>G2B. Identify any KFD policies that should be revised and any gaps in existing policies.</p> <p>G2C. Institutionalize policies and procedures through communication of performance expectations, and promotional processes. Implement revised and/or new policies as deemed necessary to include a communications action plan.</p>	<ol style="list-style-type: none"> 1. Working group established comprised of broad cross section of personnel to review and implement policies and procedures. 2. Revised and/or new policies as implemented as needed. 3. Revised and/or new policies are successfully communicated to KFD personnel. 	<p>Policies reflect best industry practices and meet the legal/operational needs of the Fire Department. Policies are regularly reviewed and amended to meet evolving circumstances and are successfully communicated to KFD personnel.</p>	<p>G2A: On Track</p> <ul style="list-style-type: none"> • Invitations for policy and procedures committee have been sent. • Next steps to coordinate kick-off meeting and establish charter. <p>G2B: On Track</p> <ul style="list-style-type: none"> • Established “single source of truth” for written guidelines. Identified PowerDMS as the record repository. COMPLETE • Rules and Regulations draft complete, out for external review. • Next steps: <ul style="list-style-type: none"> ○ Draft to HR for review pending feedback - COMPLETE ○ Draft to Supervisors for review and feedback upon HR approval - COMPLETE pending feedback ○ Submit for HFFA consultation <p>G2C: COMPLETE</p> <ul style="list-style-type: none"> • Implemented training task standards with references to applicable policies and procedures • Identified key policies and procedures for promotional exam testing this cycle. • Utilize PowerDMS to track review and acknowledgement of policies and procedures by individual.

Goal #3 – Identify career development pathway for County of Kaua'i Fire Department

Objectives	Success Measurements	Desired Outcome	Status
<p>G3A. Work with HR Department, staff, and labor groups to refine promotional processes to aid in career growth pathways</p> <p>G3B. Work with HR, staff, and labor groups to develop a career path plan to aid in career development for KFD personnel.</p>	<ol style="list-style-type: none"> 1. Personnel know and understand essential elements of career advancement and role expectations. 2. Consistency and transparency in promotional process 	<p>Personnel are better prepared to progress within the department improving morale, retention, and preserving institutional knowledge.</p>	<p>75% COMPLETE Convened stakeholder committee to review promotional processes and implemented recommendations for 2022 promotion process. NOTE: This group will continue to meet to refine the process on an ongoing basis.</p> <p>75% COMPLETE Promotional testing for FC, FF III, FF II in progress Fire Captain Process Update FF II, III Updates</p>