

**COUNTY OF KAUA'I**

Minutes of Meeting  
OPEN SESSION

<b>Board/Commission:</b>	<b>Kaua'i Fire Commission</b>	<b>Meeting Date:</b>	<b>April 16, 2024</b>
<b>Location</b>	Boards and Commissions Conference Room, Pi'ikoi Building 4444 Rice Street, Suite 300, Līhu'e, Kaua'i, Hawai'i 96766	<b>Start of Meeting:</b> 2:00 p.m.	<b>End of Meeting:</b> 2:35 p.m.
<b>Present</b>	Chair Rodney Yama; Vice Chair Gary Pacheco (joined meeting at 2:07 p.m.); Commissioners: Lori Almarza, Jen Chahanovich, Trevor Ford, Alfredo Garces, Jeff Murray.  Also present: Boards & Commissions Office Staff: Support Clerk Lisa Oyama; Administrator Ellen Ching; Office of the County Attorney: Deputy County Attorney Charles Foster, Kaua'i Fire Department: Fire Chief Michael Gibson, and Secretary Debby Gatioan.		
<b>Excused</b>			
<b>Absent</b>			



SUBJECT	DISCUSSION	ACTION
<b>Meeting Called to Order/Roll Call to ascertain quorum</b>	Chair Yama called the Fire Commission April 16, 2024, meeting to order at 2:00 p.m. A roll call ensued that quorum was established, seven (7) Commissioners were present to conduct business.	Quorum was established with seven (7) Commissioners present.
<b>Approval of Agenda</b>	Chair Yama called for a motion to approve the agenda as circulated.	Commissioner Chahanovich moved to approve the April 16, 2024, agenda. Commissioner Garces seconded the motion. Motion carried 7:0.
<b>Chair's Announcements</b>	Next Regular Monthly Meeting will be 2:00 p.m., Tuesday, May 21, 2024, at the: Boards and Commissions Conference Room, Pi'ikoi Building 4444 Rice Street, Suite 300, Līhu'e, Kaua'i, Hawai'i 96766	
<b>Public Testimony</b>	Chair Yama called for public testimony. Being there was no written testimony, or members of the public present at the meeting. Boards & Commissions Administrator Ellen Ching stated for the record that there is no one in the audience and it would not be necessary for Chair Yama to call for public testimony on each agenda item.	

KFC Open Session Minutes  
Of April 16, 2024, Meeting

SUBJECT	DISCUSSION	ACTION
Approval of Minutes	Chair Yama called for a motion to amend or approve the minutes of the March 19, 2024, meeting.	Commissioner Garces moved to approve the minutes. Commissioner Ford seconded the motion. Motion carried 7:0.
Chief's Monthly Bureau Reports and Updates for March 2024	<ul style="list-style-type: none"> <li>a) Update on Kaua'i Fire and Ocean Safety, including updates on Partnerships, Resources Highlights, and Wildfire/Council</li> <li>b) Administrative Bureau Update, including updates on the budget, staffing, overtime report, facilities, and fleet</li> <li>c) Fire Operations Bureau Update, including statistics on calls for service and brief description of some of the incidents responded to</li> <li>d) Fire Prevention Bureau Update, including monthly statistics</li> <li>e) Fire Training Bureau Update, including monthly statistics</li> <li>f) Ocean Safety Bureau Update, including monthly statistics and bureau highlights</li> <li>g) Update on Fire Chief Gibson's progress regarding the Goals and Objectives for FY 2023-2024</li> </ul>	

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	<p><b><u>Rain 2024</u></b>            Fire Chief Gibson gave a brief summary on the current rain event. Thursday night, early Friday morning, over 15 rescue calls related to flood waters and water rescues, 24 people were rescued from cars and homes. Sunday, 2 helicopter rescues at Blue Hole and in Waimea, where 12 campers had to be extracted by air. Kōloa Fire Station received some damage due to a stream behind the station, lots of debris in the yard and about 2 inches of water, mud and silt throughout the fire station, the unit was out on calls so they weren't able to manage what was happening at the station. Damage was done to furniture and cabinets.</p> <p><b><u>Fire and Ocean Safety</u></b>            Continuation plan of replacement fire apparatus, 30 automated external defibrillators to replace front line at KFD that could no longer be serviced. Equipment needs to be replaced every "x" amount of years. Fire Fighter Training recruitment interviews scheduled for April 23<sup>rd</sup> and April 25<sup>th</sup>, there are 17 candidates to interview for three positions. Next recruit class to start on July 1<sup>st</sup>.</p> <p><b><u>Partnerships</u></b>            Clean-up behind Kaiākea Fire Station is almost complete. 30,000 pounds and debris have been removed so far. Mayor's office has asked that the department come up with a plan to manage the land going forward. Waiting for several months to sign the lease for Airport hangar for Air 1.</p> <p><b><u>Resource Updates</u></b>            Chief Gibson noted that there are three fire engines that are reserves but are in service. Approval was given for Water Tender 2.</p> <p><b><u>Wildfire</u></b>            N5 Early Fire Detection Sensors to be delivered within a week. Locations for placing sensors have already been established in Anahola and Po'ipū. By the end of May, early June sensors should be up and running.</p>	

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	<p><u>Goals and Updates</u>            Chief Gibson informed the Commission that per Administrator Ching the Goals and Updates should be deferred one more month.</p> <p>Chief Gibson asked for a motion to defer this until next month.</p>	<p>Commissioner Chahanovich moved to defer Goals and Updates until May.            Commissioner Murray seconded the motion.            Motion carried. 7:0.</p> <p>Commissioner Ford moved to receive the Chief’s Monthly Report. Vice Chair Pacheco seconded the motion. Motion carried. 7:0.</p>
Executive Session	None.	
Adjournment	Chair Yama called for a motion to adjourn the meeting.	<p>Commissioner Chahanovich moved to adjourn.            Commissioner Garces seconded. Motion carried.            7:0. Meeting was adjourned at 2:35 p.m.</p>

