

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Commission:	Kaua'i Historic Preservation Review Commission	Meeting Date	March 17, 2022
Location	Zoom Teleconference	Start of Meeting: 1:39 p.m.	End of Meeting: 3:28 p.m.
Present	Chair Carolyn Larson. Commissioners: James Guerber, Gerald Ida, Susan Remoaldo and Aubrey Summers. Deputy County Attorney Stephen Hall. Planning Department Staff: Deputy Director Jodi Higuchi Sayegusa, Planner Marisa Valenciano, and Commission Support Clerk Duke Nakamatsu. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.		
Excused	Vice Chair Stephen Long.		
Absent			
SUBJECT	DISCUSSION	ACTION	
	Meeting was delayed due to Commissioner Summers and Commissioner Guerber late arrivals.		
A. Call To Order	Chair Larson called the meeting to order at 1:39 p.m.		
B. Roll Call	Deputy Director Jodi Higuchi Sayegusa verified attendance by roll call and requested a verbal response; Commissioner Guerber replied here. Commissioner Ida replied here. Commissioner Remoaldo replied here. Commissioner Summers replied here. Vice Chair Long was excused. Chair Larson replied here.		Quorum was established with five commissioners present.
C. Approval of the Agenda			Mr. Guerber moved to approve the March 17, 2022 agenda, as circulated. Ms. Summers seconded the motion. Motion carried 5:0.
D. Approval of the Minutes	1. January 27, 2022 Ms. Remoaldo requested page 9, number four, correct "in tack" to "intact".		Ms. Summers moved to approve the amended January 27, 2022 minutes with a correction on page 9, "in tack"

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	<p>2. February 17, 2022</p> <p>Ms. Remoaldo requested page 8, top sentence, correct “swell” to “swale”; page 9, third paragraph from bottom, correct “monitory” to “monitoring”; page 14, last paragraph, correct “board batten” to “board and batten”; page 15, number 10, correct “asked” to “answered”.</p> <p>Ms. Summers requested page 5, number 9, correct “temporary” to “second”.</p> <p>Chair Larson confirmed with Mr. Ida and requested page 9, second paragraph from the bottom, to add “without an archaeological monitor” to the end of “He was adamant that there should be no ground disturbance”. Sentence should read “He was adamant that there should be no ground disturbance without an archaeological monitor”.</p>	<p>to “intact”. Ms. Remoaldo seconded the motion. Motion carried 5:0.</p> <p>Ms. Summers moved to approve the amended February 17, 2022, minutes with the following corrections; page 5, “temporary” to “second; page 8, “swell” to “swale”; page 9, “monitory” to “monitoring”; page 9, add “without an archaeological monitor”; page 14, “board batten” to “board and batten”; page 15, “asked” to “answered”. Ms. Remoaldo seconded the motion. Motion carried 5:0.</p>
<p>E. Communications</p>	<p>Ms. Higuchi Sayegusa said the commission was transmitted the following five written testimonies by email at 11:30 a.m. today;</p> <ol style="list-style-type: none"> 1. Nancymae Chandler emailed 3/16/22 at 5:22 p.m. 2. Nancymae Chandler emailed 3/17/22 at 8:18 a.m. 3. Ashley Gutierrez emailed 3/17/22 at 9:49 a.m. 4. Ashley Gutierrez emailed 3/17/22 at 10:22 a.m. 5. Brandi Melissa Miller emailed 3/17/22 at 10:43 a.m. 	<p>Mr. Guerber moved to acknowledge receipt of five written public testimony distributed 3/17/22 at 11:30 a.m. by email. Mr. Ida</p>

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	<p>She said the written testimonies would be uploaded onto the Kaua'i Historic Preservation Review Commission (KHPRC) webpage after the meeting.</p>	<p>seconded the motion. Motion carried 5:0.</p>
<p>F. Public Comment</p>	<p>Ms. Higuchi Sayegusa opened the floor for the public to orally testify and went through the list of registered testifiers.</p> <p>Roslyn Cummings 808-635-7520 – Ms. Higuchi Sayegusa discovered the person on the call was not Roslyn Cummings, but later identified herself as Elizabeth Okinaka.</p> <p>Elizabeth Okinaka 808-635-7520 – Ms. Okinaka said she was part of “Ola Kapa Hawai‘i” and stated that many families were concerned about the Weke road property because less than one year ago iwi was found, and the remains were mishandled. She recommended archaeological monitoring and that community input be allowed. She also requested to not approve the plans.</p> <p>Nancymae Chandler – Ms. Chandler testified that the Weke road property and other properties along Weke road have desecrated their kupuna ancestors. She said the community and kupuna were also unaware of the Hanalei bridge project. Another female kupuna who was with Ms. Chandler testified that the Weke road property permit should not be approved because iwi was still buried in the area. The female kupuna said the Hanalei bridge needs to be revisited because due to technology they were not informed of any public meetings on the Hanalei bridge project and it would impact Hanalei, Wainiha and Hā‘ena residents. She said access across the bridge should be closed to everyone but residents. The female kupuna inquired who the cultural consultants were because they were not notified of any public meetings.</p> <p>Ms. Higuchi Sayegusa said KHPRC discussed the Hanalei bridge project last month. She said the 106 process was still on-going and advised they submit their comments to the Hawai‘i State Department of Transportation.</p> <p>Ms. Higuchi Sayegusa asked if anyone else from the public wanted to testify to raise their virtual hand. There was no response.</p> <p>Chair Larson thanked the testifiers and commented that she understood the difficulty and challenges and hoped in-person meetings could be restored soon. Ms. Higuchi Sayegusa</p>	

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	responded and announced the county was moving to in-person meetings starting in April and with no further comments moved on to the next agenda item.	
G. Consent Calendar	There were none.	
H. Unfinished Business	<p>H.1. Hawai'i Department of Transportation and Federal Highways Administration Programmatic Agreement for Minor Hawai'i Historic Bridge Projects Statewide. National Historic Preservation Act, Section 106: Consultation with Native Hawaiian Organizations and Potential Consulting Parties. [Director's report received and deferred 3/18/22; Supplemental #1 to the Director's report received and deferred 11/18/21; Supplemental #2 to the Director's report received and deferred 1/27/22]</p> <p>a. Supplemental #3 to the Director's report pertaining to this matter.</p> <p>Planner Marisa Valenciano shared the following;</p> <ul style="list-style-type: none"> • The commission reviewed this project several times and were asked to submit comments on the draft Programmatic Agreement (PA) at the January meeting. • The project was at the stage where they were now compiling comments from different entities. • Exhibit A contained comments from Chair Larson to integrate best practices and evaluate certain activities that could warrant a higher tier level. • Request the commission review Exhibit A and add any other comments. • The commission's action for the project was to; <ul style="list-style-type: none"> ○ Provide comments ○ Defer comments until more information becomes available. <p>Barbara Shidler of Mason Architects reviewed the following with the commission and with her was Pua Aiu Hawai'i Department of Transportation (HDOT) Project Manager.</p> <ul style="list-style-type: none"> • They were now in the process of receiving comments through April. • Comments would be collated and available on their website. • A draft PA with edited best practices material should be completed by the end of this year for the commission to review. • Ms. Shidler addressed some of Chair Larson's comments; 	

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	<ul style="list-style-type: none"> ○ Who are qualified professionals – Secretary of the Interior’s Standards for Rehabilitation. ○ Describe what constitutes a qualified professional – reference federal laws. Chair Larson responded that those could be placed in the glossary. ○ What is the Certification Form – attachments were being developed and should be completed in the next iteration. ○ Include general illustration – they intend to include. ○ Add a materials section in the glossary – Ms. Shidler asked for clarification. Chair Larson explained she did not know some of the materials mentioned. ● Would work with Ms. Valenciano to communicate questions to the commissioners. ● Ms. Aiu said she would take the public comments on the Hanalei bridge project back to HDOT. ● Advised the commission to follow the projects progress on the website that contained all comments and updated documents. 	<p>Mr. Guerber moved to transmit Exhibit A comments submitted by Chair Carolyn Larson to the Hawai‘i Department of Transportation and Federal Highways Administration Programmatic Agreement for Minor Hawai‘i Historic Bridge Projects Statewide. Ms. Remoaldo seconded the motion. Motion carried 5:0.</p> <p>Mr. Guerber moved to defer the Hawai‘i Department of Transportation and Federal Highways Administration Programmatic Agreement for Minor Hawai‘i Historic Bridge Projects Statewide until a</p>

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		future date when they are ready to return, possibly at the end of the year. Ms. Summers seconded the motion. Motion carried 5:0.
	<p>H.2. 3 Palms LLC Douglas Baldwin Beach House Improvements Property Address: 5242 Weke Road Tax Map Key: (4) 5-5-002:107 Hanalei, Hawai'i Consideration of a Class 1 Zoning Permit for garage renovations and the addition of an outdoor shower. [Director's report received 1/27/22] a. Supplemental #1 to the Director's report pertaining to this matter.</p> <p>Ms. Valenciano shared the following;</p> <ul style="list-style-type: none"> • Review and comment on the garage door alternative. • The commission's action for the project was to; <ul style="list-style-type: none"> ○ Support the project ○ Recommend approval of the permit(s) to the Planning Department with conditions ○ Recommend denial of the permit(s) to the Planning Department ○ Recommend defer action on the permit(s) • Read portions of the Director's Report dated March 17, 2022. <p>Ian Jung had internet problems and presented the following by audio phone;</p> <ul style="list-style-type: none"> • Submitted an alternative option for the garage door that the commission requested at the last meeting. • Drove through the neighborhood and there were very little samples of garage doors. • During a cesspool to septic conversion the property had an archaeologist monitor at the site and there were no human remains found. He speculated that the public testifiers referred to another property across the street. 	

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	<p>Questions</p> <ul style="list-style-type: none"> • Mr. Ida asked Mr. Jung if he was involved with the property across the street. Mr. Jung replied he was not, but Nancy McMahon was the consultant, and he did not know the details. • Ms. Remoaldo asked if he had any photographs of the various neighborhood garage doors to show the commission. Mr. Jung said it was a visual drive thru and he wasn't comfortable taking pictures of private homes. <p>Mr. Jung shared sketches of garage door options that was shown to his client. The client picked the option that was presented for their review and consideration.</p> <ul style="list-style-type: none"> • Ms. Remoaldo asked for the time period of the alternative garage door. Mr. Jung wasn't positive but vertical lines were popular in the 1920-30's. • Ms. Remoaldo asked if the alternative garage door represented a later time period. Mr. Jung said properties in that area did not have comparable. 	<p>Ms. Summers moved to accept the alternative garage door option, as presented for the 3 Palms LLC, Douglas Baldwin Beach House Improvements Property Address: 5242 Weke Road, Tax Map Key: (4) 5-5-002:107, Hanalei, Hawai'i. Mr. Guerber seconded the motion. Motion carried 5:0.</p>
<p>J. General Business Matters</p>	<p>1. Historic American Buildings Survey (HABS) Overview</p> <p>Ms. Valenciano shared the following;</p> <ul style="list-style-type: none"> • There was no action required for this agenda item • The commission was asked to gather information and ask questions • A future meeting would be planned to figure out how to take the information and 	

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	<p>transform it into a tool that outlined minimum requirements to mitigate projects that could have potential effects.</p> <p>The presenters were Hawai'i Historic Foundation (HHF) Executive Director Kiersten Faulkner, HHF Historic Architect Virginia Murison and Mason Architects Director of Research Polly Tice.</p> <p>Ms. Faulkner shared that Hawai'i Historic Foundation was a statewide nonprofit organization founded in 1974. They work with community groups, agencies, and commissions to preserve and tell the story of historic buildings and the key component was documentation.</p> <p>Ms. Tice presented a power point on Historic American Building Survey (HABS) Overview Presentation to Kaua'i Historic Preservation Commission Thursday, March 17, 2022.</p> <ul style="list-style-type: none"> • What are Historic American Building Surveys (HABS): HABS was one of three written reports that document historic properties. HABS document buildings, HAER (Historic American Engineer Record) document bridges, roads, industrial facilities, and HALS (Historic American Landscape Survey) documents landscape and irrigation. <ul style="list-style-type: none"> ○ Federal program ○ Hard copies and 4x5 film negatives were housed at the Library of Congress and available online • What are HABS standards: Secretary of the Interior's Standards and Guidelines for Architectural and Engineering documentation <ul style="list-style-type: none"> ○ Illustrate what was significant or valuable ○ Prepared accurately from reliable sources ○ Reproducible, durable and in standard size ○ Report clear and concise • What are HABS/HAER/HALS used for: Used for permanent record of important sites. Used as mitigation for State Historic Preservation Division in response to section 106 adverse effect or HRS 6e effect determination. • What is mitigation: Five forms of mitigation to record historic buildings before altered or demolished: <ul style="list-style-type: none"> ○ Preservation 	

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	<ul style="list-style-type: none"> ○ Architectural recordation ○ Archaeological data recovery ○ Historical data recovery ○ Ethnographic documentation ● How is the level and type of recordation determined: Listed a step-by-step process ● HABS levels: Three levels <ul style="list-style-type: none"> ○ Level I – most extensive level of documentation ○ Level II – average level of documentation ○ Level III – lowest level of documentation ● Written Historical and Descriptive Data: Formats of written documentation ● Measured Drawings: Precise illustrations that capture existing irregularities ● Existing Drawings and Sketch Plans: Floor plans or existing drawings ● Archival B&W Photography (4x5 negatives): Black and white film photos ● More information: <ul style="list-style-type: none"> ○ Library of Congress: https://www.loc.gov/pictures/collection/hh/ ○ National Park Service: https://www.nps.gov/hdp/habs/index.htm <p>Questions</p> <ol style="list-style-type: none"> 1. Mr. Ida inquired why 4x5 negatives were still used when there have been advancements in photography. Ms. Tico did not know but responded that it could be that they could safely store and preserve 4x5 negatives. 2. Chair Larson asked if they accept digital copies. Ms. Tico replied she would have to confirm but they probably accept digital copies by disc. 3. Chair Larson asked if there was a camera that took digital pictures and produced negatives at the same time. Ms. Tico replied she wasn't aware; however, ability to develop and process film negatives were only done on the east coast of the mainland. <p>Ms. Faulkner said owners could request documentation and it didn't need to be because of mitigation. She said the Haraguchi Rice Mill conducted a HAER documentation right before hurricane Iwa knocked the building down and because of the HAER report Haraguchi Rice Mill was able to be rebuilt exactly as it was.</p>	

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	<p>4. Chair Larson asked for the cost of the HABS report for the Kaua'i Police building which was not extensive and Kekaha Sugar Mill which was very extensive. Ms. Tico replied she did not have the exact amounts, but her average cost ranged around \$12,000 for a HABS report and measured drawings could cost two to three times an average cost.</p> <p>5. Chair Larson asked if 3D imaging technology was used. Ms. Tico replied that 3D imaging was not required or a standard for a HABS report.</p> <p>6. Chair Larson asked if 3D imaging could be used to rebuild. Ms. Tico responded 3D imaging could be used to rebuilt but it was not a requirement of HABS.</p> <p>7. Chair Larson asked if she knew the price range of a 3D imaging scan. Ms. Tico replied she did not.</p> <p>8. Chair Larson asked if there was a top 10 list of sites that should have documentation drawings done. Ms. Tico replied it was a good idea but wasn't sure. Ms. Faulkner responded individual owners such as museums document their building. Ms. Tico said the NPS (National Park Service) had a program, but it was not widespread.</p> <p>9. Chair Larson asked if there were other standards or what else could be done besides a HABS report. Ms. Tico replied that for mitigation it would be a historic context study.</p> <p>Ms. Valenciano stated the commission wanted to understand a HABS documentation and how to provide a more HABS like report as minimum requirement for projects that need mitigation. The next step for the commission would be to come up with a report or flow chart that would trigger a HABS like study.</p> <p>Ms. Tico responded that SHPD (State Historic Preservation Division) would request a RLS (Reconnaissance Level Survey) form as mitigation. RLS was an extensive survey form specifically used to identify and value property. Ms. Tico volunteered to send a copy for the commission to review and said it may also be on the SHPD website.</p> <p>With no further questions, Chair Larson thanked the presenters for their presentation and moved on to the next agenda item.</p>	
<p>K. Announcements</p>	<p>Ms. Higuchi Sayegusa announced the following;</p>	

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	<ul style="list-style-type: none"> • Duke Nakamatsu was the official primary contact for KHPRC. • In person meetings would resume in April and it would be setup for hybrid meetings. • No meeting in May. 	
L. Selection of Next Meeting Date and Agenda Topics (April 21, 2022)	<p>Next meeting was scheduled for Thursday, April 21, 2022</p> <p>Ms. Valenciano said it was too early to confirm agenda items.</p>	
M. Adjournment	<p>With no further business to conduct, Chair Larson called for a motion to adjourn.</p>	<p>Mr. Ida moved to adjourn the meeting. Ms. Summers seconded the motion. Motion carried 5:0.</p> <p>Chair Larson adjourned the meeting at 3:28pm</p>

Submitted by: _____
 Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: _____
 Carolyn Larson, Chair

- () Approved as circulated.
 (X) Approved with amendments. See minutes of 04/21/22 meeting.