

DEPARTMENT OF FINANCE

REIKO MATSUYAMA, DIRECTOR

MICHELLE L. LIZAMA, DEPUTY DIRECTOR



DEREK S.K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR

February 10, 2021

McCorriston Miller Mukai MacKinnon, LLP
PO Box 2800
Honolulu, Hawaii 96803
dminkin@m4law.com

Attn: Mr. David Minkin, Esq. Partner

RE: CONTRACT NO. 213715 – SPECIAL COUNSEL FOR GENERAL LEGAL MATTERS

Your firm has been awarded the negotiated contract to provide professional services for the Department of Finance, County of Kauai in accordance with 2021-PROF-1 A.1, and to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

- Insurance as required per solicitation or negotiation. *** An electronic copy of your Certificate of Insurance must be emailed within five (5) working days of receipt of Notice of Award.*

The contract amount shall not exceed FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00).

Contract documents will be transmitted under separate cover for your review and execution. Contract No. 213715 is assigned and should be referenced in all future communications relating to this contract.

After the contract is fully executed, a “Notice to Proceed” will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further, as a reminder, the following is requirement for final payment and should be submitted with your final payment invoice:

- Tax compliance is required by HRS 103D-328;
- Contractor’s Certificate of Compliance for Final Payment (self-certification Form), required by HRS 3-122-112 (c), Responsibility of Offerors. Purchasing Division Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very Truly Yours,

Ernest Barreira

Ernest Barreira (Feb 10, 2021 15:45 HST)

Ernest W. Barreira, M.S.






Assistant Chief Procurement Officer

cc: OCA: M. Bracken/T. Amoy

/cgm

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