

COUNTY OF KAUA'I

**CONSOLIDATED ANNUAL PERFORMANCE AND
EVALUATION REPORT 2023
(CAPER)**

**REPORTING PERIOD
JULY 1, 2023 THROUGH JUNE 30, 2024**

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

To address the needs of the community, the County's Annual Action Plan 2023 proposed three (3) projects, program administration, and proposed to continue two (2) on-going housing programs. Additionally, two (2) projects not completed during the previous year 2022, were carried over to program year 2023, and are included in this report. One project proposed in AAP 2023 was not awarded as the non-profit was unable to produce the required certification to carry out the project. The following projects were carried out in AAP 2023 the fourth program year of the Consolidated Plan 2020-2025:

Housing – purchased one home for re-sale via the County's 99-year leasehold program to eligible, first-time homeowners, and financed one low-interest mortgage loan (KCHA).

Public Facilities and Improvements – rehabilitated and made ADA improvements to enhance and expand a family community center (completed PY22: CFS Real Property, Inc.); provided access in compliance with Americans with Disabilities (ADA) to expand recreational opportunities for people of all ages and abilities (completed PY22: Department of Parks and Recreation); rehabilitating and making ADA improvements to existing group homes for adults with serious mental illness (in progress PY23); making improvements to accommodate many community-based activities and community groups at the low- to moderate-income area neighborhood park (in progress PY23).

CDBG Outcomes:

Availability/Accessibility – three (3) public facility projects are in progress or completed to improve accessibility, energy efficiency, and improve safety conditions to extend the life of an emergency domestic violence shelter, a family community center, and a neighborhood park.

Affordability - through the County's homebuyer programs, utilizing revolving loan funds, low- to moderate- income individuals and families have increased their opportunities to become first-time homebuyers.

Sustainability - a public service project helped to provide mobile hot showers and health support for individuals experiencing homelessness.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and

explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
A-1	Administration	CDBG: \$ / Housing Trust Fund: \$ / CDBG-CV: \$	Other	Other	2	2	100.00%	1	1	100.00%
FH-1	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	12	0	0.00%			
FH-1	Non-Housing Community Development	CDBG: \$	Other	Other	0	0		60	68	113.33%
H-1	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	78				
H-1	Homeless	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
H-1	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	78				

H-1	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	50	0	0.00%			
H-2	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	75	0	0.00%			
HO-1	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	5	0	0.00%	1	2	200.00%
HO-1	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	0		1	1	100.00%
HO-2	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	5	0	0.00%			
HO-3	Affordable Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	60	0	0.00%			
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	9		10	9	90.00%
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Rental units constructed	Household Housing Unit	40	0	0.00%			
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Rental units rehabilitated	Household Housing Unit	0	21		0	0	

HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Housing for Homeless added	Household Housing Unit	0	0				
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0				
PF-1	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	10548	2,109.60%	8218	8218	100.00%
PF-2	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	2162	432.40%	1470	0	0.00%

PF-2	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
PF-2	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	93				
PF-2	Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
PS-1	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	800	196	24.50%			
PS-1	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0				
PS-1	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
PS-2	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	6	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The annual allocation of CDBG funds was \$719,457.00. Funds were used for projects and activities that met six (6) goals identified in the Annual Action Plan 2023. All activities were qualified based on the needs assessment and high priority in the 5-year Consolidated Plan 2020-2025. Accomplishments or outcomes were obtained in four (4) categories identified as high priorities in the Consolidated Plan: Administration (A-1),

Non-Housing Community Development (FH-1, PF-1, PF-2), and Affordable Housing (HO-1, HR-1). The County continues to work towards priorities and objectives identified in the 2020-2025 Strategic Plan and accomplishments in future year's goals. Some projects' outcomes are counted under more than one goal.

A-1 (Administration) (KCHA PY23) – Administration. 1 FT + 1 (25%) CDBG staff - expected to serve 1, accomplishment: 1.25 = 100%.

FH-1 (Non-housing Community Development, Fair Housing public service activities) (KCHA PY23) – a statewide virtual FH training was held: 68 members of the public (including landlords and tenants) attended; 30 FH briefings were conducted for new participants in the HCV Program; 10 FH calls and/or inquiries were received. Expected to serve 60, accomplishment: 68 = 113.33%.

HO-1 (Affordable Housing, Homeowner Housing Added) (KCHA PY23) – Home Purchase Program (HPP) – one home purchased will be sold to an eligible first-time homebuyer in the next program year. Two homes purchased by the County in previous program years were renovated and sold to an eligible first-time homebuyer during this reporting period. Expected to serve 1 HH, accomplishment: 2 = 200%.

HO-1 (Affordable Housing, Direct Financial Assistance to Homebuyers) (KCHA PY23) – Homebuyer Loan Program (HBLP) – the County financed a mortgage loan to an eligible first-time homebuyer. Expected to serve 1 HH, accomplishment: 1 = 100%.

PF-1 (Non-Housing Community Development, Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit)- CFSRP, Hale Hoomalu Family Center Expansion Renovations – Ph. II (PY22) – construction is completed. Expected to serve 250, accomplishment: 250 = 100%; DOPR, Waimea Canyon Park ADA Improvements (PY22) – construction is completed. Expected to serve 6899, accomplishment: 6899 = 100%.

PF-2 & HR-1 (Non-Housing Community Development, Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit) – MHK, Kauai Restoration Project, (PY23) – rehabilitated and made ADA improvements to existing group homes for adults with serious mental illness - construction is near completion. Expected to serve 10, accomplishment: 9 = 90%.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HTF
White	2	0
Black or African American	0	0
Asian	3	0
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	3	0
Total	8	0
Hispanic	1	0
Not Hispanic	7	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Some individuals did not indicate ethnicity but provided information of Hispanic or Non-Hispanic descent while one other did not indicate Hispanic or Non-Hispanic descent. The Kalena Park Renovations project did not request information from persons assisted on race or ethnicity as a low- to moderate-income area (LMA) neighborhood park. Total amount of persons served, to include Homebuyer Loan Program (HBLP) and other previous year's projects closed in the reporting year is: 1,990. 1 individual will be reported in the next program year.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,261,537	1,687,140

Table 3 - Resources Made Available

Narrative

CDBG "Resources Made Available" reflects the PY23 annual allocation of \$719,457 and estimated \$500,000 revolving loan funds. The total amount expended in grant funds, revolving loan funds, and administrative funds during the PY23 was \$1,687,139.79. This could include previous years' unexpended grant funds from carry-over projects, loan repayments and ground lease fees to the dedicated RLF. Federal HOME and HTF funds are reported under the state's Action Plan. For informational purposes, \$2.85 million was available for the HOME Program and \$3.6 million was available for the HTF Program from the rotation program year 2022. The amounts expended for HOME and HTF program income noted in the table above are for informational purposes.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Island of Kauai	100	100	All funds were awarded to projects on the island of Kauai.

Table 4 – Identify the geographic distribution and location of investments

Narrative

As required, the County uses the American Community Survey (ACS) on LMSID by State - All block groups based on 2015 dataset to qualify area benefit projects. There were no low-mod area benefit projects awarded for the program year.

CDBG funds are awarded to projects through a competitive application process which scores and ranks applications for eligibility, project readiness, experience and qualifications, and priorities identified in the Consolidated Plan. Applicants who commit leveraged funds to a proposed project receive additional points in scoring.

One hundred percent of CDBG, HOME and HTF funds are invested island wide.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG funded projects leveraged \$101,000.00 in other private, state, federal, non-federal or in-kind funds. Other sources used to support the objectives of the Annual Action Plan include: Low-Income Housing Tax Credits, Section 8 Housing Choice Vouchers, Economic Development Initiative, U.S. Department of Agriculture Rural Development programs, private foundations, state CIP funds, and County funds.

To meet the housing needs of Kauai County, there are various public housing for elderly and families developed with funding or support from federal, state or County resources. The following is a list of County-owned or leased land or property that could meet housing needs identified in the plan:

- 1) Kalepa Village I, II, III, IV - 180 affordable rental units.
- 2) Pa'anau Village I & II - 110 affordable rental units.
- 3) Kaniko'o (Rice Camp Senior Housing) - 90-unit affordable rental complex for seniors 62 years or older.
- 4) Lima Ola - 75 acres for workforce housing development; could potentially develop 550 affordable homes of various unit types to include single-family detached units, duplexes and small-lot units intended for aging in place; 201H application has been approved; project received approval from Land Use Commission; infrastructure construction was completed in the first quarter of 2022. Construction on three (3) multi-family parcels in Phase I started in June 2023. HOME, HOME-ARP, HTF, and Congressionally Directive spending funds were used for development.
- 5) Koa'e Makana - 134 rental units; HOME and HTF funding for development.
- 6) Waimea Huakai Apartments - 34-unit affordable rental housing project; HOME funded for development.
- 7) Pua Loke Affordable Housing Development - 2 acres for transit-oriented development with 54 rental units; HOME and HTF funded for development.

8) Lima Ola Family Project - 45 rental units currently under construction; LIHTC, HOME and HTF funding for development.

9) Lima Ola Senior Project - 40 rental units currently under construction to target senior community. LIHTC and Congressional Directed Spending funding for development.

10) Puhi Park Project - 60 units currently in pre-development for possible multi-family rental or for-sale product TBD.

11) Waimea 400 Affordable Housing - 40 acres of workforce housing development currently in pre-development; could potentially develop a mix of 200 multi-family and single-family housing.

12) Kilauea Namahana Affordable Housing - 50 acres of workforce housing development currently in pre-development; could potentially develop a mix of 250 multi-family and single-family housing.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	2	3
Number of Special-Needs households to be provided affordable housing units	10	9
Total	12	12

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	9
Number of households supported through Acquisition of Existing Units	2	3
Total	12	12

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

TABLE 5: Number of non-homeless households to be provided affordable housing units = goal was two (2) consisting of one mortgage loan and one home purchase via the County's leasehold program and CDBG funding. The County's Homebuyer Loan Program financed one low-cost, low-interest mortgage loan to a non-homeless household whose income is at 80% of HUD's income limits. Through the County's Home Purchase Program, two homes that were acquired in previous years, were rehabilitated and sold via leasehold, this PY to an eligible, first-time homebuyer (Molo & Kanakolu Property). Number of special-needs households = goal was ten (10), MHK is rehabilitating and making ADA improvements to an existing group home and has served 9 guests, so far.

TABLE 6: Number of HH supported through rehab of existing units = goal was ten (10) through MHK's rehabilitation and ADA improvements of an existing group home; through acquisition of existing units = goal was two (2), actual was three (3), one homebuyer loan and two (2) home purchase re-sales.

Also, HOME accomplishments not listed in Table 6, number of households supported through rental assistance, Tenant Based Rental Assistance is eight (8) actual; and number of households supported through the production of units include HOME or HTF = goal was 20; actual: 0. The Koloa property sale will be reported in next year's report.

Discuss how these outcomes will impact future annual action plans.

Goals stated in the Annual Action Plan can be exceeded through the Citizen's Participation Plan which puts forth policies and procedures for citizen participation in the administration of the CDBG Program. Changes in the dollar allocation or new activities are possible through appropriate approvals, notice to the public for amendments and public comment periods to meet and exceed the goals of CDBG and HOME Programs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual	HTF Actual
Extremely Low-income	8	0	0
Low-income	1	0	
Moderate-income	3	0	
Total	12	0	

Table 7 – Number of Households Served

Narrative Information

Table 7: CDBG Actual - extremely low-income = 8 (MHK); low-income = 1 (MHK); moderate-income = 3 (County's 2-HPP and 1- HBLP).

The County is progressing towards meeting the need for affordable housing in our diverse community. The following actions were taken to foster and maintain affordable housing:

- Affordable housing programs: continue to offer Homebuyer Loan Program and Home Purchase Program to first-time low- to moderate-income individuals and families.

The following County projects or activities are in progress or in place to meet these needs:

- Lima Ola: is a 75-acre workforce housing development project that could potentially produce 550 affordable homes of various unit types to include single family detached units, duplexes and small lot

units intended for aging in place, as well as ADA accessible units. Developers and design/builders have been selected to develop three (3) multi-family rental parcels. Construction started June 2023. A total of 150 units (multi-family and single family) will be constructed in Phase I.

- Koa'e Makana: developed in partnership with the County, State of Hawaii (SOH) Housing and Finance Development Corporation (HHFDC) and Mark Development, is a workforce housing development in Koloa that provides affordable rental housing for households with income no more than 60 percent of the area median income (AMI) limit and work in the tax area. Of the 134 one-, two- and three-bedroom units, 5 percent are ADA accessible.
- Waimea Huakai Apartments: developed in partnership with the County, SOH HHFDC and Ahe Group, is a workforce housing development in Waimea that provides affordable rental housing for households with incomes no more than 60 percent AMI. Of the 34 units, 5 percent are ADA accessible.
- Pua Loke Affordable Housing Development: developed in partnership with the County, SOH HHFDC and Ahe Group, is a transit-oriented development in Lihue that provides affordable rental housing for households with income no more than 60 percent AMI. Of the 54 units, 5 percent are ADA accessible.
- Lima Ola Family Project - 45 rental units currently under construction to target senior community; LIHTC, HOME and HTF funding for development.
- Lima Ola Senior Project - 40 rental units currently under construction to target senior community; LIHTC and Congressional Directed Spending funding for development.
- Puhi Park Project - 60 units currently in pre-development for possible multi-family rental or for-sale product TBD.
- Waimea 400 Affordable Housing - 40 acres of workforce housing development currently in pre-development; could potentially develop a mix of 200 multi-family and single-family housing.
- Kilauea Namahana Affordable Housing - 50 acres of workforce housing development currently in pre-development; could potentially develop a mix of 250 multi-family and single-family housing.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Through Program Year 2023, various non-profits conducted a variety of weekly outreach including CES street outreach for mobile hygiene showers, health and wellness services, obtaining vital documents, food/meal and clothing distribution. The local Continuum of Care (CoC), Kauai Community Alliance (KCA), hosted an outreach committee in addition to their at-large membership. The outreach committee meets once a month to discuss current and future endeavors. In addition to the weekly outreach, KCA organized Project Housing Connect during National Hunger and Homelessness Awareness Week in November. The Point-In-Time (PIT) Count was conducted during the last week of January in accordance with HUD requirements to assess the number of homeless on the island of Kauai.

Addressing the emergency shelter and transitional housing needs of homeless persons

Kauai Economic Opportunity, Inc. (KEO) operates the only emergency shelter on the island and its capacity is 28 persons per night including individuals and families. YWCA Kauai runs a family violence shelter with a capacity of 17. U.S. Vets operate an emergency shelter for homeless male veterans with a capacity of 5. Several agencies have transitional shelters, many with particular focuses for residency. These agencies include FLC, YWCA, KEO, Women In Need, Steadfast Housing and Mental Health Kokuu.

Because Kauai is a small island, folks often have strong ties to a particular side of the island they currently reside on. Reasons include familiarity, support systems and jobs. Many homeless individuals will sleep outside or in their car rather than change their location. All shelters are located on the south-central side. The western side near Waimea, eastern side in Kapa'a and north shore near Kilauea would be good spots for additional shelters. The 2024 PIT Count reveals 69 unsheltered in the west zone, 107 in the east zone, 36 in the north zone, 12 in the south zone, and 146 in the south-central zone.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Kauai County Housing Agency has partnered with other agencies to provide support to those at risk of becoming homeless through referrals and financial assistance. New programs have been created to

support those coming out of prison. Increased partnerships with different agencies have resulted in better coordination and assistance. For the first time, a Five Year Homeless Strategic Plan is underway to better direct our resources in a community driven focus. KCHA had ongoing discussions with other agencies about the need for medical respite for homeless individuals, transitional housing for those coming out of treatment or prison, and other forms of nontraditional housing models to assist our chronically homeless. Several agencies are moving into an outreach focused direction to better assist those unsheltered.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Kauai County Housing Agency has broken ground on over 260 additional affordable housing units this past year. These include our Lima Ola Supportive Housing for those coming directly out of homelessness. They also include other permanent housing options for voucher holders and others who are at or below 120% AMI, with most of the units being at or below 60% AMI.

In addition, the Kauai County Housing Agency has leased up over 157 individuals this past year. The new construction has resulted in an additional 50 or more Project Based Vouchers being created.

The Pua Loke Affordable Housing Development has 5 units dedicated to the Coordinated Entry System (CES).

Kealaula on Pua Loke, a housing project which incorporates on-site case management to aid its residents, all of whom are immediately off the street. The project has 28 units, all occupied with a waitlist. A project expansion is currently underway and will provide another 28 units.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Please refer to the State of Hawaii Annual Action Plan and CAPER.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The County continued its efforts to outreach to various public housing sites by providing brochures and flyers for the first-time homebuyer loan programs, as well homeownership education and counseling program.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The County continues to bring awareness and education to the public on relevant issues on fair housing through landlord and tenant workshops and informational meetings.

Affordable Additional Rental Unit (ARU) Program - New program implemented by the Housing Agency to promote construction of ARUs and provide incentives to those building ARUs to offer units for rent at affordable rental units. Some exemptions of an ARU construction project could include: building permit fees, plan review fees, sewer capacity assessments, environmental impact fees, and zoning permit fees. The greatest benefit of the program in dollar terms is the ARU will receive a reduction in the Facility Reserve Charge (FRC) that would otherwise be charged by the Department of Water from \$14,115 down to \$4,490 and depending on the availability of funds.

Tax Policy – There were no actions or reform steps during the reporting period.

Land Use Controls -- The Housing Agency continues to support efforts that streamline the planning, zoning and permitting process through the administration of the County's 201-H policy and processing of development exemptions for eligible applicants that develop at least 51% of the total project units as affordable housing.

Affordable Housing Task Force – The Housing Agency continues to assist private developers through it's the Affordable Housing Task Force. The Task Force consists of representatives from County line review agencies and provides a private developer the opportunity to dialogue and receive feedback to help streamline project review time.

Expedited Permitting – The Housing Agency, under the authority of the Mayor, continues to recommend expedited permitting for affordable housing projects. Projects so designated will be given preferential permitting by review agencies

Fee and Charges -- The Housing Agency continues to administer requests for waivers of fees and charges allowed for affordable housing pursuant to Kauai County Code for building permits, sewer connection fees, environmental impact assessment fees, etc.

Growth Limits -- Continues to support the development of comprehensive planning for the island's communities consistent with the General Plan Update and endorse planning principles that integrate reasonable growth principles.

Policies that Affect the Return on Residential Investment -- The County will impose deed restrictions on

the transfer of dwelling units according to the minimum requirements of Ordinance No. 860. This deed restriction requires owner occupancy of the units. If the owner wishes to sell their unit within a buyback period, the unit must be first offered to the County at a price determined by a prescribed formula. The County of Kauai amended Ordinance No. 860. The amendments include lowering the AMI requirements for affordable housing projects from 140% AMI to 120% AMI and reduced the inclusionary zoning requirements for proposed housing development from 30% to 25% designated for affordable housing units.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The following actions were taken by the County:

- invested revolving loan funds to increase homeownership through low-cost, low-interest mortgage loans and home purchases through the County's leasehold program (HBLP and HPP);
- invested federal resources to improve and provide ADA access to a group home for individuals with serious mental illness (MHK);
- invested federal resources to extend the life a family community center through improvements (CFSRP);
- invested federal funds to expand recreational opportunities and provide ADA access to a low- to moderate-income neighborhood park (DOPR & NLWAHEC);
- utilized the County's Fast Track Permitting for Workforce Housing Projects to accelerate development for new affordable housing;
- selected applications that seek funding by non-profit organizations consistent with the Consolidated Plan objectives and priorities.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The County will continue to address lead-based paint to:

- comply with federal guidelines under 24 CFR 35 for testing and abating lead-based paint hazards in projects receiving federal assistance;
- require owner participants in the Housing Choice Voucher Program to certify that they will advise the County and tenant-family of any lead-based paint on surface of homes used to participate in the program;
- provide each tenant participant in the Housing Choice Voucher Program and participants in the Home Buyer Loan Program and Home Purchase Program with a copy of the EPA Bulletin, "Protect Your Family From Lead in Your Home"; and
- abate lead-based paint on structures undergoing major renovation with financing through government programs, such as HOME and CDBG, and provide technical assistance in the abatement design and

construction process.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The County operates a Family Self-Sufficiency (FSS) Program that assists Section 8 Housing Choice Voucher participants in developing skills, abilities, and self-confidence needed to find and maintain jobs which pay adequate wages to minimize the need for public assistance. During the reporting year, FSS staff served 66 participants:

12 families exited the program:

- 4 families successfully graduated
- 4 families forfeited escrow
- 2 families exited due to non-compliance within the FSS Program
- 1 family ported out to another PHA
- 1 family voluntarily withdrew from the HCV Program, therefore automatically withdrew from the FSS Program
- 1 family exited due to no longer meeting the eligibility requirements for housing assistance

38 families earned wages triggering escrow earnings

29 families increased earned wages

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The County will continue to utilize the Fast Track Permitting for Workforce Housing Projects that will speed up the permitting process on projects with at least 51% affordable units.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The County conducted virtual public meetings in which citizens, agencies and interested parties are given the opportunity to provide input and participate in recommendations for projects and new activities, community needs and strategies.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The County is required to conduct and submit an analysis of impediments to identify barriers to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis of actions in this regard.

In a collaborative effort, all Counties statewide received an Analysis of Impediments (AI) report in April 2020 contracted and produced by the University of Hawaii, Department of Urban and Regional Planning which focused on two primary impediments: 1) agency staff knowledge of Fair Housing Law; 2) the degree to which agency policies and procedures (legal, regulatory, and administrative) align with fair housing law and affirmatively promote equal access to housing for all Hawaii residents.

The following are goals previously identified and actions taken to address impediments:

Goal 1: Create documentation of the Agency's policy to locate and site new housing in areas to deconcentrate poverty.

Goal 2: Provide better documentation of systematic analysis completed in accordance with federal law.

Goal 3: Provide documentation and communication around affirmatively furthering fair housing rather than only fair housing compliance.

A new Analysis of Impediments (AI) is currently being done and expected to be completed in early 2025.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The County monitors all programs (HOME, CDBG, Affordable Housing Tax Credits, etc.) and activities in various stages of project implementation, upon completion, and throughout the applicable periods of affordability, which can extend for 20 years or longer. Agreements are executed to impose requirements for federal funding. The County Housing Agency meet preliminarily with its subrecipients and/or developers to discuss grants and/or contract requirements prior to agreement execution and disbursement of funds. Monitoring includes but not limited to:

Income Monitoring: Semiannual and annual monitoring of tenant files to verify that income eligibility is processed correctly and at required intervals. Monitoring focuses on resolving discrepancies with tenant income verifications, premature unit placements prior to eligibility determination, and missing source documentation. Income monitoring also includes periodic housing quality inspections.

Program Monitoring: Audit reviews are conducted for all county federal programs by a third party company for administration requirements that apply to the use of federal funds for CDBG activities.

Subrecipient Monitoring: Desk review and site monitoring is performed to ensure that subrecipients are complying with grant requirements. Monitoring may include reviewing files for CDBG national objective compliance, income and program eligibility, job creation and retention records, cash management records, and fair housing compliance.

Labor Standards: Laborers and mechanics employed by contractors and subcontractors on construction projects more than \$2,000 and financed in whole or in part with CDBG funds, must be paid prevailing wages in accordance with the U.S. Department of Labor prevailing wage rates and fringe benefits. Labor standard monitoring is performed to review weekly contractor payroll to document wage compliance and includes on-site employee interviews.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The County has complied with its Citizen Participation Plan to provide an opportunity for citizens to comment on the Consolidated Annual Performance Evaluation Report (CAPER). A public notice appeared in The Garden Island Newspaper on August 22, 2024, with a 15-day comment period that

ended on September 9, 2024. The draft was available on the County's website during the period to receive public comments. No comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-56 - HTF 91.520(h)

Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.

The Kauai County Housing Agency has committed their PY22 HTF allocation to the Lima Ola Phase I Multi-family Affordable Housing Development. This project will have 40 units of affordable rental housing in Eleele, providing 1-, 2-, and 3-bedroom units for households who are at or below 30% of the area median income. This project will have 10 units that will be dedicated to those who are at or below 30% area median income.

Construction commenced in June 2023 with an estimated completion date of January 2025.

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	0	0	0	0	0	0
Homebuyer	0	0	0	0	0	0

Table 15 - CR-56 HTF Units in HTF activities completed during the period

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	2	0	0	0	0
Total Labor Hours	2427.5				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	1				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).	1				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	1				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	1				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

The County tracked two (2) CDBG subrecipients for Section 3 reporting requirements: COK Department of Parks & Recreation (Waimea Canyon ADA Improvements = 2202.25 hrs). CFS Real Property, Inc. (Hale Hoomalu Family Center Expansion Renovations Project Ph. II = 225.25 hrs). Na Lei Wili Area Health Education Center (Kalena Park Improvements) is still in progress and will be reported in the next CAPER. Total labor hours worked was 2427.50.



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PGM Year: 2020
Project: 0012 - CDBG-CV: Administration
IDIS Activity: 231 - CDBG-CV: Administration
 Status: Open Objective:
 Location: , Outcome:
 Matrix Code: General Program Administration (21A) National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 06/23/2020

Description:
 Program management that includes: administration, coordination, training, project implementation, compliance monitoring, evaluation, record-keeping and reporting.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20EW150001	\$270,346.00	\$55,260.09	\$190,114.05
Total	Total			\$270,346.00	\$55,260.09	\$190,114.05

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households: 0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2021
Project: 0005 - KCHA Home Purchase Program RLF
IDIS Activity: 245 - 325 Molo Street, Kapaa

Status: Completed 10/2/2023 12:00:00 AM
Location: Address Suppressed

Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)
National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 11/04/2021

Description:
 Purchase and Rehab homes for re-sale to low- to moderate-income households on the County's affordable housing waitlist.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	RL			\$804,611.53	\$0.00	\$804,611.53
Total	Total			\$804,611.53	\$0.00	\$804,611.53

Proposed Accomplishments

Households (General) : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	10/26/21 - Purchased: \$579,230.05; 2 BR, 1 bath. Will need rehab work. 3/30/22 - Contractor awarded and issued NTP for rehab work: \$216,225.00. 3/8/23 - Rehab work completed; there were several delays in shipping and unforeseen extra costs; total rehab: \$225,508.00 10/2/23 - FINAL - home sale closed on 9/29/23. Home was sold via leasehold to an eligible household of 3, whose income level is 80% and is a participant from the County's homebuyer waitlist. CLOSED IN IDIS.	



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PGM Year: 2021
Project: 0006 - General Administration
IDIS Activity: 246 - General Administration
Status: Completed 6/30/2024 12:00:00 AM
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 02/23/2022

Description:
 Provide program management that includes: administration, coordination, training, project implementation, compliance monitoring, evaluation, record-keeping and reporting.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21DH150001	\$142,532.00	\$27,449.49	\$142,532.00
Total	Total			\$142,532.00	\$27,449.49	\$142,532.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households: 0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0002 - Hale Ho'omalua Family Center Expansion Renovations Project (Ph. II)
IDIS Activity: 249 - Hale Ho'omalua Family Center Expansion Renovations Project (Ph. II)
Status: Completed 9/15/2023 12:00:00 AM **Objective:** Create suitable living environments
Location: 4-1112 Kuhio Hwy Kapaa, HI 96746-1628 **Outcome:** Availability/accessibility
Matrix Code: Neighborhood Facilities (03E) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/10/2022

Description:

Rehabilitate and make ADA improvements to enhance and expand the facility that supports family programs, services and community activities that directly benefit low- to moderate-income individuals, households and families.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22DH150001	\$159,170.00	\$0.00	\$159,170.00
	RL			\$73,831.46	\$73,831.46	\$73,831.46
Total	Total			\$233,001.46	\$73,831.46	\$233,001.46

Proposed Accomplishments

Public Facilities : 250

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	72	13
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	38	0
American Indian/Alaskan Native:	0	0	0	0	0	0	8	2
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	121	4
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	16	2
Black/African American & White:	0	0	0	0	0	0	3	2
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	12	2
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	271	25
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	271
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	271
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	1/9/23 for quarter 10/1/22-12/31/22-Exterior Storage shed and main building permit picked up on 10/12/22. Phase 1 of construction completed for the main building.4/10/23 for quarter 1/1/23-3/31/23-Storage shed, due to permit time sensitive requirements, planning to schedule first inspection of foundation shortly once rebar install has been completed. Interior work projected to be completed per update from contractor by 4/21/23. Majority of work has been completed per scope of work. 7/12/23 for quarter 4/1/23-6/30/23: The last remaining item for contractor is exterior painting. Currently, in paint prep phase, ad if weather permits, exterior painting should commence shortly. 7/1/23 to 9/30/23: All work is completed, 100% of funds have been spent within the one year agreement term.	



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PGM Year: 2022
Project: 0003 - Waimea Canyon Park ADA Improvements
IDIS Activity: 250 - Waimea Canyon Park ADA Improvements

Status: Completed 7/21/2023 12:00:00 AM Objective: Create suitable living environments
 Location: 4547 Carl Furutani Street Waimea, HI 96796 Outcome: Availability/accessibility
 Matrix Code: Parks, Recreational Facilities (03F) National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/10/2022

Description:
 Improve the park and provide access in compliance with Americans with Disabilities Act (ADA) to expand recreational opportunities for people of all ages and abilities.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22DH150001	\$213,214.00	\$0.00	\$213,214.00
	RL			\$300,000.00	\$0.00	\$300,000.00
Total	Total			\$513,214.00	\$0.00	\$513,214.00

Proposed Accomplishments

Public Facilities : 8,218

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	8,218	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	0	0	0	0	0	0	8,218	0	
Female-headed Households:	0		0		0				
<i>Income Category:</i>									
	Owner	Renter	Total						Person
Extremely Low	0	0	0						0
Low Mod	0	0	0						8,218
Moderate	0	0	0						8,218
Non Low Moderate	0	0	0						0
Total	0	0	0						16,436
Percent Low/Mod									100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	<p>Quarter 7/1/22-9/30/22 (Quarter 3 of year, first quarter of project): Consultant making final adjustments to plans and specifications. IFB documents being prepared.</p> <p>Quarter 10/1/22-12/31/22 (Quarter 4 of year 2022, 2nd quarter of project): IFB out to bid on 11/28/22. Bid Opening scheduled 12/23/22. Bid opened 12/23/22. 4 qualified bidders. Low bidder, Pacific Blue Construction, LLC. Recommendation of Award made to low bidder 12/26/22. Notice of Award made to low bidder, Pacific Blue Construction, LLC on 12/28/22. Contract 10032 draft sent to County Attorney for review, 12/29/22. Contract 10032 approved for processing by County Attorney, 1/3/22. Quarter 1/1/23-3/31/23-Notice to Proceed issued 2/2/2023. All CDBG funded work completed 3/15/2023.</p>	
2023	<p>July 21, 2023 - CDBG project completed; ADA work completed and all funds have been expended. ACTIVITY CLOSED in IDIS.</p>	



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PGM Year: 2022
Project: 0006 - KCHA Home Purchase Program RLF
IDIS Activity: 253 - 3310 Kanakolu Street

Status: Completed 8/7/2023 12:00:00 AM Objective: Provide decent affordable housing
 Location: 3310 Kanakolu St Lihue, HI 96766 Outcome: Affordability
 Matrix Code: Homeownership Assistance-excluding National Objective: LMH
 Housing Counseling under 24 CFR
 5.100 (13B)

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/31/2022

Description:
 Use dedicated revolving loan funds to continue its program that purchases affordably priced homes on Kauai to resell to eligible, first-time, low- to moderate-income families by way of the County's 90-year Ground Lease Program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	RL			\$663,731.03	\$0.00	\$663,731.03
Total	Total			\$663,731.03	\$0.00	\$663,731.03

Proposed Accomplishments

Households (General) : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	1	0	0	0	1	0	0	0
Female-headed Households:	1		0		1			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	August 4, 2023 - Home was sold to an eligible first-time homebuyer from the County's waitlist.	



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PGM Year: 2022
Project: 0007 - General Administration
IDIS Activity: 254 - General Administration
Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/30/2023

Description:
 Provide program management that includes: administration, coordination, training, project implementation, compliance monitoring, evaluation, record-keeping and reporting.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22DH150001	\$141,613.00	\$113,842.26	\$113,842.26
Total	Total			\$141,613.00	\$113,842.26	\$113,842.26

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households: 0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2023
Project: 0002 - MHK - Kauai Restoration Project
IDIS Activity: 255 - MHK - Kauai Restoration Project
Status: Open
Location: 3205 Akahi St Lihue, HI 96766-1108
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Homeless Facilities (not operating costs) (03C)
National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/30/2023

Description:

Rehabilitate and make ADA improvements to existing group homes for adults with serious mental illness.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23DH150001	\$316,000.00	\$316,000.00	\$316,000.00
	RL			\$42,080.51	\$16,975.68	\$16,975.68
Total	Total			\$358,080.51	\$332,975.68	\$332,975.68

Proposed Accomplishments

Public Facilities : 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	2	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	0	0	0	0	0	0	9	0	
Female-headed Households:	0		0		0				
<i>Income Category:</i>									
	Owner	Renter	Total						Person
Extremely Low	0	0	0						8
Low Mod	0	0	0						1
Moderate	0	0	0						0
Non Low Moderate	0	0	0						0
Total	0	0	0						9
Percent Low/Mod									100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	7/18/23 to 9/30/23: Bid solicitation completed; bid open scheduled for 10/5/23. 10/1/23 to 12/31/23: Executed contract with construction contractor; NTP issued. 1/1/2024 to 3/31/2024: Drawn down >90% of original contract amount. 4/1/2024 to 6/30/2024: Construction 90-95% completed; construction time extension requested 6/12/24; construction time ext. approved 6/20/24; pending final execution of Amd. 2.	



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PGM Year: 2023
Project: 0003 - Kalena Park Renovations
IDIS Activity: 256 - Kalena Park Renovations

Status: Open Objective: Create suitable living environments
 Location: 4223 Rice St Lihue, HI 96766-1325 Outcome: Availability/accessibility
 Matrix Code: Parks, Recreational Facilities (03F) National Objective: LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/30/2023

Description:

Make improvements to accommodate many community-based activities and groups at the low- to moderate-income area neighborhood park.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23DH150001	\$259,566.00	\$53,588.25	\$53,588.25
Total	Total			\$259,566.00	\$53,588.25	\$53,588.25

Proposed Accomplishments

Public Facilities : 1,470
 Total Population in Service Area: 1,980
 Census Tract Percent Low / Mod: 56.00

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	7/17/23 to 9/30/23: bid solicitation completed; contractor selected, awarded, and NTP issued. Project manager and park activation and promotion person onboard. 10/1/23 to 12/31/23: project timeline with contractor in place; KPAG conducted monthly meetings for activities; project is progressing. 01/01/24 to 03/31/24: Revised timeline with contractor; working with KPAG on alternate masonry contractor & equipment installation; project continues to progress. 04/01/24 to 06/30/24: Completed all activity/milestones; equipment on site on 4/19/24; demolition began 4/23/24; installation of equipment and fencing completed 5/3/24.	



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PGM Year: 2023
Project: 0004 - KCHA Homebuyer Loan Program RLF
IDIS Activity: 257 - HBLP: 9594 Huakai Road, Waimea

Status: Completed 11/27/2023 12:00:00 AM
 Location: 4444 Rice St Ste 330 Lihue, HI 96766-1340

Objective: Provide decent affordable housing
 Outcome: Affordability
 Matrix Code: Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B) National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/11/2023

Description:

Utilize dedicated revolving loan funds to provide low-cost, primary or gap mortgage financing for first-time homebuyers.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	RL			\$306,911.00	\$306,911.00	\$306,911.00
Total	Total			\$306,911.00	\$306,911.00	\$306,911.00

Proposed Accomplishments

Households (General) : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households:				1	0	1
<i>Income Category:</i>	Owner	Renter	Total	Person		
Extremely Low	0	0	0	0		
Low Mod	0	0	0	0		
Moderate	1	0	1	0		
Non Low Moderate	0	0	0	0		
Total	1	0	1	0		
Percent Low/Mod	100.0%		100.0%			

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	Financed mortgage loan for a first-time homeowner (LMH-80%) on the County's Homebuyer Waitlist.	



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PGM Year: 2023
Project: 0005 - KCHA Home Purchase Program RLF
IDIS Activity: 258 - HPP: 3034 Poipu Road, Koloa
Status: Open
Location: 4444 Rice St Ste 330 Lihue, HI 96766-1340
Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)
National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/14/2024

Description:

Utilize revolving loan funds to purchase affordably priced homes on Kauai to resell to eligible, first-time, low- to-moderate-income families by way of the County's 90-year Ground Lease Program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	RL			\$778,533.65	\$778,533.65	\$778,533.65
Total	Total			\$778,533.65	\$778,533.65	\$778,533.65

Proposed Accomplishments

Households (General) : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2023	5/23/24: County purchased home, final buyer's settlement, \$778,580.77. County will address any safety concerns and will rehab as necessary.	



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PGM Year: 2023
Project: 0006 - General Administration
IDIS Activity: 259 - General Administration
Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/02/2024

Description:
 Provide program management that includes: administration, coordination, training, project implementation, compliance monitoring, evaluation, record-keeping and reporting.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23DH150001	\$143,891.00	\$0.00	\$0.00
Total	Total			\$143,891.00	\$0.00	\$0.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households: 0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Total Funded Amount:	\$4,616,031.18
Total Drawn Thru Program Year:	\$4,133,054.91
Total Drawn In Program Year:	\$1,742,391.88



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	270,257.01
02 ENTITLEMENT GRANT	719,457.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	1,534,611.35
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,524,325.36

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,545,840.04
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,545,840.04
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	141,291.75
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,687,131.79
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	837,193.57

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,545,840.04
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,545,840.04
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	719,457.00
33 PRIOR YEAR PROGRAM INCOME	818,848.87
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,538,305.87
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	141,291.75
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	160,015.93
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	301,307.68
42 ENTITLEMENT GRANT	719,457.00
43 CURRENT YEAR PROGRAM INCOME	1,534,611.35
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	2,254,068.35
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.37%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	2	255	6825666	MHK - Kauai Restoration Project	03C	LMC	\$1,319.37
2023	2	255	6870540	MHK - Kauai Restoration Project	03C	LMC	\$50,000.00
2023	2	255	6875167	MHK - Kauai Restoration Project	03C	LMC	\$110,000.00
2023	2	255	6884387	MHK - Kauai Restoration Project	03C	LMC	\$75,000.00
2023	2	255	6893421	MHK - Kauai Restoration Project	03C	LMC	\$96,656.31
					03C	Matrix Code	\$332,975.68
2022	2	249	6830577	Hale Ho'omalua Family Center Expansion Renovations Project (Ph. II)	03E	LMC	\$73,831.46
					03E	Matrix Code	\$73,831.46
2023	3	256	6837299	Kalena Park Renovations	03F	LMA	\$52,549.72
2023	3	256	6884387	Kalena Park Renovations	03F	LMA	\$1,038.53
					03F	Matrix Code	\$53,588.25
2023	4	257	6837325	HBLP: 9594 Huakai Road, Waimea	13B	LMH	\$306,911.00
2023	5	258	6912326	HPP: 3034 Poipu Road, Koloa	13B	LMH	\$778,533.65
					13B	Matrix Code	\$1,085,444.65
Total							\$1,545,840.04

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

No data returned for this view. This might be because the applied filter excludes all data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	6	246	6795452	General Administration	21A		\$11,082.93
2021	6	246	6830570	General Administration	21A		\$16,366.56
2022	7	254	6809896	General Administration	21A		\$11,274.74
2022	7	254	6830891	General Administration	21A		\$17,240.17
2022	7	254	6844852	General Administration	21A		\$8,601.13
2022	7	254	6851251	General Administration	21A		\$8,585.98
2022	7	254	6861608	General Administration	21A		\$8,777.58
2022	7	254	6872146	General Administration	21A		\$10,133.44
2022	7	254	6882234	General Administration	21A		\$11,725.50
2022	7	254	6889364	General Administration	21A		\$12,343.84
2022	7	254	6893784	General Administration	21A		\$12,424.38
2022	7	254	6915947	General Administration	21A		\$12,735.50
					21A	Matrix Code	\$141,291.75
Total							\$141,291.75



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT
9CD-23443a

U.S. Department of Housing and Urban Development

Honolulu Field Office – Region IX
1003 Bishop Street, Suite 2100
Honolulu, Hawaii 96813
www.hud.gov
espanol.hud.gov

November 3, 2023

The Honorable Derek S.K. Kawakami
Mayor of the County of Kauai
4444 Rice Street, Suite 235
Lihue, Hawaii 96766

Dear Mayor Kawakami:

**SUBJECT: Annual Community Assessment (ACA) Report
Program Year 2022**

This letter is to convey the U.S. Department of Housing and Housing Development's (HUD's) assessment of the County of Kauai's (County's) performance for its Community Planning and Development (CPD) Program Year. The report reflects the County's efforts to ensure HUD program compliance. HUD finds the County's implementation of the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) programs as generally meeting the intent of the CPD programs.

HUD's CDBG regulations require recipients to carry out their CDBG activities in a timely manner, thus ensuring low- and moderate-income persons are assisted. The CDBG regulations at 24 CFR 570.902(c)(1) requires grantees to be at a 1.5 CDBG timeliness ratio 60 days prior to the end of their program year. On the test date of May 2, 2023, the County had an adjusted line of credit balance of 0.83 times its annual grant adjusted for the receipt of CDBG Program Income (PI). HUD congratulates the County on meeting the CDBG timeliness standard.

The enclosed ACA report reflects HUD's assessment of the County's implementation of its CPD programs and identifies areas missing data requiring the County to correct its CAPER reporting deficiencies and general areas for improving performance. The County will have 30 days from the date of this letter to correct the CAPER deficiencies and comment on the report. Should the County not wish to comment on the report after it corrects its CAPER or fails to comment within the 30-day period, please consider the report final and make it available to the public. HUD recommends that the County handle availability of the report the same way it handles regular program reports, by providing a notice in the newspaper and identifying the report contents and where it is available for review.

HUD would like to thank the County's CPD staff for their continued commitment to the CPD programs. The County's commitment to the program objectives has resulted in achieving many of the CPD programs' objectives and ensuring that low- and moderate-income persons have an opportunity to succeed. HUD will continue to support the County's staff and provide opportunities for training and technical assistance on various topics as needed.

HUD looks forward to a continued partnership with the County in serving the needs of its citizens. If you have any questions or need assistance, please contact Woodrow Moore, CPD Representative, at 808-457-4679 or email at Woodrow.Moore@hud.gov. Please provide your response to this letter as a PDF document to CPDHonolulu@hud.gov.

Sincerely,



Mark A. Chandler, Director
Office of Community Planning
and Development

Enclosure

cc:

Kauai County Housing Agency Director (w/ enclosure)
9CD Official Files, KC, PY 2022 ACA

ANNUAL COMMUNITY ASSESSMENT REPORT

County of Kauai

Program Year 2022: July 1, 2022 to June 30, 2023

HUD Point of Contact:

Mr. Woodrow Moore
Community Planning and
Development Representative
HUD Honolulu Field Office
1003 Bishop Street, Suite 2100
Honolulu, HI 96813
(808) 457-4679

County Point of Contact:

Mr. Adam P. Roversi
Housing Director
Kauai County Housing Agency
County of Kauai
Pi`ikoi Building
4444 Rice Street, Suite 330
Lihue, HI 96766
(808) 241-4444

Introduction

The regulations implementing the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990 require federal grant recipients receiving federal assistance to submit an annual performance report disclosing the status of grant activities. The U.S. Department of Housing and Urban Development (HUD) is required by 24 CFR 91.525 to determine whether the grant recipient is following the statutes and has the continuing capacity to implement and administer the programs for which assistance is received. In accordance with 24 CFR 91.525, HUD's comments below and the cover letter above incorporate the Department's Annual Community Assessment (ACA) of the County of Kauai's (County's) Program Year (PY) 2022 performance.

In assessing the County's performance, the Department reviewed the County's Program Year (PY) 2022 Consolidated Annual Performance and Evaluation Report (CAPER), reports drawn from HUD's Integrated Disbursements and Information System (IDIS), technical assistance, remote monitoring, and communications with the County's federal programs staff. For this period, HUD has determined that the County generally met the intent of the CPD programs. Based on the County's accomplishments through the CDBG, HOME, and Housing Trust Fund (HTF), the County has demonstrated its ability to carry out various housing and community development programs.

Significant Performance Conclusions

Based on the County's accomplishments through the CDBG, HOME and HTF Programs the County has demonstrated it can carry out various housing and community development

programs effectively. The County is satisfactorily administering CPD programs. HUD's ACA report summarizes the County's accomplishments, provides areas for improvement, recommendations for the coming year and actions the County needs to take regarding its CAPER.

CPD Programs

CDBG

The County received \$711,744 in new formula CDBG funding during its PY2022 (PR26 Report) and expended \$2,546,483 of its available \$2,816,740 in CDBG funding (PR26 Report). In accordance with the CDBG regulations, the CDBG timeliness ratio benchmark is 1.5 sixty days prior to the end of the County's program year and no less than 70% of the aggregate of CDBG funds expended during the program year must benefit low and moderate-income (LMI) persons. County's CDBG timeliness ratio this year was .83% as of May 2, 2023 (PR56 Report) and the County is compliant with the LMI expenditure requirement.

On July 1, 2022, the start of the County's PY2022, the County had CDBG Coronavirus Aid, Relief, and Economic Security Act (CDBG-CV) funding available for use. HUD notes that at the end of the County's PY2022 the County expended \$1,232,045 (91%) of its \$1,351,728 CDBG-CV allocation resulting in a remaining balance of \$119,683 (9%) of its CDBG-CV funding remaining unexpended at the end of PY2022 (PR26 CDBG-CV Report).

During PY2022 the County reported in HUD's Integrated Disbursement and Information System (IDIS) PR03 CDBG Activity Summary Report completing the following CDBG activities:

Program Year	Activity
2020	KEO Shelter Support Services Improvement and Rehabilitation
2020	General Administration
2020	CDBG-CV: Project Hiehie Kauai
2021	Hale Ho'omalua Family Center Expansion Renovations Project
2021	Kealaula at Pua Loke Photovoltaic Project
2021	Laukona Park Improvements
2021	KCHA Home Purchase Program RLF
2022	DV Shelter Disaster Preparedness
2022	Project HiEHIE - Kauai
2022	KCHA Homebuyer Loan Program RLF

HOME and HTF

HUD recognizes that the State has the primary CAPER reporting responsibility for the HOME and HTF Programs, however the County also included HOME and HTF program data in its CAPER. HUD commends the County for providing additional information regarding HOME and HTF projects to its community even though it's not required. During Program Year 2022, the County did not report completing any HOME or HTF assisted developments but noted \$2.85 million in HOME and \$3.6 million in HTF funds were available to develop affordable housing. HUD encourages the County to continue to plan and undertake innovative projects to increase the County's affordable housing supply.

Continuum of Care

In partnership with its Continuum of Care (CoC) partner agencies, the County provided outreach and assessments to the community's homeless population. The Kauai Community Alliance (KCA) outreach group coordinated the outreach services to the homeless households in Kauai. Other activities the County supported in addressing homelessness includes but is not limited to the following:

- HOME Tenant Based Rental Assistance (TBRA) Program – 2 units occupied
- Emergency Housing Vouchers (EHV) – 16 units occupied
- Pua Loke Affordable Housing Development has - 5 units dedicated
- The Point-In-Time (PIT) Count
- Emergency Shelters & Transitional
- Housing Choice Voucher (HCV) Program

HUD congratulates the County on its successes in addressing homelessness and encourages the County to continue its investment in Kauai's homeless population.

Community Empowerment

The County has complied with its Citizen Participation Plan to provide an opportunity for citizens to comment on the CAPER. A public notice appeared in the Garden Island newspaper and a draft was posted on the County's website. Despite the opportunities available for public participation in the reporting process, no public comments were received for the CAPER submission. HUD encourages the County to continue its efforts to foster public participation, to provide opportunities for citizen input and opportunities to involve the public in its planning process.

Management of Funds

In accordance with the CDBG regulations, the County is compliant with the CDBG timeliness requirements. In addition, HUD is not aware of any fund management issues with the

County's management of its allocation of HOME and HTF funds from the State of Hawaii. HUD encourages the County to closely monitor its fund management to ensure that it continues to remain compliant with CPD's fund management requirements.

Fair Housing & Equal Opportunity

The County's CAPER was reviewed by the HUD Honolulu Office of Fair Housing and Equal Opportunity (FHEO). The report was found acceptable, and the following is FHEO's analysis:

1. Overall Fair Housing Activities

The County reported the following accomplishments or outcomes in category of Non-Housing Community Development for fair housing: 81 members of the public (landlords and tenants) attended statewide virtual fair housing training; 10 fair housing briefings were given to new participants in the HCV Program; 12 fair housing calls and/or inquiries were received. Additionally, the County reported including ADA and accessibility requirements at a number of new developments.

2. Actions Taken to Overcome the Effects of any Impediments

Regarding the actions taken to overcome the effects of impediments identified in its Analysis of Impediments (AI) the County stated:

"For goals previously identified and actions taken to address impediments:

Goal 1: Create documentation of the Agency's policy to locate and site new housing in areas to deconcentrate poverty.

Goal 2: Provide better documentation of systematic analysis completed in accordance with federal law.

Goal 3: Provide documentation and communication around affirmatively furthering fair housing rather than only fair housing compliance."

From this reporting it is not clear what actions were taken to address impediments identified in the County's AI. The County needs to clarify what were the specific actions taken to address impediments beyond the creation of the 2020 AI by the University of Hawaii, Department of Urban and Regional Planning.

3. Citizen Participation Plan 91.105(d); 91.115(d)

The CAPER states that the County invited citizens to review the CAPER by publishing a public notice in d in the Garden Island Newspaper on August 24, 2023, and a draft CAPER was also available on the County's website. Such notices should also include information of how Limited English Proficient persons (LEP) speaking languages or people with disabilities can request accommodations. It is recommended that in future CAPER submissions, the County include a description of its efforts to affirmatively involve residents with LEP, persons with disabilities, and racial and ethnic minorities, in the CAPER preparation process.

Areas of Improvement and Recommendations

HUD's review of the County's CAPER revealed several areas missing data requiring the County's action to correct its CAPER weaknesses, general areas for County to improve performance and other areas of recommendations as noted below.

Goals & Outcomes (CR-05)

- Assessment of Progress – The County did not provide an assessment of progress in carrying out its strategic plan and Action Plan. The County is behind in achieving 10 of the 18 goals (table below) and on track or exceeding 8 of the 18 goals. The County needs to update its CAPER as part of its response to this report to provide an assessment of its progress in attempting to accomplish its goals.

County of Kauai Goals Not on Track to Accomplish

Goal	Category	Indicator	Unit of Measure	Expected	Actual	% Complete
FH-1	Non-Housing Community Development	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	12	0	0.00%
H-1	Homeless	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	50	0	0.00%
H-2	Homeless	Homelessness Prevention	Persons Assisted	75	0	0.00%
HO-1	Affordable Housing	Homeowner Housing Added	Household Housing Unit	5	0	0.00%
HO-2	Affordable Housing	Homeowner Housing Added	Household Housing Unit	5	0	0.00%
HO-3	Affordable Housing	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	60	0	0.00%
HR-1	Affordable Housing	Rental units constructed	Household Housing Unit	40	0	0.00%
PF-2	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	182	36.40%
PS-1	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	800	196	24.50%
PS-2	Non-Housing Community Development	Businesses assisted	Businesses Assisted	6	0	0.00%

Racial & Ethnic Composition of Families Assisted (CR-10)

- Data Collection – The County noted that it did not collect racial and ethnic data on the 728 persons attending the State Fair Housing Workshop. In the future, if possible, the County should attempt to collect the data and report the results. The County does not need to update its current CAPER given the information is not available.

Affordable Housing (CR20)

- Difference Between Goals and Outcomes – The County did not discuss in its CAPER the difference between goals and outcomes, any problems encountered in meeting these goals and how the outcomes may impact future Action Plans. The County needs to update its CAPER as part of its response to this report to discuss the difference between goals and outcomes, any problems encountered in meeting these goals and impact on future Action Plans.
- Worst Case Needs – The County did not summarize its efforts to address “worst case needs”, and progress in meeting the needs of persons with disabilities; housing needs are defined as low-income renter households who pay more than half of their income for rent, live in seriously substandard housing, which includes homeless people, or have been involuntarily displaced other than a discussion on homeless. The County needs to update their CAPER as part of their response to this report to summarize their efforts to address “worst case needs”.

Homeless and Other Special Needs (CR25)

- Public or Private Agencies – The County did not explain how the jurisdiction is implementing a homeless discharge coordination policy. The County needs to update their CAPER as part of their response to this report to summarize their efforts to work with the homeless providers and the State of Hawaii to implement a homeless discharge coordination policy.

Other Actions (CR35)

- Enhance Public and Private Coordination – The County did not identify actions taken to enhance coordination between public and private housing and social service agencies other than discuss its citizen participation plan. The County needs to update their CAPER as part of their response to this report to identify actions taken to enhance coordination between public and private housing and social service agencies.

Monitoring (CR40)

- Monitoring Standards and Procedures – The County did not describe the standards and procedures used to monitor activities, ensure program compliance and activities to include MBE outreach. The County needs to update their CAPER as part of their response to this report to describe the standards and procedures used to monitor activities, ensure program compliance and activities to include MBE outreach.

HTF Grantees/Subgrantee (CR56)

- VAWA Reporting - The County did not address VAWA reporting pertaining to victims of domestic violence, dating violence, sexual assault, or stalking, including data on the outcomes of such requests. The County needs to update their CAPER as part of their response to this report to address VAWA reporting pertaining to victims of domestic violence, dating violence, sexual assault, or stalking, including data on the outcomes of such requests.

CAPER Financial Analysis (PR26)

- Planning and Administrative Cap (PR26) - For this program year, the County complied with the 20% planning and administrative cap for CDBG but failed to complete PR26 resulting in a 10.61% calculated administrative usage rate versus the actual rate most likely closer to 1%. The County needs to update its CAPER as part of its response to this report by updating its PR26 report to include but is not limited to the unliquidated obligations data fields in the report.

Conclusion

Overall, the County is meeting its community needs by planning and executing a Consolidated Plan/Annual Action Plan that focuses on low-to-moderate income persons in the community and improving their quality of life. HUD acknowledges the work that the Kauai County Housing Agency staff has done in providing support, services, housing projects and community development. HUD wants to thank the County for their dedication and hard work in making CPD programs a success.

AFFIDAVIT OF PUBLICATION

IN THE MATTER OF
PUBLIC NOTICE

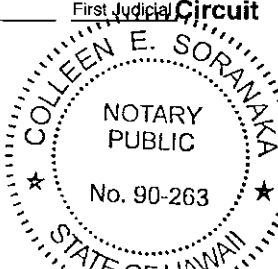
STATE OF HAWAII }
 } SS.
City and County of Honolulu }

Doc. Date: AUG 22 2024 # Pages: 1

Notary Name: COLLEEN E. SORANAKA First Judicial Circuit

Doc. Description: Affidavit of Publication

[Signature] AUG 22 2024
Notary Signature Date



Kimberly Masu being duly sworn, deposes and says that she is a clerk, duly authorized to execute this affidavit of Oahu Publications, Inc. publisher of The Honolulu Star-Advertiser, MidWeek, The Garden Island, West Hawaii Today, and Hawaii Tribune-Herald, that said newspapers are newspapers of general circulation in the State of Hawaii, and that the attached notice is true notice as was published in the

Honolulu Star-Advertiser 0 times on:

MidWeek 0 times on:

The Garden Island 1 times on:

08/22/2024

Hawaii Tribune-Herald 0 times on:

West Hawaii Today 0 times on:

Other Publications: 0 times on:

And that affiant is not a party to or in any way interested in the above entitled matter.

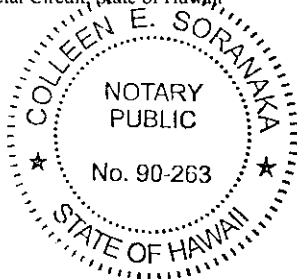
[Signature]
Kimberly Masu

Subscribed to and sworn before me this 22nd day of August A.D. 2024

[Signature]

Colleen E. Soranaka, Notary Public of the First Judicial Circuit, State of Hawaii
My commission expires: Jan 06 2028

Ad # 0001465363




COUNTY OF KAUAI
LEGAL PUBLIC NOTICE

To All Interested Agencies, Groups & Persons:

Pursuant to 24 CFR Part 91, notice is hereby given that a draft Consolidated Annual Performance and Evaluation Report (CAPER) for program year 2023 (7/1/23-6/30/24) is available for review and comment. The CAPER is an annual review of progress made in carrying out priorities and activities for the County's 5-year Consolidated Plan (2020-2025). The CAPER provides an assessment of the County's progress in meeting objectives for the federal Community Development Block Grant Program, HOME Investment Partnership Program, and Housing Trust Fund Program.

The draft CAPER 2023 is available online on the County's website at <https://www.kauai.gov/Government/Departments-Agencies/Housing-Agency>. To receive a copy by mail, please call 808-241-4444. Upon request, this document is available in alternate formats such as large print or electronic copy. All interested persons who wish to comment on the CAPER may submit comments to Kauai County Housing Agency, Attn: Kerri Barros, or via email kbarros@kauai.gov, no later than 4:30 p.m. on September 9, 2024. All comments received will be considered prior to submission of the final CAPER to the U.S. Department of Housing and Urban Development.

County of Kauai
By Order of the Mayor
Derek S.K. Kawakami



(TG1465363 8/22/24)

ICSP.NO.: _____