

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date	July 20, 2022
Location	Boards & Commissions Conference Room	Start of Meeting: 5:30 p.m.	End of Meeting: 7:20 p.m.
Present	Chair Kathy Crowell, Vice Chair Regina Carvalho. Treasurer Deena Fontana Moraes. Members: Nicole Cristobal, Angela Hoover. Hawai'i State Commission on the Status of Women (HSCSW) Commissioner Edith Ignacio Neumiller. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Lisa Oyama, Anela Segreti.		
Excused	Secretary Darcie Yukimura, Monica Kawakami and Commission Support Clerk Sandra Muragin.		
Absent			

SUBJECT	DISCUSSION	ACTION
Call To Order Roll Call	<p>Chair Crowell called the meeting to order in open session at 5:30 p.m.</p> <p>Administrator Ching verified attendance and requested a verbal response of present or here.</p> <p>Member Cristobal replied present.</p> <p>Member Angela Hoover replied here.</p> <p>Member Kawakami was excused.</p> <p>Secretary Yukimura was excused.</p> <p>Treasurer Deena Fontana Moraes replied present.</p> <p>Vice Chair Regina Carvahlo replied here.</p> <p>Chair Kathy Crowell replied here.</p>	<p>Quorum established with five members present.</p>
Approval of Agenda		<p>Vice Chair Carvahlo moved to approve the agenda. Member Cristobal seconded.</p> <p>Motion carried 5:0</p>

SUBJECT	DISCUSSION	ACTION
Public Comments and Testimony	<p>No one from the public submitted written testimony.</p> <p>Chair Crowell recognized a member in the audience and asked her if she wished to testify to the committee and if she would identify herself.</p> <p>Amanda Kurth stated that she is with Kauai News Now. She did not have testimony but shared with the committee that she was inspired by their agenda to promote human issues stories as noted on today's agenda.</p> <p>Chair Crowell welcomed her to raise her hand to participate.</p>	
Approval of Minutes	<p>A. <u>Open Session Minutes of June 8, 2022.</u></p>	<p>Treasurer Fontana Moraes moved to approve the Open Session minutes of June 8, 2022. Member Cristobal seconded. Motion carried 5:0</p>
Treasurer's Report	<p>a) 2021-2022 Fiscal Budget</p> <p>1. Treasurer Moraes to report on the final 4th quarter fiscal budget balance.</p> <p>Approved and expended \$20 for a sign permit to display Breast Cancer banner in front of the Historic County Building during October 2021</p> <p>\$600 for 2022 Women's History Month essay contest, was not used as no one was able to carry out the event and \$600 not used.</p> <p>\$980 for logo polo shirts and pad folios for each member, banner, and use remaining balance for period products.</p> <p>The fiscal budget for the 2021-2022 fiscal year had an ending balance of zero.</p> <p>Expenditures for FY22:</p> <ul style="list-style-type: none"> • No banner purchased as information not received in time • \$134 for 8 padfolios for members • \$878.49 for 8 logo polo shirts for members • \$448.56 for period products 	

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	<ul style="list-style-type: none"> • Remaining balance of \$18.95 was absorbed back to County budget <p>Vice Chair Carvahlo did order and have banner made, but she did have a hard time finding it. It looks like the funds was moved over to the period products. She ordered another banner personally, but now the order for the committee is ready for pick-up. It was ordered in mid-June and now the money was used for the period products. She is asking if it can be purchased and used for the next fiscal year.</p> <p>Administrator Ching clarified that the banner needs to be paid and picked up from InkSpot. She explained that since the year has closed and that it cannot be paid from FY23 budget because it was done in FY22.</p> <p>Vice Chair requested for \$20 for sign permit.</p> <p>Treasurer Moraes offered to pay \$20 towards the sign so that Vice Chair Carvahlo would not have to personally pay. All members present also agreed to give \$20 towards the sign.</p> <p>b) 2022-2023 Fiscal Budget</p> <ol style="list-style-type: none"> 1. Treasurer Moraes to report on the 1st quarter fiscal budget balance. 2. Discussion and possible action to plan 2022-2023 events and allocate funds. <ol style="list-style-type: none"> a) Treasurer Moraes introduced a letter from the YWCA on publishing domestic violence articles, the request is for \$3000, more than the committee has in its budget. She asked Administrator Ching to forward to committee to discuss later what the committee may want to do. b) Administrator Ching directed the committee to the list of possible events FY23 to discuss possible upcoming events. <ul style="list-style-type: none"> • Career Day event was discussed Treasurer Moraes will volunteer as a mentor, and will initiate conversation with Patsy Mink Foundation to see if an event is upcoming. • Breast Cancer Awareness Month was discussed Vice Chair Carvahlo volunteered to take the lead on the 	<p>Ms. Hoover moved to approve the treasurer's report for the record. Ms. Cristobal seconded the motion. Motion carried 5:0.</p>

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	<p>events.</p> <ul style="list-style-type: none"> • A Candidate Forum open to all candidates focusing on women’s issues in cooperation with the YWCA was discussed. Administrator Ching will consult with County Attorney on if the committee can participate in this type of event. • Women’s History Month Essay Contest was discussed with possibly focusing on Middle School students. • Members discussed possible avenues to secure additional funds for events, such as matching funds and a State grant from the State Commission. Administrator Ching explained that accepting matching funds would need to go through council to accept and expend. • Member Cristobal mentioned that she has an educational non-profit, that is made up of young women. She is thinking that her non-profit could partner with the committee and match monies, but she is conscious of the governance process. Administrator Ching explained that to partner with her organization she would need to recuse herself from discussion and voting, so that the committee could partner without conflict. • Administrator Ching suggested that any balance left after the events be allocated for a either advertisement or the Ma’i Project. • The members discussed whether funds will be needed to distribute the ma’i kits. The kits may not be needed at the schools as originally discussed and it was suggested that the kits be distributed to the homeless women. A press release and presentation be done when it is distributed to increase visibility 	<p>Treasurer Moraes moved to allocate \$100 for buttons, balloons, sign permit for Breast Cancer Awareness month activities. Vice Chair Carvahlo seconded. Motion carried 5:0.</p> <p>Member Hoover moved to authorize Vice Chair Carvahlo to use her discretion to select events and activities for October Breast Cancer Awareness month. Treasurer Moraes seconded. Motion carried 5:0.</p> <p>Member Cristobal moved to support the YWCA in the Candidate Forum pending County Attorney guidance. Treasurer Moraes seconded. Motion carried 5:0.</p> <p>Vice Chair Carvahlo moved to have Member Cristobal take the lead with her discretion to support the Candidate Forum with the YWCA and \$50 in support of the event. Treasurer Moraes seconded. Motion carried 5:0.</p>

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	<p>for the committee. She would be willing to be the point person.</p>	<p>Treasurer Moraes moved that pending a Career Day event with the Patsy Mink Foundation occurring \$250 will be allocated. Member Hoover seconded. Motion carried 5:0.</p> <p>Member Hoover moved that \$250 be allocated to the Patsy Mink Foundation if the Career Day event takes place giving them authority to use as fit for the activity and Treasurer Moraes be point person for the Career Day event. Vice Chair Carvahlo seconded. Motion carried 5:0</p> <p>Vice Chair Carvahlo moved to have an essay event for Women's History Month in the month of March. Treasurer Moraes seconded.</p> <p>Treasurer Moraes moved that Member Cristobal and Vice Chair Regina partner for the Women's History Event in March Essay Contest and propose that the remaining balance be used for that event. Member Hoover seconded.</p> <p>Treasurer Moraes amended her motion and moved that</p>

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		<p>Member Cristobal and Vice Chair Regina partner for the Women's History Event in March Essay Contest and that \$400 be allocated be used for that event. Member Hoover seconded. Motion carried 5:0</p> <p>Vice Chair Carvahlo moved that State Commissioner Ignacio Neumiller be the point person for the distribution of the period products and have discretion to who should receive and how it will be distributed. Member Cristobal seconded. Motion carried 5:0</p> <p>Treasurer Moraes moved to use the remaining balance of funds to purchase more period products to be distributed to our homeless population. Member Hoover seconded. Motion carried 5:0</p> <p>Treasurer Moraes moved that Angela Hoover be the point person for the Ma'i project funds to be used for the homeless population. Vice Chair Carvahlo seconded. Motion carried: 5:0</p>

SUBJECT	DISCUSSION	ACTION
Business	<p><u>CSW 2022-07 Missing Murdered Native Hawaiian Women and Girls' Task Force</u></p> <p>a) <u>Member Cristobal to share about her appointed position</u></p> <ul style="list-style-type: none"> • Member Cristobal is the principal researcher of the report to the Hawaii State Legislature and preliminary report is due the end of the month, final report due December 2023. • Findings will be presented at the State of Women in Hawai'i Conference <p>b) <u>Discussion and decision-making on other related matters</u></p>	No action on this item
	<p><u>CSW 2022-10 Carrying the Community Through Crisis: First Annual State of Women in Hawai'i Conference, Friday, July 22, 2022, 1:00 p.m. to 4:30p.m on Zoom</u></p> <p>a) <u>Secretary Yukimura and Ms. Cristobal to share report</u></p> <ul style="list-style-type: none"> • Member Christobal shared that they will have 10 minutes to share report on status of women on Kaua'i, largely focused on suicide rates on Kaua'i, higher than state and national averages • Will share on youth needs for mental health and lack of on-island resources and how Kaua'i has responded with youth programming and COVID monies allocated • Recommendations to continue funding in the absence of a pandemic <p>b) <u>Discussion and decision making on other related matters</u></p>	No action on this item

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	<p><u>CSW 2022-15</u> <u>Discussion and action on next steps to distribute the supply of period products.</u></p> <p>a) <u>Discussion and possible decision-making on other related matters</u></p> <ul style="list-style-type: none"> • Discussion and decision-making done during treasurer’s report 	
	<p><u>CSW 2022-16</u> <u>Discussion and possible inquiry with the Patsy T. Mink Center for Business & Leadership on a 2022 Girl’s Summit.</u></p> <p>a) <u>Discussion and possible decision-making on other related matters.</u></p> <ul style="list-style-type: none"> • Discussion and decision-making done during treasurer’s report 	
	<p><u>CSW 2022-17</u> <u>Breast Cancer Awareness event during the month of October.</u></p> <p>a) <u>Finalize event planning guide, discuss each task, assign task, and possibly add new tasks.</u></p> <p>b) <u>Discussion and possible decision-making on other related matters.</u></p> <ul style="list-style-type: none"> • Discussion and decision-making done during treasurer’s report 	

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<p>State Commission Report</p>	<p><u>CSW 2022-18</u> <u>Update on the Hawai'i State Commission on the Status of Women Commission Ignacio Neumiller.</u></p> <p>Prior to Commissioner Neumiller's report Chair Crowell entertained a motion to request grant funding from the State Commission.</p> <p>The Committee discussed requesting grant funds from the State Commission to expand the committee's activities on Kaua'i. The went over what funds have been used for in the past, and that there is currently a balance as funds run over. Committee requested current balance.</p> <p>Commissioner Ignacio Neumiller shared that she will be attending the National Association on Commissions for Women Conference as the State delegate representing Kaua'i and the State, July 24-28, 2022 in Reno, Nevada. Logo items have been sent to Nevada to be shared with conference attendees.</p> <p>Commissioner Neumiller went over her report for Executive Director Khara Jabola-Carolus regarding the "Hawaii Abortion Collective". Report on file. Executive Director Khara Jabola-Carolus will be available to present on Kaua'i the Missing & Murdered Indigenous Women and Girls report with Committee Member Nikki Cristobal. She is not available October 19, 2022, next meeting so will need to look at 2023 calendar.</p>	<p>Vice Chair Carvahlo moved to request that Commissioner Neumiller, Kaua'i representative, request \$5,000-\$10,000 grant funding from the State Commission. Member Hoover seconded the motion. Motion carried 5:0.</p>

SUBJECT	DISCUSSION	ACTION
Announcements	<p>Next Scheduled Meeting: Wednesday, October 19, 2022, 5:00 p.m, B&C Conference Room, Microsoft Teams Teleconference.</p> <p>Preview of agenda topics for the October 19, 2022 Meeting:</p> <ul style="list-style-type: none"> • Treasurers Report 1st quarter 2022-2023 Fiscal Budget • Director HSCSW Khara Jabola-Carolus (not able to attend meeting) • Hawai'i State Commission report • Update Missing Murdered Native Hawaiian Women and Girls' Task Force • Update Carrying the Community Through Crisis: First Annual State of Women in Hawai'i Conference • 2023 Meeting Schedule • Suggestion of new members to committee 	
Adjournment		With no objections, Chair Crowell adjourned the meeting at 7:20 p.m.

Submitted by: Anela Segreti
 Anela Segreti, Administrative Specialist 1

Reviewed and Approved by: _____
 Kathy Crowell, Chair

(X) Approved as circulated. 10/19/22
 () Approved with amendments. See _____ meeting minutes.