**Meetings of the Fire Commission will be conducted as follows until further notice:**

* Meetings will be publicly noticed pursuant to HRS Chapter 92.
* Minutes of meetings will be completed pursuant to HRS Chapter 92 and posted to the Commission’s website upon completion and approval.

**Public Comments and Testimony:**

* **Written testimony** will be accepted for any agenda item herein.
  + Written testimony indicating your 1) name, and if applicable, your position/title and organization you are representing, 2) whether you are a registered lobbyist and, if so, on whose behalf you are appearing, and 3) the agenda item that you are providing comment on, may be submitted to [loyama@kauai.gov](mailto:loyama@kauai.gov) or mailed to the Fire Commission, c/o Office of Boards and Commission, 4444 Rice Street, Suite 300, Lihue, Hawaii 96766.
  + Written testimony received by the Fire Commission at least 48 hours prior to the meeting will be distributed to all Fire Commissioners prior to the meeting.
  + Any late testimony received will be distributed to the to the members after the meeting is concluded.
* **Oral testimony** will be accepted for any agenda item herein.
* It is recommended that anyone interested in providing oral testimony register at least 24 hours prior to the meeting by emailing [loyama@kauai.gov](mailto:loyama@kauai.gov) or calling (808)241-4918. Any request to register may include your 1) name, and if applicable, your position/title and organization you are representing, and 2) Whether you are a registered lobbyist and, if so, on whose behalf you are appearing, and 3) the agenda item you are providing comment on.
* Per the Fire Commission Oral Testimony Policy, there is a three-minute time limit per testifier per agenda item.
* Individuals who have not registered to provide testimony will be given an opportunity to speak on an agenda item following the registered speakers.

**SPECIAL ASSISTANCE**

IF YOU NEED AN AUXILIARY AID/SERVICE, OTHER ACCOMMODATION DUE TO A DISABILITY, OR AN INTERPRETER FOR NON-ENGLISH-SPEAKING PERSONS PLEASE CONTACT THE OFFICE OF BOARDS AND COMMISSIONS AT (808) 241-4917 OR [ADAVIS@KAUAI.GOV](mailto:ADAVIS@KAUAI.GOV) AS SOON AS POSSIBLE. REQUESTS MADE AS EARLY AS POSSIBLE WILL ALLOW ADEQUATE TIME TO FULFILL YOUR REQUEST.

UPON REQUEST, THIS NOTICE IS AVAILABLE IN ALTERNATIVE FORMATS SUCH AS LARGE PRINT,

BRAILLE, OR ELECTRONIC COPY.

**REGULAR MONTHLY FIRE COMMISSION MEETING NOTICE AND AGENDA**

Tuesday May 21, 2024

2:00 p.m. or shortly thereafter

Boards and Commissions Conference Room, Pi'ikoi Building

4444 Rice Street, Suite 300, Līhu'e, Kaua'i, Hawai'i 96766

**MEETING CALLED TO ORDER**

**ROLL CALL TO ASCERTAIN QUORUM**

**APPROVAL OF AGENDA**

**CHAIR’S ANNOUNCEMENT**

* Next Regular Monthly Meeting: 2:00 p.m., Tuesday, June 18, 2024, at the

Lihu'e Civic Center, Moikeha Building Meeting Room 2A-2B

4444 Rice Street, Lihu'e, Kaua'i, Hawai'i

**PUBLIC TESTIMONY ON ANY AGENDA ITEMS**

Oral testimony will be taken at any time during the meeting.

**APPROVAL OF MINUTES**

April 16, 2024, Open Session Meeting Minutes

**RESPONDER RECOGNITION**

**CHIEF’S MONTHLY APRIL BUREAU REPORTS AND PERTINENT UPDATES**

1. Update on Kaua'i Fire and Ocean Safety, including updates on Partnerships, Resources Highlights, and Wildfire/Council
2. Administrative Bureau Update, including updates on the budget, staffing, overtime report, facilities, and fleet
3. Fire Operations Bureau Update, including statistics on calls for service and brief description of some of the incidents responded to
4. Fire Prevention Bureau Update, including monthly statistics
5. Fire Training Bureau Update, including monthly statistics
6. Ocean Safety Bureau Update, including monthly statistics and bureau highlights
7. Update on Fire Chief Gibson’s progress regarding the Goals and Objectives for FY 2023-2024

**GOALS 2024**

**EXECUTIVE SESSION (CLOSED TO PUBLIC)**

Pursuant to Hawai'i Revised Statutes, (“H.R.S.”) §92-7(a), the Commission may, when deemed necessary, hold an Executive Session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such Executive Session shall be held pursuant to H.R.S. §92-4 and shall be limited to those items described in H.R.S. §92-5(a).

**ADJOURNMENT**

cc: Deputy County Attorney Jenna Tatsey

Fire Chief Michael Gibson