



COUNTY OF KAUA'I

ANNUAL ACTION PLAN 2024

Fifth Program Year

FOR PROGRAM YEAR JULY 1, 2024 THROUGH JUNE 30, 2025

May 2024

Prepared By:
Kaua'i County Housing Agency
4444 Rice Street, Suite 330
Lihu'e, Kaua'i, Hawai'i 96766



IDIS Version: "V1"

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The County of Kauai (County) through the Kauai County Housing Agency (KCHA) is required to submit a five-year Consolidated Plan to the U.S. Department of Housing and Urban Development (HUD) to receive federal Community Development Block Grant (CDBG) program funds. The purpose of the Consolidated Plan is to ensure that jurisdictions receiving federal assistance develop a plan on how to invest federal funds to address the needs of low- and moderate-income families.

The Consolidated Plan combines the planning and application requirements of HUD's Community Planning and Development (CPD) programs into a single plan. The five (5) formula programs covered by a Consolidated Plan include CDBG, HOME Investment Partnerships Program (HOME), Housing Trust Fund (HTF), Emergency Shelter Grants (ESG) Program, and Housing Opportunities for Persons with Aids (HOPWA).

The County is eligible for assistance under the Non-Entitlement Counties in Hawaii as a grantee for the CDBG program and receives funding directly from HUD. The overall goal of CDBG is to develop viable communities, principally for low- and moderate-income persons who are at or below eighty percent (80%) of HUD's income guidelines, by providing decent housing, a suitable living environment, and expanding economic opportunities.

The County is a State Recipient for the HOME and HTF programs and receives funding allocations as a pass-through from Hawaii Housing Finance and Development Corporation (HHFDC) on a rotation with the Big Island and Maui counties. The overall goal of HOME is to expand the supply of decent, safe, sanitary, and affordable housing for very low- and low-income households, at or below eighty percent (80%) of HUD's income guidelines. The HTF program provides affordable rental housing units serving households with incomes at or below thirty percent (30%) of the area median income.

ESG and HOPWA programs are administered by the State of Hawaii through the Homeless Programs Office (HPO). HPO provides ESG and HOPWA funding directly to recipient organizations that are approved by HPO to receive and expend these grants.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Consolidated Plan addresses three (3) principle areas of need: Housing and Special Needs Housing, Homeless, and Community Development needs. The Consolidated Plan fulfills four (4) major functions, to serve as:

- 1) A planning document for the County of Kauai, developed through a community needs assessment and consultation process;
- 2) An application for federal funds under HUD formula programs including CDBG, HOME, HTF, ESG and HOPWA;
- 3) A strategy to be followed when using HUD formula programs to address priorities in areas of housing, homelessness, and community development for low- and moderate-income families; and
- 4) A five-year Action Plan that provides HUD and the County with a basis for measuring progress and assessing performance.

Based on the intent when funding, an activity will have one of three (3) low-mod objectives:

Suitable Living Environment – activities are designed to benefit communities, families or individuals by addressing their living environment.

Decent Housing – activities are designed to cover housing programs to meet individual family or community needs.

Creating Economic Opportunities – applies to the types of activities related to economic development, commercial revitalization, or job creation.

Once an objective is selected for an activity, an outcome will be selected from three (3) categories:

Availability/Accessibility – this outcome category applies to activities that make services, infrastructure, public facilities, housing or shelter available or accessible to the low- and moderate-income population, including those with disabilities.

Affordability – this outcome category applies to activities that provide affordability to the low- and moderate-income population through creating, improving, or maintaining affordable housing, basic infrastructure, or services for transportation.

Sustainability – this outcome category applies to projects that are aimed at improving communities and neighborhoods by making them livable or viable for the low- and moderate-income population.

KCHA will focus its HTF activities on the production, preservation and rehabilitation of affordable rental housing and use funds to increase and preserve the supply of decent, safe and sanitary affordable rental housing, for primarily extremely low-income (30% AMI) households.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The County of Kauai Housing Agency has effectively administered the CDBG grant for more than three (3) decades and has been successful in implementing activities that meet the four (4) priority concerns by the Department of Housing and Urban Development (HUD): housing and special needs housing, homelessness, community development, and fair housing.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The County's Citizen Participation Plan (CPP) describes the policies and procedures for citizen participation in the administration of all federal Community Planning and Development programs: CDBG, CDBG-DR, CDBG-CV, HOME, and HTF. The CPP is included in the Consolidated Plan 2020-2025 and can be found at: <https://www.kauai.gov/Government/Departments-Agencies/Housing-Agency/Housing-Community-Development/Community-Development-Block-Grant-Program-CDBG>

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

In developing the Consolidated Plan and fifth year Annual Action Plan 2024, a series of virtual public hearings were held to solicit input on community development, affordable housing and homeless needs for the Plan. On September 21, 2023, a public hearing notice was published in The Garden Island Newspaper and on the County's website. On October 11, 2023, the County held a virtual meeting and informational webinar via Teams to receive community input and provide information on CDBG grant eligibility and the application process. In-person meetings were also held at various locations islandwide in Kapaa (October 9, 2023), Lihue (October 16, 2023), and in Waimea (October 18, 2023).

On October 11, 2023, the virtual hearing was held jointly with the State of Hawaii, Hawaii Housing Finance and Development Corporation (HHFDC) hearing to receive comments on the draft State and County's Annual Action Plan.

On March 20, 2024, KCHA will hold a virtual public hearing and an in-person public hearing to receive comments on the draft Annual Action Plan 2024 and proposed projects and goals for the program year 2024.

The County utilized its website, www.kauai.gov to publish notices to invite the public to participate in the needs and goals of the County. Copies of the draft plans were made available for review at the Housing Agency and online.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not applicable.

7. Summary

The Annual Action Plan 2024 is a snapshot of the County's plan for the fifth program year to address the needs and objectives of the 5-year Consolidated Plan and through specific projects and activities.

On (month/day), 2024, the U.S. Department of Housing and Urban Development (HUD) informed the County that it will receive (\$xxx,xxx) in CDBG grant funds to carry out three (3) projects: one public service project, and two (2) public facilities and improvement projects. Additionally, the County will continue its CDBG revolving loan fund projects: Home Purchase Program and Homebuyer Loan Programs. The County identified two (2) alternate projects: one public facilities and improvement project, and one public service project.

DRAFT

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	KAUAI COUNTY	Housing Agency
	KAUAI COUNTY	Housing Agency

Table 1 – Responsible Agencies

Narrative (optional)

The County is a direct grantee for the CDBG program and receives an annual allocation directly from HUD. The County is a state recipient, or sub-grantee for the HOME and HTF program and receives allocations as a pass-through from the State of Hawaii. ESG and HOPWA programs are administered by the State of Hawaii through the Hawaii Public Housing Authority (HPHA).

Consolidated Plan Public Contact Information

Kerrilyn Barros
4444 Rice Street, Suite 330
Lihue, HI 96766
Phone: (808) 241-4435
Email: kbarros@kauai.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

KCHA has administrative responsibility for the CDBG program and the implementation of the five-year Consolidated Plan, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report. KCHA works with a variety of public agencies and non-profit organizations to ensure that benefits from the CDBG program are delivered to the community. The County is also a designated State HOME and HTF Subgrantee. Funds are used to develop and preserve affordable rental housing serving extremely low-income (30% AMI) households.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

KCHA Homeless Coordinator acts as grant coordinator for the County & State Ohana Zone project, Kealaula on Pua Loke. The coordinator also hosts Talk Story networking events inform providers on various agencies, programs and subjects to avoid services happening in a silo. The coordinator also attends the local Continuum of Care's (CoC), Kauai Community Alliance meetings. Through KCA, the coordinator participates in the planning and execution of Project Housing Connect (PHC) in November and the annual Point-In-Time (PIT) Count in January. The coordinator also attends monthly neighbor island CoC, Bridging The Gap (BTG) meetings. Beginning in December, the coordinator began working with several service providers to start a series of community health and wellness days in various locations throughout the County. These collaborations are assisting with public health issues, primary care services, vision, mental health and resources for those in need of more specialized services. Partner organizations include Hoola Lahui, Project Vision Hawaii, Hawaii Health Systems Corporation, Child Family Service and Alzheimer’s association.

To enhance coordination between public and assisted housing providers, the Housing Director participates in monthly meetings with other directors from U.S. Department of Agriculture (USDA), Hawaii Housing, Finance, & Development Corporation (HHFDC), Hawaii Public Housing Authority (HPHA), U.S. Department of Housing and Urban Development (HUD), U.S. Department of Hawaiian Home Lands (DHHL), Office of Hawaiian Affairs (OHA), Native American Housing Assistance and Self Determination Act (NAHASDA), City & County of Honolulu, Maui and Hawaii County housing divisions. The Housing Director also attends weekly meetings with department heads from Kauai County to coordinate with planning, economic development, aging, public safety, parks, public works, and other County officials. Other housing staff participate in meetings and serve on various committees involving: fair housing; Section 8 eviction hearings; Workforce Investment Board; and CDBG & HOME programs. CDBG staff partner and collaborate with various state health agencies and community organizations, such as: State of Hawaii Adult Mental Health, Vocational Rehabilitation, and Developmental Disabilities; Easter Seals of Hawaii, EPIC Ohana, Young Life Capernum, Malama Pono Health Services, Hoola Lahui, and

more. Consultations are available on a year-round basis with diverse providers that service the low- to moderate-income populations on Kauai.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

KCHA is currently working to support our partner organizations in maintaining the success of the Emergency Housing Voucher program. The success rate of leasing up EHV participants is encouraging to KCHA, with the County consistently meeting the national average. The County is currently working with HUD to provide additional funding for case management to our service providers and we currently have 1 EHV participant voucher searching.

The coordinator is in ongoing contact with the local COC President, contracted service provider, and others in assisting with the facilitation of CES beds for the County's new supportive housing development- Lima Ola. We are working closely with the contract provider and other COC member organizations to communicate effectively and assist in a seamless transition from homeless to housed.

Bridging the Gap (BTG) is a geographically-based group of relevant stakeholder representatives that carries out the planning responsibilities of CoC programs and the goal to end homelessness. BTG is the union of three (3) rural county chapters:

- 1) Kauai Community Alliance (Kauai Chapter of BTG)
- 2) Community Alliance Partners (Hawaii Island Chapter of BTG)
- 3) Maui Homeless Alliance (Maui Chapter of BTG)

Members of the local chapters convene once a month as a board and at least twice annually for general membership meetings.

In accordance with the HEARTH Act, BTG works to use multiple resources to prevent homelessness or quickly rehouse homeless individuals and families while minimizing trauma and dislocation. BTG mandates collaboration among providers, promotes access to homeless assistance programs, encourages effective utilization of mainstream programs especially for special populations, and strives to optimize self-sufficiency among individuals and families experiencing homelessness or at-risk of homelessness.

KCHA coordinates with the State of Hawaii, Department of Human Services (DHS) and Homeless Programs Office (HPO) who contractually requires all homeless provider agencies funded by state and/or federal resources to participate in their respective county's Continuum of Care (CoC) for collaboration and input into community planning efforts. These agencies provide outreach, emergency/transitional shelters, permanent supportive housing, rapid re-housing, homeless prevention, Housing First Program, and other support services. In addition to serving individuals and

families experiencing homelessness--including chronically and at-risk homeless, community agencies serve the following populations: chronic substance abuse; persons with HIV/AIDS; victims of domestic violence; veterans; and unaccompanied youth.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

DRAFT

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Kauai Housing Development Corporation
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit housing developer.
2	Agency/Group/Organization	DHS-DIVISION OF VOCATIONAL REHABILITATION
	Agency/Group/Organization Type	Services-Persons with Disabilities Other government - State
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a government/state agency serving people with disabilities.
3	Agency/Group/Organization	BOYS AND GIRLS CLUB OF HAWAII
	Agency/Group/Organization Type	Services-Children Services-Education Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a service provider for youth and at-risk youth.
4	Agency/Group/Organization	The Mutual Housing Association of Hawaii
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit property developer and management organization.
5	Agency/Group/Organization	Kauai Habitat for Humanity
	Agency/Group/Organization Type	Housing Services - Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit housing developer.
6	Agency/Group/Organization	THE KAUAI BUS
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Other government - County Transportation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a government entity providing island wide transportation.
7	Agency/Group/Organization	Hawaiian Community Assets, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Neighborhood, residents

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit housing counseling agency and community lending organization.
8	Agency/Group/Organization	KAUAI COMMUNITY CORRECTIONAL CENTER
	Agency/Group/Organization Type	Housing Publicly Funded Institution/System of Care Other government - State
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a public safety facility and corrections institution.
9	Agency/Group/Organization	KAUAI FIRE DEPARTMENT
	Agency/Group/Organization Type	Other government - County Community First Responder

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a government entity providing first response services to the community.
10	Agency/Group/Organization	KKCR KAUAI COMMUNITY RADIO
	Agency/Group/Organization Type	Non-profit community radio station
	What section of the Plan was addressed by Consultation?	Emergency/crisis information
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit community radio station.
11	Agency/Group/Organization	GARDEN ISLAND REALTY LLC
	Agency/Group/Organization Type	Housing Business Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a realty/housing business for the community.

12	Agency/Group/Organization	KAUAI COUNTY HOUSING AGENCY
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Other government - County Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a government housing development entity.
13	Agency/Group/Organization	AGENCY ON ELDERLY AFFAIRS
	Agency/Group/Organization Type	Services-Elderly Persons Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a government entity serving seniors.
14	Agency/Group/Organization	KAUAI COUNTY COUNCIL
	Agency/Group/Organization Type	Other government - County Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as civic leaders.
15	Agency/Group/Organization	Women In Need
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit service and housing provider.
16	Agency/Group/Organization	STATE OF HAWAII DEPARTMENT OF EDUCATION
	Agency/Group/Organization Type	Services-Education Other government - State
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a government educational institution.
17	Agency/Group/Organization	KAUAI ANIMAL EDUCATION CENTER
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit service provider for persons with disabilities.
18	Agency/Group/Organization	HOOMANA
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Education Business Leaders

	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit service and training provider for youth and adults with disabilities
19	Agency/Group/Organization	CAMP AGAPE KAUAI
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit service provider serving children whose parents are incarcerated.
20	Agency/Group/Organization	ANDARTA DESIGNS
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a for-profit business owner.
21	Agency/Group/Organization	KAUAI MISSIONARY CHURCHES PRISON MINISTRY
	Agency/Group/Organization Type	Services - Housing Services-homeless Civic Leaders

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a faith-based entity providing support services for families of incarcerated individuals.
22	Agency/Group/Organization	KAPAA HIGH SCHOOL
	Agency/Group/Organization Type	Services-Education Other government - State
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a government educational institution.
23	Agency/Group/Organization	LIFE'S CHOICES OF KAUAI, COUNTY OF KAUAI
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless Services-Education Other government - County

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a government entity providing substance abuse prevention education, services, and treatment.
24	Agency/Group/Organization	MCKENNA RECOVERY CENTER
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a recovery treatment center.
25	Agency/Group/Organization	CATHOLIC CHARITIES HAWAII-KAUAI COMMUNITY OFFICE
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a Continuum of Care member.
26	Agency/Group/Organization	KAUAI DRUG COURT
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as judicial program providing alternatives to incarceration.
27	Agency/Group/Organization	FRIENDS OF THE KAUAI DRUG COURT
	Agency/Group/Organization Type	Support Services
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit support for Kauai Drug Court and Veterans Court serving at-risk youth and veterans.
28	Agency/Group/Organization	EPIC OHANA, INC.
	Agency/Group/Organization Type	Services-Children Foster Care for Youth
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit service provider for foster care youth, at-risk youth and families involved with child welfare.

29	Agency/Group/Organization	Hawaii Public Housing Authority
	Agency/Group/Organization Type	Housing PHA Other government - State
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a government public housing agency.
30	Agency/Group/Organization	HALE OPIO KAUAI, INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Education Youth
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit service provider for youth and their families.
31	Agency/Group/Organization	HAWAII COMMUNITY LENDING
	Agency/Group/Organization Type	Housing Community Development Financial Institution

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Homebuyers
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a certified Community Development Financial Institution.
32	Agency/Group/Organization	KAPAA MISSIONARY CHURCH
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-homeless Faith-based
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a neighborhood faith-based entity serving the community.
33	Agency/Group/Organization	LEGAL AID SOCIETY OF HAWAII - KAUAI BRANCH
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit providing legal services.

34	Agency/Group/Organization	KAUAI ECONOMIC OPPORTUNITY, INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in online 2020-2025 COK Housing Agency Consolidated Plan Needs Survey to provide input as a non-profit social service provider and homeless shelter operator.
35	Agency/Group/Organization	UNIVERSITY OF HAWAII ECONOMIC RESEARCH ORGANIZATION
	Agency/Group/Organization Type	Planning organization
	What section of the Plan was addressed by Consultation?	Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation commissioned by the County to provide an Analysis of Impediments to Fair Housing Report in order to identify the County's fair housing issues and provide recommendations to help the Housing Agency further the goals of promoting equal opportunity.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Refer to State of Hawaii Consolidated Plan	

Table 3 – Other local / regional / federal planning efforts

DRAFT

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The County held in-person public meetings, virtual public meetings, teleconferencing and audio conferencing, and conducted CDBG informational webinars in coordination with the State of Hawaii, Hawaii Housing Finance and Development Corporation (HHFDC). The County made virtual meetings accessible via closed captioning. Public notices were published in the local newspaper and the County's website which provided a way to disseminate information to the public and receive comments. Citizen participation and input was received via surveys, consultations and/or collaboration and was included in the development of the Consolidated Plan and the County's goals.

DRAFT

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Legal notices were published in the Garden Island Newspaper to announce dates, times, registration and connectivity information for public hearings, meetings, and workshops; request participation to review and comment on draft AAP 2024; provided email and telephone contact information to submit written comments, call for questions and request accessibility.	None received.	Not applicable.	https://www.kauai.gov/Housing

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	Announcements and information on all public hearings, meetings, teleconferences, audio conferences, webinars, grant application and forms, tutorial videos, and other Housing Agency programs are posted on the County's website.	None received.	Not applicable.	https://www.kauai.gov/Housing

3	Public Hearing	Non-targeted/broad community	<p>On October 11, 2023, KCHA held a virtual hearing in coordination with the State of Hawaii, HHFDC to develop the draft Annual Action Plan and receive input and comments; a CDBG informational webinar was held after the meeting which provided information on the grant opportunity, application instructions, deadlines, and Q&A. On October 9, 2023 (Kapaa), October 16, 2023 (Lihue), and October 18, 2023 (Waimea), KCHA held island-wide in-person public hearings to receive</p>	<p>Attendees appreciated the informational webinar; viewed the recorded session online; appreciated the video tutorials and resources available on the website.</p>	Not applicable.	<p>https://www.kauai.gov/Housing</p>
---	----------------	------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------	----------------------------------------------------------------------------------

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
			input and comments on the draft AAP 2024 and provide technical assistance for the CDBG application. On March 20, 2024, in-person and virtual meetings were held to receive input and comments on proposed projects recommended for award in the AAP 2024.			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Based on the previous year's allocation from HUD, CDBG anticipates receiving approximately (\$700,000.00) this program year. Funds will be used for County projects, County initiatives, and eligible community development activities under the categories: public services, acquisition, economic development, housing, public facilities and improvements, and administration. CDBG funds will serve individuals and households whose income are at or below eighty percent (80%) of HUD's income limits to include presumed low-income populations and low-mod areas in accordance with HUD's definition and data sets, respectively.

On (month/day), 2024, the County received the official award allocation letter from HUD and will receive (\$xxx,xxx) in CDBG grant funds. The County does not expect to receive CDBG program income during the AAP 2024. The amount noted in "Prior Year Resources" reflect the current balance from PY 2021 CDBG revolving loan fund activities, Homebuyer Loan Program, and Home Purchase Program. Home sales, ground lease fees and loan repayments generated from housing programs will be receipted to the designated revolving fund.

DISASTER RESPONSE and RECOVERY

The County makes disaster response and recovery priority for all Community Planning and Development programs funded by HUD, to include: CDBG, CDBG-CV, CDBG-DR, HOME and HTF programs. CPD funds may be redirected or reprogrammed. To meet the immediate needs of the community in the event of a natural disaster, local government emergency proclamation or presidentially-declared national emergency, the County will identify the projects and agencies, organizations and/or County departments to carry-out the activities in collaboration with community partners, stakeholders, health and emergency management, and the County's administration.

The County will serve and assist, but not limited to, extremely-low income to moderate income individuals to include HUD's definition of presumed low-income and vulnerable populations. In accordance with project eligibility and federal program requirements, the following potential response and recovery categories/activities may be funded:

- Public Services - short-term emergency subsistence payments on behalf of LMI, food security programs, public safety services, relocation, and

other services for seniors, homeless, disabled, youth, substance abuse, victims of domestic violence, and more.

- Housing - emergency shelters, homeless facilities, transitional housing
- Economic Development - retain or create new jobs – microenterprise
- Public Facilities and Infrastructure Improvements - interim assistance, clearance demolition, child/youth/senior centers, centers for persons with a disability, health facilities, neighborhood centers, parks, and recreation facilities
- Cleanup, debris removal, trash removal, water removal (pumping), shoring drainage, demolition, remediating environmental contaminations and other disaster related activities that will expeditiously contribute to the community recovery.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	719,457	0	1,219,687	1,939,144	0	Prior Year Resources reflects the amount available from the CDBG revolving loan fund balances from the Homebuyer Loan Program and Home Purchase Program (approximately \$1,219,687)

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Community non-profit organizations may leverage CDBG funds with other private and non-federal public sources. Leveraged resources and anticipated amounts are identified with the description of CDBG activities that will take place during the program year. Other sources of funds that are potentially available to support the objectives of an Annual Action Plan may include: Low-Income Housing Tax Credits, Section 8 Housing Choice Vouchers, Economic Development Initiative, U.S. Department of Agriculture Rural Development programs, private foundations, state CIP funds, and County funds.

DRAFT

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

To meet the housing needs of Kauai County, there are various public housing for elderly and families developed with funding or support from federal, state or County resources. The following is a list of County-owned or leased land or property that could meet housing needs identified in the plan:

- 1) Kalepa Village I, II, III, IV - existing; 180 affordable rental units.
- 2) Paanau Village I & II - existing; 110 affordable rental units.
- 3) Kanikoo (Rice Camp Senior Housing) - existing; 90-unit affordable rental complex for seniors 62 years or older; for households not greater than 60 percent of the area median income limits.
- 4) Lima Ola - 75 acres for workforce housing development; could potentially develop 550 affordable rental and homeownership opportunities of various units types to include single-family detached units, duplexes and small-lot units intended for aging in place; master plan has been completed; onsite infrastructure of Phase I residential lots completed in January 2022; developer selected by RFP in January 2022 to develop 45 units, multi-family affordable rental project and 40 units senior rental housing project on two of the Phase 1 parcels; Construction is expected to be completed in January 2025. Development of a 32-unit permanently supportive rental project for those that are homeless or at risk of homelessness is expected to be completed in May 2024. Development of 38 single family for sale lots is expected to start construction in the Summer of 2024.
- 5) Koa'e Makana - existing; 134 workforce housing rental units; completed in September 2020; full lease up.
- 6) Pua Loke - 1.5 acres; 54 affordable multi-family rental units; completed in November 2022; full lease up.
- 7) Waimea Huakai Apartments – in partnership with the Ahe Group and Kauai Habitat for Humanity; 35 multi-family rental 1,2- and 3- bedroom units for households at or below 60 percent of Kauai median income, construction completed October 2020, full lease up December 2020.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	PF-2	2020	2025	Non-Housing Community Development	Island of Kauai	Community Development Needs - Public Facilities	CDBG: \$690,279	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 325 Persons Assisted
2	HO-1	2015	2020	Affordable Housing	Island of Kauai	Housing and Special Needs Housing - Homeowner	CDBG: \$1,219,687	Homeowner Housing Added: 1 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted
3	FH-1	2015	2020	Non-Housing Community Development	Island of Kauai	Community Development Needs - Fair Housing Needs	CDBG: \$2,000	Other: 60 Other
4	A-1	2015	2020	Administration	Island of Kauai	Community Development Needs - Planning and Admin	CDBG: \$143,891	Other: 1 Other
5	PS-1	2020	2025	Non-Housing Community Development	Island of Kauai	Community Development Needs - Public Services	CDBG: \$107,566	Public service activities other than Low/Moderate Income Housing Benefit: 130 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	PF-2
	Goal Description	YWCA, CFSRP, and WIN (alternate) will use funds to make facility improvements and/or improve energy efficiency by installing photovoltaic systems at a women's center (for victims of domestic violence and sexual abuse), neighborhood family center (for low- to moderate-income individuals and families), and supportive housing project (for houseless individuals and families), respectively.
2	Goal Name	HO-1
	Goal Description	The County will use "Prior Year Resources" from the Housing Agency's revolving loan fund activities, Homebuyer Loan Program and Home Purchase Program. The County will make a request to HUD to reprogram or carry over the prior year resources, to each designated PY 2024 activity. Additionally, all other home sales, ground lease fees and loan repayments generated from County Housing programs will be receipted to the designated activities' revolving fund.
3	Goal Name	FH-1
	Goal Description	To conduct outreach, educate, coordinate, and train the public--Section 8 participants, landlords, tenants, and property management staff to increase knowledge and awareness of federal and state fair housing laws.
4	Goal Name	A-1
	Goal Description	Will provide CDBG program management functions to include: administration, coordination, monitoring program activities for progress and compliance, prepare reports, develop agreements with subrecipients, conduct evaluation, training and oversight.
5	Goal Name	PS-1
	Goal Description	KF and CCH will use funds to provide transportation for youth to attend drug prevention and intervention programs, and low- to moderate-income individuals for appointments and services.

Projects

AP-35 Projects – 91.220(d)

Introduction

For the program year 2024, the County proposes to fund two (2) public facilities improvement projects, and one public service project. The County's Homebuyer Loan and Home Purchase revolving loan fund programs will continue. Two (2) projects have been identified as alternates should additional funds become available from the previous year's grant funds, unexpended funds, program income, or revolving loan funds.

Projects

#	Project Name
1	Keala Transportation: Providing Access to Keala Foundation Programs for Youth
2	Mitigation of Service Interruption
3	2024 Hale Ho'omalulu Family Center Critical Improvements Project
4	KCHA Homebuyer Loan Program RLF
5	KCHA Home Purchase Program RLF
6	General Administration
7	(ALTERNATE) WIN - Lima Ola Photovoltaic Project
8	(ALTERNATE) CCH Kauai Support Services - Vehicle

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The County does not use a formula for allocating CDBG funds for community development projects. Instead, funds are awarded through a competitive application process which scores and ranks proposed activities for eligibility, concept, project readiness, experience and qualifications, and priorities. Final outcomes for project selection and funding levels are subject to the approval of the mayor and fund appropriation by the County Council.

The County of Kauai's annual CDBG allocation from HUD varies from year to year based on federal legislative budget appropriations. Funding cuts pose obstacles to addressing underserved needs. The County must meet timeliness statutory regulations each year to be eligible for CDBG funding. Annual requests for public service funding far exceed the fifteen percent (15%) cap. Organizations are forced to

decrease the intended amount of participants to serve.

DRAFT

AP-38 Project Summary
Project Summary Information

DRAFT

1	Project Name	Keala Transportation: Providing Access to Keala Foundation Programs for Youth
	Target Area	Island of Kauai
	Goals Supported	PS-1
	Needs Addressed	Community Development Needs - Public Services
	Funding	CDBG: \$107,918
	Description	Keala Transportation: Providing Access to Keala Foundation Programs for Youth (\$107,918), Keala Foundation will purchase two 15-passenger vehicles to facilitate youth participation in Keala Foundation's drug prevention and intervention programs and offer reliable transportation solutions which remove logistical hurdles and enable more low- to moderate-income youth to engage in free programs supporting mental and physical health. The activity is eligible under 24 CFR 570.201(e), matrix 05D. Additionally, this activity meets the CDBG Program national objective at 24 CFR 570.208(a)(2)(B), limited clientele or LMC. KF will obtain data to determine total family size and income utilizing the County's policy on the Use of Self-Certification of Income Forms by Subrecipient Agencies and the Self-Certification of Annual Income by Beneficiary form to verify that the percentage of low- to moderate-income beneficiaries are at least 51%. Other leveraged funds \$100,082
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	130 LMC
	Location Description	Lawai: 3580 Koloa Road, Koloa, HI 96756 Lihue: 3-3131 Kuhio Hwy., Lihue, HI 96766 Kekaha: 8171 Kekaha Road, Kekaha, 96752 Anahola: 4307 Anahola Road, Anahola, HI 96703
Planned Activities	Keala Foundation will use funds to purchase two 15-passenger vehicles to facilitate youth participation in Keala Foundation's drug prevention and intervention programs and offer reliable transportation solutions which remove logistical hurdles and enable more low- to moderate-income youth engage in free programs supporting mental and physical health.	
	Project Name	Mitigation of Service Interruption

2	Target Area	Island of Kauai
	Goals Supported	PF-2
	Needs Addressed	Community Development Needs - Public Facilities
	Funding	CDBG: \$350,337
	Description	Mitigation of Service Interruption (\$350,337), YWCA of Kauai will purchase and install a photovoltaic system and battery backup to ensure uninterrupted 24/7 in-person, crisis intervention support services for victims of domestic and sexual violence and enhance the resilience of the Women's Center facility during unforeseen events where traditional power sources are compromised. The activity is eligible under 24 CFR 570.201(c), matrix 03. Additionally, this activity meets the CDBG program national objective at 24 CFR 570.208(a)(2)(A), limited clientele, presumed benefit. YWCA will certify participants to meet eligibility requirements under the presumed benefit utilizing the DV Self-Certification/Service Provider Certification form. Other leveraged funds: \$0
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	75 individuals, LMC, presumed benefit: victims of domestic violence
	Location Description	3094 Elua Street, Lihue HI 96766
	Planned Activities	YWCA of Kauai will purchase and install a photovoltaic system and battery backup to ensure uninterrupted 24/7 in-person, crisis intervention support services for victims of domestic and sexual violence and enhance the resilience of the Women's Center facility during unforeseen events where traditional power sources are compromised.
3	Project Name	2024 Hale Ho'omalua Family Center Critical Improvements Project
	Target Area	Island of Kauai
	Goals Supported	PF-2
	Needs Addressed	Community Development Needs - Public Facilities
	Funding	CDBG: \$339,942

	Description	2024 Hale Ho'omalulu Family Center Critical Improvements Project (\$339,942), CFS Real Property, Inc. will make improvements to the family center that will facilitate a more secure and safe environment for individuals and families accessing programs and services. The activity is eligible under 24 CFR 570.201(c), matrix 03. Additionally, this activity meets the CDBG national objective at 24 CFR 570.208(a)(2)(B), limited clientele or LMC. CFSRP will obtain data to determine total family size and income utilizing the County's policy on the Use of Self-Certification of Income Forms by Subrecipient Agencies and the Self-Certification of Annual Income by Beneficiary form to verify that the percentage of low-to moderate-income beneficiaries are at least 51%. Other leveraged funds \$0
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	250 LMC
	Location Description	4-1112 Kuhio Hwy., Kapaa, HI 96746
	Planned Activities	CFS Real Property, Inc. will make improvements to the family center that will facilitate a more secure and safe environment for individuals and families accessing programs and services.
4	Project Name	KCHA Homebuyer Loan Program RLF
	Target Area	Island of Kauai
	Goals Supported	HO-1
	Needs Addressed	Housing and Special Needs Housing - Homeowner
	Funding	CDBG: \$600,000
	Description	Kauai County Housing Agency Homebuyer Loan Program RLF (\$600,000) will use dedicated revolving loan funds to continue its low-cost, primary or gap mortgage financing program for first-time homebuyers. The activity is eligible under 24 CFR 570.201(n), matrix code 13B. Additionally, the project meets the CDBG program national objective under 24 CFR 570.208(a)(3), low- to moderate-income households or LMH. KCHA will obtain data to determine total household size and income utilizing the agency's Verification of Income and Asset Policy and HUD's Part 5 definition of annual income to verify that the income is at or below 80% of HUD's income limits for Kauai County. Other leveraged funds: \$0

	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	1 LMH
	Location Description	4444 Rice Street, Suite 330, Lihue, HI 96766
	Planned Activities	KCHA Homebuyer Loan Program RLF will use dedicated revolving loan funds to continue its low-cost, primary or gap mortgage financing program for first-time homebuyers.
5	Project Name	KCHA Home Purchase Program RLF
	Target Area	
	Goals Supported	HO-1
	Needs Addressed	Housing and Special Needs Housing - Homeowner
	Funding	CDBG: \$600,000
	Description	Kauai County Housing Agency Home Purchase Program (\$600,000) will use dedicated revolving loan funds to continue its program that purchases affordably priced homes on Kauai to resell to eligible, first-time, low- to moderate-income families by way of the County's 90-year Ground Lease Program. The activity is eligible under 24 CFR 570.201(n), matrix code 13B. Additionally, the project meets the CDBG program national objective under 24 CFR 570.208(a)(3), low- to moderate-income households or LMH. KCHA will obtain data to determine total household size and annual income by utilizing the agency's Verification of Income and Asset Policy and HUD's Part 5 definition of annual income to verify that income is at or below 80% of HUD's Income Limits for Kauai County. Other leveraged funds: \$0
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	1 LMH
	Location Description	4444 Rice Street, Suite 330, Lihue, HI 96766
	Planned Activities	KCHA will use dedicated revolving loan funds to continue its program that purchases affordably priced homes on Kauai to resell to eligible, first-time, low- to moderate-income families by way of the County's 90-year Ground Lease Program.

6	Project Name	General Administration
	Target Area	Island of Kauai
	Goals Supported	FH-1 A-1
	Needs Addressed	Community Development Needs - Planning and Admin
	Funding	CDBG: \$143,891
	Description	Kauai County Housing Agency will use funds (\$143,891) to provide program management that includes: administration, coordination, training, project implementation, compliance monitoring, evaluation, record-keeping and reporting. This activity is eligible under 24 CFR 570.206, matrix code 21A; (FH-1, \$2,000) will be used for fair housing activities to conduct outreach, educate, coordinate and train the public: Section 8 participants, landlords, tenants, and property management staff to increase knowledge and awareness of federal and state fair housing laws. Other leveraged funds: \$0.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	1
	Location Description	4444 Rice Street, Suite 330, Lihue, HI 96766
	Planned Activities	KCHA will use funds to provide program management that includes: administration, coordination, training, project implementation, compliance monitoring, evaluation, record-keeping and reporting.
7	Project Name	(ALTERNATE) WIN - Lima Ola Photovoltaic Project
	Target Area	Island of Kauai
	Goals Supported	PF-2
	Needs Addressed	Community Development Needs - Public Facilities
	Funding	:

	Description	WIN - Lima Ola Photovoltaic Project (\$512,000), Women in Need will purchase and install a photovoltaic system to reduce tenants' electricity costs at the new supportive housing project for houseless families located on the westside. The activity is eligible under 24 CFR 570.201(c), matrix 03C. Additionally, this activity meets the CDBG national objective under 24 CFR 570.208(a)(2)(A), presumed benefit: homeless. WIN will obtain documentation to verify participants meet eligibility requirements utilizing the National Objective Compliance Form - Homeless. Other leveraged funds: \$0
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	100 LMC, presumed benefit: homeless
	Location Description	432 Kahunaone Street, Eleele, HI 96705
	Planned Activities	WIN will purchase and install a photovoltaic system to reduce tenants' electricity costs at the new supportive housing project for houseless families located on the westside.
8	Project Name	(ALTERNATE) CCH Kauai Support Services - Vehicle
	Target Area	Island of Kauai
	Goals Supported	PS-1
	Needs Addressed	Community Development Needs - Public Services
	Funding	:
	Description	(ALTERNATE) CCH Kauai Support Services - Vehicle (\$76,045), Catholic Charities Hawaii - Kauai Community Office will purchase a vehicle and operational costs to transport clients and allow access to necessary appointments and services. CCH serves vulnerable populations including homeless, elderly, disabled, foster youth, immigrants, and those in poverty. The activity is eligible under 24 CFR 570.201(e), matrix 05. Additionally, this activity meets the CDBG national objective under 24 CFR 570.208(a)(2)(B), limited clientele, or LMC. CCH will obtain data to determine total family size and income utilizing the County's policy on the Use of Self-Certification and Self Certification of Income by Beneficiaries form to verify that at least 51% of the beneficiaries are at or below 80% of HUD's income limits for Kauai County. Other leveraged funds: \$0
	Target Date	6/30/2025

Estimate the number and type of families that will benefit from the proposed activities	128 LMC
Location Description	4373 Rice Street, Suite 1, Lihue, HI 96766
Planned Activities	CCH Kauai Community Office will purchase a vehicle and operational costs to transport clients and allow access to necessary appointments and services.

DRAFT

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The County plans to utilize CDBG funds that provide direct benefits to various locations islandwide. Area-wide benefits for geographic areas of the island designated as low-mod areas (LMA), the County will use the American Community Survey LMISD - All block groups based on 2011-2015 ACS dataset--as required by HUD, to qualify LMA where 51% have income at or below 80% of HUD's limits. For this AAP, there were no projects that qualified under the LMA benefit.

Geographic Distribution

Target Area	Percentage of Funds
Island of Kauai	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The entire island of Kauai will be considered for allocating CDBG funds based on eligibility and meeting the national objective. The County does not use a formula for allocating CDBG funds for community development projects. Instead, funds are awarded through a competitive application process which scores and ranks proposed activities for eligibility, concept, project readiness, experience and qualifications, and priorities. Final outcomes for project selection and funding levels are subject to the approval of the mayor and fund appropriation of the County Council.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

For the one-year AAP Program Year 2024, CDBG funding will support:

- one hundred thirty (130) low- to moderate-income families - through transportation solutions to facilitate youth participation in drug prevention and intervention programs;
- seventy-five (75) victims of domestic violence and sexual abuse - through facility improvements that will ensure the resilience of the center during unforeseen events or disaster;
- two hundred fifty (250) low- to moderate-income individuals and families with improvements to a neighborhood family center;
- two (2) low- to -moderate-income households will achieve homeownership through loan financing or leasehold home purchase; and
- potentially, through alternate projects identified, one hundred (100) homeless individuals or families by lowering tenant's energy costs, and one hundred twenty-eight (128) low- to moderate-income individuals by addressing transportation barriers.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	380
Special-Needs	75
Total	455

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	2
Total	2

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Table 9: One Year Goals for the Number of Households to be Supported:

Homeless - 0 (could potentially serve 100 homeless through an alternate project)

Non-Homeless - CDBG (KF) - 130; CDBG (CFSRP) - 250

Special-Needs - CDBG (YWCA) - 75

Table 10: One Year Goals for the Number of Households Supported Through:

Rental Assistance - 0

The Production of New Units - 0

Rehab of Existing Units - 0

Acquisition of Existing Units - CDBG (HBLP & HPP) - 2

Kauai County will continue to administer programs that are sustainable through revolving funds: Homebuyer Loan Program and Home Purchase Program. For PY24, CDBG funds will finance one low-interest mortgage loan and will acquire one existing unit/home, rehabilitate if needed, and sell to an eligible, qualified household via the County's Leasehold Program.

AP-60 Public Housing – 91.220(h)

Introduction

Actions planned during the next year to address the needs to public housing

Refer to the State of Hawaii Annual Action Plan.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Agency will continue its efforts to outreach and provide information on current housing programs that: 1) offer low-cost, low-interest loans to eligible first-time homebuyers; 2) provide homebuyer education and counseling classes; 3) provide opportunities for first-time buyers to purchase their own home via the County's Leasehold Program; and 4) collaborate with County staff from the Family Self-Sufficiency Program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

DRAFT

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Kauai County partners with local agencies to leverage resources and extend services to specific client needs. Social service agencies assist clients with individual needs in their area of expertise and refers them to other agencies to assist with needs that may require special attention. Special needs services are tailored to clients and agencies work together to ensure each client receives the necessary services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The State Homeless Outreach Program provides comprehensive geographic coverage of the state's four counties: Oahu, Maui, Kauai, and Hawaii. Outreach agencies are contracted by the state to locate unsheltered homeless individuals on beaches, in parks, on the streets, and other places where the homeless population congregates. The unsheltered homeless and at-risk population who might not otherwise receive assistance is provided with basic intake and assessment to identify their individual needs and barriers. The Outreach Program facilitates progress toward a healthier, more stable living condition with the goal of attaining and retaining permanent housing through self-sufficiency. The agencies are required to:

- Provide outreach and engagement with the unsheltered.
- Address and provide access to basic survival needs, including without limitation: food and/or shelter; medical attention; clothing; supportive services; access to financial and medical benefits; and legal assistance.
- Provide representative payee program services to help the seriously mentally ill to manage their finances.
- Encourage and form open relationships and trust with participants.
- Help participants to implement solutions to address barriers and initiate the transition to permanent housing and self-sufficiency by linking homeless persons with appropriate community services.
- Complete a Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT) through Bridging the Gap, neighbor island providers use the coordinated assessment process.

The annual Point-In-Time (PIT) Count was conducted from Tuesday, January 23 to Monday, January 29, 2024. The night in question was Monday, January 22, 2024. Results will be available in May.

Local CoC KCA has created a separate meeting ahead of their monthly meeting for outreach providers to gather and compare notes. KCA will recognize Kauai Homelessness Awareness Month in

November. Among the activities being planned are three separate outreach events serving the east, central area and westside of the island.

Project Vision Hawaii provides hot showers via mobile hygiene unit and provide health and vital support services to those experiencing homelessness. Currently, the showers have routine stops three times a week for three hours at three separate locations on the westside, central and eastside of the island.

Hoola Lahui is also providing mobile primary care and behavior health services and the County partnered with them for several kickoff events highlighting their new mobile medical clinic.

Additionally, the County recently assisted Family Life Center in funding an additional outreach position to help increase capacity and access of homeless individuals to housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

The State Homeless Program funds emergency and transitional shelters with the intent to achieve broad geographic accessibility through the state. Hawaii's shelters provide a secure environment where individuals and families can stabilize their lives, address their needs and strengthen their economic situation. These facilities provide a broad spectrum of services to address the multiple needs of homeless clients, including substance abuse, mental health and educational services; job and life skills training; and family support.

The state's program requires that all shelters provide access to basic needs, such as a safe and decent place to sleep, prepared meals and/or food/kitchen facilities, and hygiene essentials.

Each shelter performs an intake and assessment on each client that identifies the individual's areas of need. These are then incorporated into a social service plan that focuses on the participant's individual goals, achievement activities, and timeline for completion. The shelters also provide referrals and on-site classes or services to further assist clients in realizing their goals.

The County has recently taken steps to plan for a conceptual redesign of the Kauai Economic Opportunity shelter. KEO is Kauai's only homeless shelter. We have also begun the process of hiring a consultant to assist the County in developing a five-year strategic plan for addressing homelessness. Finally, KCHA will begin a grant-in-aid program, providing assistance to increase capacity to our homeless service providers in the coming year.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

Kauai's Ohana Zone project, a partnership with the State and County, is Kealaula on Pua Loke. This housing project provides residents with personalized On-Site Case Management for their stay which can be up to two years. Case management continues for one year after residents have graduated from the program into permanent housing. Support services are in place to provide guidance and resources for individuals and families transitioning from shelter or transitional housing to permanent housing, or independent living for homeless individuals and their families. Agencies assist with completing applications, rental deposit assistance and financial assistance when available. Agencies also provide job skills training to prepare them for employment, transportation to interviews and bus passes (when available) to help sustain employment.

Lima Ola, KCHA's new supportive housing development in Ele'ele on Kauai's westside is nearing completion and will provide an additional 32 supportive housing units. A third project has been identified through partnership with the state. Additionally, KCHA is finalizing an agreement with the state to expand the existing Kealaula on Pua Loke project.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The State Homeless Programs Office works diligently to seek and provide funds to assist with prevention of homelessness. The Housing First model provides housing as a first step, without preconditions. Once off the street, services are provided and recovery begins. The model is created to assist individuals or families with support and/or social services to sustain and thrive in their new living environment and thus becoming productive members of their communities.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

In the context of building homes that are affordable, many government regulations are in place to ensure health and safety and to protect natural resources. However, government regulations can work against developing affordable housing. The most common types of regulation that affect housing are building codes, environmental regulations, zoning, land use, impact fees and exactions, fiscal policy and administrative practices. The negative effects from regulation are delays and additional costs to develop. In developing affordable housing, this can directly impact project feasibility.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Tax Policy -- No actions or reform steps proposed.

Land Use Controls -- The Housing Agency will support efforts that streamline the planning, zoning and permitting process through the administration of the County's 201-H policy and processing of development exemptions for eligible applicants that develop at least 51% of the total project units as affordable housing.

Affordable Housing Task Force – The Housing Agency will continue to assist private developers through its the Affordable Housing Task Force. The Task Force consists of representatives from County line review agencies and provides a private developer the opportunity to dialogue and receive feedback to help streamline project review time.

Expedited Permitting – The Housing Agency, under the authority of the mayor, will continue to recommend expedited permitting for affordable housing projects. Projects so designated will be given preferential permitting by review agencies.

Fee and Charges -- The Housing Agency will continue to administer requests for waivers of fees and charges allowed for affordable housing pursuant to Kauai County Code for building permits, sewer connection fees, environmental impact assessment fees, etc.

Growth Limits -- The Housing Agency will continue to support the development of comprehensive planning for the island's communities consistent with the General Plan update and endorse planning principles that integrate reasonable growth principles.

Policies that Affect the Return on Residential Investment -- The County will impose deed restrictions on the transfer of dwelling units according to the minimum requirements of Ordinance No. 860. This deed

restriction requires owner occupancy of the units. If the owner wishes to sell their unit within a buyback period, the unit must be first offered to the County at a price determined by a prescribed formula.

DRAFT

AP-85 Other Actions – 91.220(k)

Introduction:

Promoting activities within the County brings awareness and education to the public on relevant issues on fair housing. Under the Annual Action Plan 2024, the County will continue to take actions to address obstacles to meet underserved needs, foster and maintain housing, and remove barriers to affordable housing.

Actions planned to address obstacles to meeting underserved needs

To address obstacles, the County will undertake the following actions:

- Leverage federal resources (Low Income Housing Tax Credits) to increase the supply of rental housing for underserved lower income populations.
- Invest federal resources to maintain the supply of rental housing for the underserved lower income populations.
- Invest federal resources (HOME, HOME-ARP, and HTF) to produce low-cost rental units for transitional programs for a segment of the island's population preparing for a transition to permanent housing.
- Utilize the County's Fast Track Permitting for Workforce Housing Projects that speed the process to accelerate development for new affordable housing.
- Support applications that seek funding by non-profit organizations from other federal sources that are consistent with Consolidated Plan objectives and priorities.

Actions planned to foster and maintain affordable housing

- Provide CDBG loan assistance through Home Buyer Loan Program to provide low-cost mortgage loans to low- and moderate-income households.
- Provide CDBG funds to purchase and/or rehabilitate homes to resell, via the County's leasehold program, to low-and moderate-income households.
- Operate and maintain County's inventory of 160 affordable rental units primarily for low-income households at affordable and stable rents.

Actions planned to reduce lead-based paint hazards

The County will continue to address lead-based paint to:

- Comply with federal guidelines under 24 CFR 35 for testing and abating lead-based paint hazards in projects receiving federal assistance;
- Require owner participants in the Section 8 Rental Assistance Program to certify that they will advise the County and tenant-family of any lead-based paint on surface of homes used to

- participate in the program;
- Provide each tenant participant in the Section 8 Rental Assistance Program, Home Buyer Loan Program and Home Purchase Program with a copy of the EPA Bulletin, "Protect Your Family From Lead in Your Home"; and
 - Abate lead-based paint on structures undergoing major renovation with financing through government programs, such as HOME and CDBG, and provide technical assistance in the abatement design and construction process.

Actions planned to reduce the number of poverty-level families

The County will continue to operate a Family Self-Sufficiency (FSS) Program that assists Section 8 Housing Choice Voucher clients develop skills, abilities, and self-confidence needed to find and maintain jobs which pay adequate wages to minimize a need for public assistance.

The County will support services designed towards achieving self-sufficiency:

- Provide funds to non-profit organizations with social services that will strengthen families;
- Make funds available to organizations that provide protective services for children and adults; and
- Provide funds to organizations for job training and placement services to help individuals become financially self-sufficient.

Actions planned to develop institutional structure

The County will utilize the Fast Track Permitting for Workforce Housing policy to speed up the permitting process on projects with at least 51% affordable housing units.

Actions planned to enhance coordination between public and private housing and social service agencies

The County will continue to provide public meetings in which citizens, agencies and interested parties are encouraged to give input and participate in identifying community needs and strategies. The County will continue to foster relationships with private organizations, businesses, and developers to build partnerships that can initiate and support economic and community development. Additionally, the County will continue to maintain, foster, and find new public agencies and non-profit organizations to ensure that benefits from the CDBG program are delivered to the community.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The County does not expect to receive CDBG program income during the AAP 2024 program year. Program income generated from a leasehold home sale through the Home Purchase Program and all ground lease fees and loan repayments generated from County Housing programs will be receipted to the designated activities' revolving fund.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

Housing Trust Fund (HTF)
Reference 24 CFR 91.220(l)(5)

1. Distribution of Funds

a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2).

Rental Housing - County will focus HTF funds on providing affordable rental housing to 30% AMI households. HTF funds may be used for the production, preservation, and rehabilitation of affordable rental housing through the acquisition, new construction, reconstruction, or rehabilitation of non-luxury housing with suitable amenities.

All rehabilitation projects must meet applicable HTF rehabilitation standards and the requirements of 24 CFR 93.301(b). However, the County will not receive an allocation of HTF funds in PY 2024. The next allocation received will be in PY 2025 and will be used only for the new construction of rental housing.

Eligible HTF activities and expenses include: real property acquisition, site improvements and development hard costs, related soft costs, conversion, demolition, financing costs, relocation assistance, operating cost assistance and reasonable administrative and planning costs for HTF program administration.

b. Describe the jurisdiction's application requirements for eligible recipients to apply for HTF funds.

An organization, agency or other entity (including a public housing agency, or a for-profit entity, or a nonprofit entity) is eligible to apply for HTF assistance as an owner or developer to carry out an HTF-assisted project. An HTF Recipient must:

- Make assurances to the County that it will comply with the requirements of the HTF program during the entire period that begins upon the selection of the recipient to receive HTF funds, and ending upon the conclusion of all HTF-funded activities;
- Demonstrate the ability and financial capacity to undertake, comply and manage the eligible activity;
- Demonstrate its familiarity with the requirements of other Federal, State, or local housing programs that may be used in conjunction with HTF funds to ensure compliance with all applicable requirements and regulations of such programs; and
- Have demonstrated experience and capacity to conduct an eligible HTF activity as evidenced by its ability to own, construct, or rehabilitate, and manage an affordable multifamily rental housing development.

c. Describe the selection criteria that the jurisdiction will use to select applications submitted by eligible recipients.

The following selection criteria shall be used in the evaluation of HTF Applications:

- Timeliness and Readiness to Proceed (Max. 30 pts.) – The proposed project is feasible and will meet the required timelines to commit and expend HTF funds. Factors to be considered for timeliness and readiness are site control, financial commitments, environmental factors, zoning, utilities and site and neighborhood standards;
- Consolidated Plan Priorities (Max. 10 pts.) – The extent to which the project proposes accomplishments that will meet the rental housing objectives for the County. Preference to projects will be based on several factors, such as accessibility to employment opportunities, public transportation, schools, etc. Geographical distribution will be targeted to the three primary areas of Kauai’s transit and employment, which are, Kawaihau district, Lihue district and the Koloa district. Other factors are considered, are housing that includes green building and sustainable building features or housing that serves special needs populations;
- Development Experience and Financial Capacity (Max 25 pts.) – Applicant’s ability to obligate HTF dollars and undertake funded activities in a timely manner, past performance using federal funds, evidence of experience in developing and managing projects of similar type of scope, staff qualifications, fiscal soundness, and qualifications of the proposed project team, including proven record of experience with comparable projects;
- Financially Feasible Project (Max. 25 pts.) – Project pro forma to cover a minimum 30-year HTF affordability period and include rents that are affordable to extremely low-income households. Priority to be given for projects with extended affordability periods and project-based rental assistance; and
- Use of Non-Federal Funding Sources (Max. 10 pts.) – For extremely low-income targeting of 30% AMI, other funding sources compatible with HTF are needed. Priority consideration will be given to the extent HTF leverages non-federal funding sources.
- A minimum score of 50 points (out of the 100 total points) must be scored to be recommended for the award of HTF funds. Successful Recipient(s) will receive a Notice of Award, which will state that the County’s intent to award HTF funds is subject to approval by the approving authorities of the County, HHFDC, and HUD.
- Maximum Per-Unit Development Subsidy Limits – Each year, HHFDC must establish maximum limitations on the total amount of HTF funds that may be invested per-unit for development of non-luxury rental housing projects. The HOME Program Maximum Per-Unit Subsidy Limits have been adopted for the HTF program. The development costs of affordable rental housing across the state are generally higher in comparison with the HOME subsidy limits. However, due to the limited funding, the HTF projects will require leveraging with other significant sources of funds. The HOME subsidy limit provides a reasonable maximum to develop a greater number of HTF assisted units throughout the state.

d. Describe the jurisdiction's required priority for funding based on geographic distribution, which is a description of the geographic areas of the State (including areas of low-income and minority concentration) in which it will direct assistance during the ensuing program year.

Geographical distribution will be given preference to the three primary areas of Kauai's transit and employment, which are: Kawaihau district, Lihue district and the Koloa district. Other factors considered are housing that includes green building and sustainable building features or housing that serves special needs populations.

e. Describe the jurisdiction's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner.

An organization, agency or other entity (including a public housing agency, or a for-profit entity, or a nonprofit entity) is eligible to apply for HTF assistance as an owner or developer to carry out an HTF-assisted project. An HTF Recipient must:

- Make assurances to the County that it will comply with the requirements of the HTF program during the entire period that begins upon the selection of the recipient to receive HTF funds, and ending upon the conclusion of all HTF-funded activities;
- Demonstrate the ability and financial capacity to undertake, comply and manage the eligible activity;
- Demonstrate its familiarity with the requirements of other Federal, State, or local housing programs that may be used in conjunction with HTF funds to ensure compliance with all applicable requirements and regulations of such programs; and
- Have demonstrated experience and capacity to conduct an eligible HTF activity as evidenced by its ability to own, construct, or rehabilitate, and manage an affordable multifamily rental housing development.

f. Describe the jurisdiction's required priority for funding based on the extent to which rents for units in the rental project are affordable to extremely low-income families.

Rental Housing – County will focus HTF funds on providing affordable rental housing to 30% AMI households. HTF funds may be used for the production, preservation, and rehabilitation of affordable rental housing through acquisition, new construction, reconstruction, or rehabilitation of non-luxury housing with suitable amenities.

g. Describe the jurisdiction's required priority for funding based on the financial feasibility of the project beyond the required 30-year period.

Financially Feasible Project – Project pro forma to cover a minimum 30-year HTF affordability period and include rents that are affordable to extremely low-income households. Priority to be given for projects with extended affordability periods and project-based rental assistance.

h. Describe the jurisdiction's required priority for funding based on the merits of the application in meeting the priority housing needs of the jurisdiction (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations).

Consolidated Plan Priorities – The extent to which the project proposes accomplishments that will meet the rental housing objectives for the County. Preference to projects will be based on several factors, such as accessibility to employment opportunities, public transportation, schools, etc. Geographical distribution will be targeted to the three primary areas of Kauai's transit and employment, which are: Kawaihau district, Lihue district and the Koloa district. Other factors considered are housing that includes green building and sustainable building features or housing that serves special needs populations.

i. Describe the jurisdiction's required priority for funding based on the location of existing affordable housing.

The National Housing Trust Fund priority for funding based on the location of existing affordable housing is to focus on the preservation of rental housing for extremely low-income (30% AMI) families in Kauai County.

j. Describe the jurisdiction's required priority for funding based on the extent to which the application makes use of non-federal funding sources.

Use of Non-Federal Funding Sources – For extremely low-income targeting of 30% AMI, other funding sources compatible with HTF are needed. Priority consideration will be given to the extent HTF leverages non-federal funding sources.

2. Does the jurisdiction's application require the applicant to include a description of the eligible activities to be conducted with HTF funds? Yes

3. Does the jurisdiction's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements? Yes

4. **Performance Goals and Benchmarks.** The jurisdiction has met the requirement to provide for performance goals, consistent with the jurisdiction's goals established under 24 CFR 91.215(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens. Yes

5. **Rehabilitation Standards.** The jurisdiction must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The jurisdiction's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The jurisdiction must attach its rehabilitation standards below. If the jurisdiction will not use HTF funds for

the rehabilitation of housing, enter “N/A”.

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; Capital Needs Assessments (if applicable); and broadband infrastructure (if applicable).

N/A. During this program year, HTF funds will not be used for Rehabilitation.

6. Resale or Recapture Guidelines. Below, the jurisdiction must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter “N/A”. N/A

7. HTF Affordable Homeownership Limits. If the jurisdiction intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter “N/A”. N/A

The jurisdiction will use the HUD issued affordable homeownership limits.

8. Limited Beneficiaries or Preferences. Describe how the jurisdiction will limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population to serve unmet needs identified in its consolidated plan or annual action plan. If the jurisdiction will not limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population, enter “N/A.”

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the jurisdiction must not limit or give preferences to students. The jurisdiction may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303 only if such limitation or preference is described in the action plan. N/A

9. Refinancing of Existing Debt. Enter or attach the jurisdiction’s refinancing guidelines below. The guidelines describe the conditions under which the jurisdiction will refinance existing rental housing project debt. The jurisdiction’s refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the jurisdiction will not refinance existing debt, enter “N/A.” N/A