

**PURCHASING DIVISION
DEPARTMENT OF FINANCE**

REIKO MATSUYAMA, DIRECTOR
MICHELLE L. LIZAMA, DEPUTY DIRECTOR



DEREK S.K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR

February 7, 2023

Bow Engineering & Development, Inc.
1953 South Beretania Street PH-A
Honolulu, HI 96826

Attn: Sarah K. Bow, President, and Chief Executive Officer

RE: Contract 10049 – MASTER PLAN KILAUEA NAMAHAHA COMMUNITY

Your firm has been awarded the negotiated contract to provide MASTER PLAN KILAUEA NAMAHAHA COMMUNITY, for the Kauai County Housing Agency, County of Kauai in accordance with 2023-PROF-2, A.1. to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

Insurance certificates as required by solicitation or negotiated terms.

The negotiated contract amount shall not exceed **SIX HUNDRED SIXTY-ONE THOUSAND FIVE HUNDRED FORTY-EIGHT AND 96/DOLLAR (\$661,548.96)**.

Contract documents will be transmitted under separate cover for your review and execution. Contract No. **10049** is assigned. Please refer to this number in all future communications.

After the contract is fully executed a “Notice to Proceed” will be issued to designate the official contract starting date. Until said Notice is issued the Count may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further, as a reminder, the following is a requirement for final payment and should be submitted with your final payment invoice:

Tax clearance compliance required by HRS 103D-328; and 103D-310(c)

Contractor’s Certificate of Compliance for Final Payment (self-certification form),

Required by HAR 3-122-112 (c), Responsibility of Offers. Purchasing Division
Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

Ernest Barreira
Ernest Barreira (Mar 7, 2023 13:27 HST)

Ernest W. Barreira, M.S.
Assistant Chief Procurement Officer

cc: Housing- A. Rettig

:hs

**County of Kauai
Department of Finance - Purchasing Division**

Professional Services Procurement Disclosure

**Pursuant to the requirements of HRS 304-103D,
the following information is hereby publicly disclosed.**



**Award Date : 3/7/2023
Contract # : 10049**

1. **Professional Services Publication Number:**
 - **Publication Number: 2023-PROF-2 A.1;**
2. **Description of Services Required:**
 - **Master Plan Kilauea Namahana Community**
3. **Check if Small Purchase procedures used.**
4. **The ranking and names of a minimum of the top three (3) persons or organizations ranked by the Selection Committee for negotiation of a contract (note- the minimum of 3 persons may be limited to less than 3 by the review committee or by the number of responses to the solicitation):**
 - **Bow Engineering & Development, Inc**
 - **WRNS Studio**
 - **Bowers + Kubota Consulting, Inc.**
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5. **The legal name of the person or organization receiving the award:**
 - **Bow Engineering & Development, Inc.**
6. **The Dollar amount of the contract: \$661,548.96**
7. **The names of the Selection Committee members:**
 - **Keith Perry, Operations Analyst**
 - **Marie Williams, Long Range Planner**
 - **Allison Rettig, Disaster Recovery Coordinator**
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8. **Describe the relationship of any of the principals to any of the persons making the recommendation of award and award:**
 - **DIRECTOR OF FINANCE (AUTHORITY TO AWARD): NONE**
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NOA C10049

Final Audit Report

2023-03-07

Created:	2023-03-07
By:	Hope Stem (hstem@kauai.gov)
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-  Document created by Hope Stem (hstem@kauai.gov)
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