

COUNTY OF KAUAI  
Minutes of Meeting  
OPEN SESSION

Board/Committee:	<b>Committee on the Status of Women</b>	Meeting Date	<b>October 19, 2022</b>
Location	Boards and Commissions Conference Room with video remote access and audio connection by Microsoft Teams.	Start of Meeting: 5:04 p.m.	End of Meeting: 6:47 p.m.
Present	Vice Chair Regina Carvalho ( <i>joined the meeting at 5:11 p.m.</i> ). Treasurer Deena Fontana Moraes ( <i>attended by Teams Audio Connection and left the meeting at 6:35 p.m.</i> ). Secretary Darcie Yukimura ( <i>attended by Teams Audio Connection</i> ). Members: Nicole Cristobal and Monica Kawakami. Hawai'i State Commission on the Status of Women (HSCSW) Commissioner Edith Ignacio Neumiller. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Mercedes Omo.		
Excused	Chair Kathy Crowell, Member Angela Hoover and Commission Support Clerk Sandra Muragin		
Absent			



SUBJECT	DISCUSSION	ACTION
<b>Call To Order Roll Call</b>	<p>Chair Pro Tem Darcie Yukimura called the open session meeting to order at 5:04 p.m.</p> <p>Commission support clerk Mercedes Omo verified attendance; Member Cristobal was present. Member Hoover was excused. Member Kawakami was present. Secretary Yukimura was present. Treasurer Moraes was present. Vice Chair Carvalho was running late and not present. Chair Crowell was excused. Commissioner Ignacio Neumiller was present. Administrator Ching was present. Commission Support Clerk Omo was present.</p>	<p>Quorum established with four members present.</p>
<b>Approval of Agenda</b>		<p>Ms. Kawakami moved to approve the agenda. Ms. Cristobal seconded the motion. Motion carried 4:0.</p>
<b>Public</b>	Chair Pro Tem Yukimura recognized audience members Council Member Felicia Cowden and	

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<b>Testimony</b>	Patricia Westinghausen. She asked if they wanted to testify. Patricia Westinghouse requested to testify when the NACW (National Association of Commissions for Women) Leadership Conference comes up at the end of the agenda.	
<b>Approval of Minutes</b>	a) <u>Open Session Minutes of July 20, 2022.</u>	Ms. Cristobal moved to approve the Open Session minutes of July 20, 2022, as circulated. Ms. Kawakami seconded the motion. Motion carried 4:0.
<b>Treasurer's Report</b>	a) <u>2022-2023 Fiscal Budget</u> 1. Treasurer Moraes to report on the 1st quarter fiscal budget balance. 2. Discussion and possible action to expend remaining fiscal budget funds.  Administrator Ellen Ching stated the report was not updated and requested a deferment.	Treasurer Moraes moved to defer 2022-2023 first quarter fiscal budget balance report to the next meeting. Ms. Kawakami seconded the motion. Motion carried 4:0.
<b>Business</b>	<u>CSW 2022-20</u> Recap and discussion on the 2022 Period Products Distribution  Commissioner Ignacio Neumiller reported that on Friday, October 14, 140 period products were distributed to agencies that serviced the homeless; Hale 'Ōpio Kaua'i, Inc., Kaua'i Economic Opportunity, Inc., and Family Life Center Kaua'i. A presentation with Mayor Kawakami was held at the County rotunda.	
	<u>CSW 2022-21</u> Discussion and possible action on Period Products Activity for 2023. a) Select point person (determine what agencies to donate to, draft press release, organize distribution)  <i>Vice Chair Carvalho arrived at 5:11 p.m.</i>  Ms. Ching stated that at the last meeting the committee decided to purchase period products	

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	<p>using any remaining funds and placed it back on the agenda because a point person was not designated. Commissioner Ignacio Neumiller reminded Ms. Ching that Member Angela Hoover was selected as the point person at the last meeting. With the absence of Ms. Hoover, the committee moved on to the next agenda item.</p>	
	<p><b><u>CSW 2022-22</u></b> <u>Recap and discussion on the October 2022 Breast Cancer Awareness event.</u></p> <p>Vice Chair Carvalho said the breast cancer awareness table setup at the Līhu‘e night market event went well and reached out to a lot of people. She voiced her disappointment on the \$100 budget and was unable to purchase additional items. Vice Chair Carvalho expressed confusion as to why the committee was required to pay a \$20 sign permit fee and expressed frustration with the \$1,000 budget.</p> <p>Commissioner Ignacio Neumiller added that Chair Crowell, Ms. Cristobal, and Ms. Kawakami also assisted at the table. Ms. Cristobal commented that it went well, and the objective was met; however, she would like to expand with a more impactful event in the future. Member Kawakami thanked everyone for organizing the event and added that it was important that they respect the advice from the county attorney’s office to stay within the limits of the law.</p>	
	<p><b><u>CSW 2022-23</u></b> <u>Recap and discussion on YWCA Candidate Forum.</u></p> <p>Commissioner Ignacio Neumiller shared that despite the advice from the county attorney’s office that the status of women could not partner with the YWCA, she attended as a zonta club member, and the forum went well. She said there were five partners; two Zonta Clubs, KKCR (Kaua‘i Community Radio), Kamāwaelualani, and Mokihana Club.</p> <p>Vice Chair Carvalho recalled that in the past a county attorney was always present at the meetings and requested a written guidance on why the CSW had to pay the \$20 sign permit fee and why the CSW couldn’t co-sponsor the forum.</p> <p>Ms. Ching replied that the county attorney advised that the county (CSW) couldn’t partner, participate, or become involved in campaigns or elections, they couldn’t be involved with a non-profit organization that was involved in campaigns or elections and she would follow-up</p>	

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	<p>on the written guidance request. Commissioner Ignacio Neumiller requested to add an explanation on the difference between a sign permit for a banner and a public informational banner.</p>	
	<p><b><u>CSW 2022-24 Recap, discussion and possible action on Career Day.</u></b></p> <p>a) Girls Youth Summit – Spring Break 2023, March 13-17 from 8-5pm daily. Covers breakfast, lunch, and snacks. Cost approx. \$2,000 (flight, hotel and car) would go with \$3,000 budget (\$5,109 this year’s budget for NACW conference; \$2,334 per diem, \$2,600 flight, \$175 car)</p> <p>Treasurer Moraes shared that she contacted Patsy T. Mink Center for Business &amp; Leadership (MCBL) Director Colleen McAluney and found out that they had a new format for the Girls Summit which would be held on O’ahu and not on Kaua’i. She said it would be a 5-day event for middle school aged girls on O’ahu to attend during spring break. They discussed the possibility of sponsoring a middle school aged girl to attend the Girls Youth Summit on O’ahu.</p> <ul style="list-style-type: none"> <li>• Vice Chair Carvalho asked about any fee cost to attend the Girls Youth Summit. Treasurer Moraes replied that MCBL funded the summit and the committee would be responsible for airfare, hotel, and car.</li> <li>• Commissioner Ignacio Neumiller asked what the process was to select the student. Treasurer Moraes replied that was not discussed and stated the committee would need to decide if this was possible for the committee to sponsor, want to sponsor or utilize funds in a different manner.</li> <li>• Chair Pro Tem Yukimura asked if she was able to explore other on island options. Treasurer Moraes replied she had not but there were probably many options.</li> <li>• Chair Pro Tem Yukimura commented that there may not be enough time.</li> <li>• Ms. Ching shared that in addition to the \$1,000 budget she allocated \$5,000 for the NACW but the committee did not designate anyone to attend, so they could move the \$5,000 to something else. The committee could use that to sponsor a student(s) to attend the summit.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Treasurer Moraes suggested linking the essay contest winner with a paid trip to attend the summit on O‘ahu.</li> <li>• Commissioner Ignacio Neumiller was concerned about the timeline.</li> <li>• Ms. Cristobal was concerned with the selection process and if it would be fair and would not support it without a clear and fair selection process in place. She was also worried about the timeline and would have started the process in November.</li> <li>• Commissioner Ignacio Neumiller asked if the chaperone would be a parent. Ms. Ching said she checked with Hawaiian Airlines and was quoted about \$3,000 for two persons.</li> <li>• Vice Chair Carvalho said to not limit the benefit to one student they could sponsor one student from each middle school and a committee member be the chaperone.</li> <li>• Ms. Cristobal suggested they table this idea for the future due to the high cost and logistically there was not enough time to make this program right.</li> </ul> <p>Chair Pro Tem Yukimura said based on the discussion this agenda item should be tabled and due to Ms. Moraes terming out at the end of this year they would need another point person for career day. Ms. Ching suggested this be discussed at the end of next year.</p>	
	<p><b><u>CSW 2022-25</u></b> <u>Discussion and possible action on 2023 Women’s History Month.</u></p> <p>Ms. Cristobal said no updates but would start in November to get the word out to counselors, teachers, administrators and then do a strong push in January with marketing, recruit essay participants and social media rollout.</p> <p>Vice Chair Carvalho suggested to increase the budget. Ms. Cristobal agreed that an increase would be incentive to improve participation.</p> <p>Ms. Ching reminded the committee that they allocated \$50 to the forum and \$250 for career day for a total of \$300 additional funds. There was also \$5,000 travel funds that could be used and suggested the committee allow Ms. Cristobal to make decisions on Women’s History Month.</p>	<p>Vice Chair Carvalho moved to increase Women’s History Month Essay Contest Awards from \$400 to \$1,400 with lead</p>

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	<p>Ms. Ching requested Ms. Cristobal meet with B&amp;C to finalize the essay contest.</p>	<p>Nikki Cristobal to decide on the award distribution. Ms. Cristobal seconded the motion. Motion carried 5:0.</p>
	<p><b><u>CSW 2022-26</u></b> Annual election of officers for calendar year 2023; Chair, Vice Chair, Secretary, and Treasurer.</p> <p>Vice Chair Carvalho nominated Monica Kawakami. Ms. Kawakami respectfully declined due to work obligations and asked to assist Ms. Cristobal with the essay contest.</p> <p>Ms. Ching suggested the committee table the nomination for secretary and treasurer for the next meeting.</p>	<p>Ms. Cristobal nominated Darcie Yukimura for Chair. Ms. Kawakami seconded the motion. Motion carried 5:0.</p> <p>Vice Chair Carvalho nominated Nikki Cristobal for Vice Chair. Secretary Yukimura seconded the motion. Motion carried 5:0.</p> <p>Vice Chair Carvalho moved to defer the election of treasurer and secretary to the January 2023 meeting. Ms. Cristobal seconded the motion. Motion carried 5:0.</p>
	<p><b><u>CSW 2022-27</u></b> Discussion and possible decision-making on 2023 Meeting Schedule: January 18, March 15, May 17, July 19, September 20, and November 15.</p>	<p>Ms. Kawakami moved to adopt the 2023 meeting schedule; January 18, March 15, May 17, July 19, September 20 and November 15. Ms. Cristobal seconded the motion. Motion carried 5:0.</p>
	<p><b><u>CSW 2022-28</u></b> Discussion and possible decision-making on the 2023 Hawai‘i Women’s Coalition Legislative Package.</p> <p>a) List of Measure Descriptions</p>	

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	<p>Commissioner Ignacio Neumiller referred to a list of bills on the 2023 Hawai'i Women's Coalition Legislative Package from the Hawai'i State Commission on the Status of Women that was included in their packet.</p> <p>Vice Chair Carvalho suggested sponsoring and hosting information on the legislative process. Chair Pro Tem Yukimura suggested adding guest speakers and invite groups to add to the January and March agenda to educate and learn about these proposed bills.</p> <p>Ms. Patricia Wistinghausen shared that <a href="http://www.capitol.hawaii.gov">www.capitol.hawaii.gov</a> was the website to find out the status and submit legislative bills. The state offered a public access room that trained and educated the public on the legislative process, and they would send a person to conduct trainings.</p>	
<p><b>State          Commission          Report</b></p>	<p><u><b>CSW 2022-19</b></u> Update by Edie Ignacio Neumiller on task force created by lawmakers to study Missing, Murdered Native Hawaiian Women and Girls (MMNHWG).</p> <p>a) Discussion and decision-making on other related matters.</p> <p>Commissioner Ignacio Neumiller said Ms. Cristobal was on the task force for this study. Ms. Cristobal reported the draft report was due on December 1, and the final report would be due by the end of 2023.</p>	
	<p><u><b>CSW 2022-29</b></u> Update from the Hawai'i State Commission on the Status of Women Commissioner Ignacio Neumiller.</p> <p>Commissioner Ignacio Neumiller shared updates from the HSCSW meeting held September 20;</p> <ul style="list-style-type: none"> <li>• Executive Director Khara Jabola Carolus was invited to speak in Austria at the Salzburg Global Seminar on Gender Equity</li> <li>• Ms. Jabola Carolus would like to attend the CSW's May 2023 meeting to speak on MMNHWG and also the legislative process.</li> <li>• Department of Human Services new secretary was Kaila Vasquez who replaced Laney</li> <li>• The HSCSW 4th quarter budget was \$4000 through December 2022</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Hawai‘i abortion collective launched in August 2022. A link will be placed on the Kaua‘i County Committee on the Status of Women webpage.</li> <li>• Doula Coach training offered on Kaua‘i</li> <li>• Secured \$100,000 national grant for the MMNHWG task force to continue data collection and outreach through 2023</li> </ul>	
	<p><u><b>CSW 2022-30</b> Recap by Edie Ignacio Neumiller on the National Association of Commissions for Women Leadership Conference held at the Atlantis Casino Resort &amp; Spa, Reno, Nevada from July 25-July 28, 2022.</u></p> <p>a) Discussion and possible decision-making on the 2023 NACW Conference; time &amp; date to be announced.</p> <p>Commissioner Ignacio Neumiller</p> <ul style="list-style-type: none"> <li>• Two boxes of CSW logo items were distributed at the conference</li> <li>• Mandy’s Treasure Box – passed out crayons that reflect how the different shades of colors reflect a variety of ethnic girls. Her website <a href="http://www.many’s-treasurebox.com">www.many’s-treasurebox.com</a></li> <li>• Went over the conference agenda.</li> <li>• Patricia Westinghausen was appointed as the NACW Associate Director in charge of the newsletter</li> <li>• Boston was confirmed for next years conference and Oklahoma and Baltimore was unsure.</li> </ul> <p>NACW Associate Director Patricia Westinghausen said she presented “Destigmatizing the Act of Being Yourself: Mental Health, Mindset and Self-Care as Women Leaders” at the NACW conference and oversaw communications. Their focus was on enhancing social media platform, newsletter and revamping the website. Connected with Kelly Jenkins Hope with the US women’s bureau who had a data base of women information.</p> <p>Vice Chair Carvalho asked if they could request funding from the state for a grant. Commissioner Ignacio Neumiller shared that it would need to go through County Council and there was only \$4000 in the state budget. Ms. Ching said the committee would need to get permission from the council to apply for the grant, possibly receive the grant and then expend</p>	



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	<p>the grant.</p> <p>Chair Pro Tem Yukimura thanked Commissioner Ignacio Neumiller for the thorough report and congratulated Patricia Westinghausen on her appointment to the NACW board.</p> <p><i>Treasurer Moraes left the meeting 6:35pm</i></p> <p>Commissioner Ignacio Neumiller recommended the committee select the Chair and Vice Chair to attend next year's NACW conference. Chair Pro Tem Yukimura asked if this could be discussed at the next meeting.</p> <p>Commissioner Ignacio Neumiller passed out information o the Na Wahine dinner on November 18, 2022.</p>	
<b>Announcements</b>	<p>Chair Pro Tem Yukimura thanked Deena Moraes and Kathy Crowell for their service on the committee and appreciated their service and all they have done during their term.</p> <p>Ms. Ching asked they email any suggestions for new committee members.</p> <p>Next Scheduled Meeting: Wednesday, January 18, 2023, 5;00 p.m., Boards and Commission Conference Room with remote access by Microsoft Teams Teleconference and Audio Connection.</p>	
<b>Adjournment</b>		<p>With no objections, Chair Pro Tem Yukimura adjourned the meeting at 6:47 p.m.</p>

Submitted by: \_\_\_\_\_  
Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: \_\_\_\_\_  
Darcie Yukimura, Chair Pro Tem

- Approved as circulated.
- Approved with amendments. See \_\_\_\_\_ meeting minutes.