

County of Kaua‘i

Recycling Grant Program Announcement

Introduction & Program Objective:

The County Solid Waste Division has a total of \$7,500 available to fund projects that support Recycling and Waste Diversion on Kaua‘i. The County is soliciting applications through a competitive grant process.

Project examples include manufacturing recycled products on Kaua‘i, creating recycled art products, capturing recycled materials for processing, and other innovate programs directly related to recycling and waste diversion. Eligible candidates can be non-profit or for-profit agencies.

Award and Fund Distribution

Applications will be reviewed by a Selection Committee assigned by the Department of Public Works. Applications will be selected and awarded based on the selection criteria detailed on page 3 of this announcement. After all applications have been scored, applicants will be ranked according to their overall average scores. A minimum score of 15 points will be required for funding eligibility. Grants will be awarded to the highest-ranking proposal(s). Projects will be funded based on proposal strength, eligibility, and availability of funds. Projects may be funded in their entirety, partially funded, or denied. Scope of work for selected projects may be revised depending on funding availability, by mutual agreement of the parties.

Funded projects will have funds distributed as follows:

- 80% after project is approved.
- 20% after final completion of the project and submission of final report.

Non-Duplication of Services

There are a variety of waste diversion and recycling activities and services that are contracted by the County. Waste Diversion Grants will be awarded for new and different activities and will not duplicate work currently under contract. For information on County programs, visit the County’s website at www.kauai.gov/recycling.

General Terms and Conditions

All arrangements made under this grant agreement are subject to the County of Kaua‘i’s General Terms and Conditions which are included with this announcement.

Campaign contribution prohibition

Under HRS 11-355 contractors are prohibited from contributing to campaigns during the term of this contract. Contact the State Campaign Spending Commission at 808-586-0285 or www.hawaii.gov/campaign for more information.

Hawaii Compliance Express

Vendors shall use the Hawaii Compliance Express (HCE), which allows businesses to register online through a simple wizard interface at <http://vendors.ehawaii.gov>. The HCE provides current compliance status as of the verification date. The on-line data will verify that a vendor’s

status is compliant with the requirements of HRS Chapter 103D-310(c) and shall be accepted for both contracting purposes and final payment. Vendors who use the new HCE services will be required to pay an annual fee of \$12.00 to the Hawaii Information Consortium, LLC (HIC). Allow 10 to 15 calendar days for processing.

Pre-requisite to award: In order to comply with the above, the purchasing agency, prior to award, must verify contractor compliance using HCE, as a pre-requisite to award for the following requirements:

- Tax Clearance from the Department of Taxation and Internal Revenue Service to demonstrate compliance with HRS 237 General Excise Tax Law, and HRS 103D-328, Tax Clearance.
- Compliance from the Department of Labor and Industrial Relations.
- Good Standing from the Department of Commerce and Consumer Affairs.

§103D-310(c) Hawaii business. A business entity meeting the requirement of §103D-310(c), referred to as a “Hawaii business”, is incorporated or organized under the laws of the State of Hawaii. As evidence of compliance, the Offeror shall be in good standing with the office of Commerce and Consumer Affairs, Business Registration Division (BREG). A Hawaii business that is a sole proprietorship, however, is not required to register with the BREG, and therefore not required to submit verification. An Offeror’s status as sole proprietor and its business street address indicated on the Offer or Bid Form will be used to confirm that the Offeror is a Hawaii business.

NOTE: In cases where the Department of Commerce and Consumer Affairs has determined that a verification is not applicable, the contractor is required to submit a self-certification form (Kauai County Purchasing Schedule G-2, Contractor’s Certification In Lieu of the on-line confirmation requirement).

How to Apply

e-mail the attached Grant Application Form to kaki@kauai.gov.

You may also mail the from to the following address:

Attention: Keola Aki
County of Kauai Solid Waste Division
Public Works Department
4444 Rice Street, Suite 295
Lihue, HI 96766

If you have questions, call Keola Aki at (808) 241-4195

Applications will be accepted up to 2:00 P.M. on Friday, January 14, 2022

SELECTION CRITERIA FOR RECYCLING & WASTE DIVERSION GRANTS

1) Project strength, planning, and goals - 10

- Project is not organized or well thought out, no goals or outcomes listed: 0
- Project is organized with proposed waste diversion equipment and material, outline/timeline for goals stated, applying agency has a list of options they will be pursuing, and all documentation submitted in a timely manner: 1-4
- Projects is well organized, with equipment and material detailed and options clearly stated, outline/timeline, the applying agency has a well thought out list of goals and options that they will be pursuing, and all documentation submitted in a timely manner: 5-10

2) Project Impact -Potential to Effect Waste Diversion - 5

- No projected waste diversion impact: 0
- Some projected waste diversion impact: 1-3
- Significant projected waste diversion impact: 4-5

3) Measurability of Project's Success - 5

(Note: Grant recipients will be required to submit a quarterly report as well as a final report summarizing project outcomes at the conclusion of the project.)

- No tracking or reporting of success: 0
- Tracking and reporting indirect measures of success: 1-2
- Specific methodology for tracking and reporting success: 3-5

4) Experience of Organization Implementing Similar Projects - 5

- No experience with similar projects: 0
- Some experience with similar projects: 1-2
- Much experience with similar project: 3-5

5) Budget Feasibility - 5

- Budget that does not seem feasible: 0
- Budget that shows potential feasibility: 1-2
- Budget that shows probable feasibility: 3-5

TOTAL POINTS POSSIBLE – 30