

NOTICE OF REQUEST FOR EXEMPTION FROM HRS 103D
COUNTY OF KAUAI

The Director of Finance has received a Request For Exemption from Chapter 103D, HRS, in accordance with Hawaii Administrative Rule 3-120-5. A preliminary review has been conducted and approved for posting of this Notice.

Accordingly, by posting of this Notice, constructive notice is provided to permit interested parties an opportunity to review a copy of the Request For Exemption from Chapter 103D, HRS, attached and posted herewith, and to submit written objections within seven (7) days from the date this Notice was posted. Objections shall be submitted by email to:

COKPurchasing@kauai.gov

Questions may be directed to the Division of Purchasing at phone: (808) 241-4288.

A summary of the Request For Exemption from Chapter 103D, HRS, follows:

Proposed Vendor's Name and Address:

TrueRoll
320 Ohio St, Suite 504
Chicago, IL 60654

Proposed Procurement Item:

Services to Identify Unqualified and Unclaimed Home Exemptions, Tenants in Long-Term Affordable Leases and Tenants in Residential Investor Properties.
(See Attached)

BY: Kristi Mahi
Division of Purchasing

Date Notice Posted: September 27, 2022

SPACE BELOW IS RESERVED FOR RESPONSE TO REQUESTING AGENCY

TO: Finance / RPA

Exemption # _____ is assigned. This Notice was posted for seven (7) days. No objections were received. Please proceed with (1) processing of a requisition for a purchase order, or (2) contract preparation with the County Attorney's Office.

Objection(s) were received. Please contact the Division of Purchasing.

Division of Purchasing

Date

DIVISION OF PURCHASING
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: DIVISION OF PURCHASING

FROM: Finance / Real Property Assessment
(Dept or Agency) (Div)

09/23/2022
Date

Pursuant to Chapter 3-120-5, HAR, the Department requests a procurement exemption to purchase the following:

I. DESCRIPTION OF PROPOSED PROCUREMENT:

This provider will assist the County of Kaua'i Real Property Assessment division to identify: unqualified home exemptions; eligible but unclaimed home exemptions; tenants in long-term affordable leases; and, tenants that may be residing in properties that are classified as Residential Investor. Data provided should be capable of being integrated into the County's CAMA software through batched jobs.

II. NAME/ADDRESS OF VENDOR:

TrueRoll
320 W Ohio St.
Suite 504
Chicago, IL 60654

III. ESTIMATED COST: \$120,000
Anticipating a Contract or PO.

IV. ESTIMATED TERM OF CONTRACT OR DELIVERY TIME:

Five year multi-term subject to the availability of funds.

V. Explanation describing how procurement by competitive means is either not practical or not advantageous to the County:

Although we are aware of a handful of companies that offer similar services, we do not know of a single company that provides the full spectrum of services we're seeking (see Description above) nor the ability to integrate the results directly into our CAMA software. It may be possible to cobble together multiple vendors to meet the entirety of our needs, however it is impracticable and less reliable to approach our challenges piecemeal.

VI. PROCUREMENT METHOD.

Justification for vendor selection:

The estimated price quote appears to be competitive with other service providers based on our past experiences with other compliance software vendors. We are not aware of any other potential vendors that would allow direct integration with Tyler's iasWorld CAMA software, which a feature that will save hundreds of date-entry manhours.

Details of the **procurement method** to be followed in selecting the vendor to ensure maximum fair and open competition:

VII. If a recommendation of award is to be made by an evaluation committee, to include contract negotiation, who will conduct and manage the process:

(1) Name, Title, and relevant experience or qualifications:

(2) Name, Title, and relevant experience or qualifications:

(3) Name, Title, and relevant experience or qualifications:

VIII. The vendor was/will be notified prior to soliciting or negotiating a price, that the applicable County General Terms and Conditions, or General Provisions for Construction Contracts, is applicable to this purchase: Yes No .

Direct question to: Steven A. Hunt Ph: 808-241-4225

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Reiko Matsuyama Digitally signed by Reiko Matsuyama
Date: 2022.09.26 11:03:16 -10'00'

(Department/Agency Head Signature)

Date

SPACE BELOW RESERVED FOR FINANCE DIRECTOR OR DESIGNEE:

APPROVED DENIED

If approved, the following conditions apply:

The furnishing and delivery of the items and/or services specified herein shall comply with this Request for Exemption in its entirety and with the General Terms and Conditions for Goods and

Services, dated July 2016, which by reference is incorporated herein as though it were physically an integral part of this notice.

- The names of the persons recommended in Sections VII shall not be disclosed until after award of a contract.
- Seven (7) day internet posting by **Purchasing Division** required.
- Prior CPO approval is required for any contract amendment(s) that would change the scope of work of the original contract. (amendments are also subject to 7 day Internet posting by **Purchasing Division**)
- A copy of the approved request must accompany any solicitation and contract document submitted to the Purchasing Division for processing.
- Final approval of the negotiated contract by the Director of Finance is required.
- Tax clearance compliance is required as a pre-requisite to contract and for final payment (HRS 103-53)
- The contractor shall be informed of the requirements of **HRS 11-355 relating to the prohibition of campaign contributions by State and County Contractors during the term of the contract (Contact State Campaign Spending Commission: 808 586-0285; www.hawaii.gov/campaign).**

Ernest Barreira
Ernest Barreira (Sep 27, 2022 06:59 HST)

DIRECTOR OF FINANCE or Designee

Date

DIRECTOR OF FINANCE'S COMMENTS:



2023-EX-29 Notice

Final Audit Report

2022-09-27

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