

Requirements and Recommendations for Applications

For Future Applicants: Pre-Consultation Meetings are Strongly Recommended

- To determine if a property is historic and/ or proposed Improvements involving historic properties should contact planner Marisa Valenciano at [\(808\) 241-4050](tel:8082414050) or by email at mvalenciano@kauai.gov to schedule a pre-consultation meeting.

Minimum Requirements for Historic Property Applications

Written Project Description and Required Plans showing Existing and Proposed Improvements:

1. Site Plan
2. Floor Plans
3. (4) Exterior Elevations with finishes, color, materials, and window and door schedules

Optional:

1. Photographs of the existing areas to be affected.
2. Narrative on historical architectural elements and historical significance

Historical Resources:

- Kaua'i Historical Society
- Secretary of the Interior's Guidelines
- Historic Hawai'i Foundation- Buying or Selling a Historic Home in Hawaii: [Your Historic Home – Historic Hawaii Foundation](#)
- Public Libraries
- State Historic Preservation Division