

**PURCHASING DIVISION
DEPARTMENT OF FINANCE**

REIKO MATSUYAMA, DIRECTOR
MICHELLE L. LIZAMA, DEPUTY DIRECTOR



DEREK S.K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR

January 10, 2023

R.M. Towill Corporation
2024 N. King Street, Suite 200
Honolulu, HI 96819-3494

Attn: Greg H. Hiyakumoto, P.E., President

RE: Contract 10034 – Scattered Lots Pre-Development, Planning, and Engineering

Your firm has been awarded the negotiated contract to provide SCATTERED LOTS PRE-DEVELOPMENT, PLANNING, AND ENGINEERING, for the Department of Housing, County of Kauai in accordance with 2023-PROF-1 F.2. to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

Insurance certificates as required by solicitation or negotiated terms.

The negotiated contract amount shall not exceed **ONE HUNDRED THIRTY-TWO THOUSAND SEVEN HUNDRED NINE DOLLARS (\$132,709.00)**.

Contract documents will be transmitted under separate cover for your review and execution. Contract No. **10034** is assigned. Please refer to this number in all future communications.

After the contract is fully executed a “Notice to Proceed” will be issued to designate the official contract starting date. Until said Notice is issued the Count may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further, as a reminder, the following is a requirement for final payment and should be submitted with your final payment invoice:

Tax clearance compliance required by HRS 103D-328; and 103D-310(c)

Contractor’s Certificate of Compliance for Final Payment (self-certification form), Required by HAR 3-122-112 (c), Responsibility of Offers. Purchasing Division Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

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Very truly yours,

Ernest Barreira

Ernest Barreira (Jan 10, 2023 14:05 HST)

Ernest W. Barreira, M.S.
Assistant Chief Procurement Officer

cc: Housing – S. Franco

:cb/hs

County of Kauai
Department of Finance - Purchasing Division



**Pursuant to the requirements of HRS 304-103D,
the following information is hereby publicly disclosed.**

Award Date : 1/10/23
Contract # : 10034

1. **Professional Services Publication Number and description of services required:**
 - **Publication Number: 2023-PROF-1, F.2;**
 - **Description of Services Required: Scattered Lots Pre-Development, Planning and Engineering**

 2. **Check if Small Purchase procedures used.**

 3. **The ranking and names of a minimum of the top three (3) persons or organizations ranked by the Selection Committee for negotiation of a contract (note- the minimum of 3 persons may be limited to less than 3 by the review committee or by the number of responses to the solicitation):**
 - **R.M. Towill Corporation**
 - **HHF Planner**
 - **Bow Engineering & Development Inc.**
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 4. **The legal name of the person or organization receiving the award:**
 - **R.M. Towill Corporation**

 5. **The Dollar amount of the contract: \$132,709.00**

 6. **The names of the Selection Committee members:**
 - **Steve Franco**
 - **Del Gardener**
 - **Allison Retig**
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 7. **Describe the relationship of any of the principals to any of the persons making the recommendation of award and award:**
 - **DIRECTOR OF FINANCE (AUTHORITY TO AWARD): NONE**
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Date Posted : 1/10/2023