



Opportunity Details

Opportunity Information

Title

AG Farm Expansion Grants (AFEG)

Description

Grants to help farmers and ranchers expand their business.

Awarding Agency Name

Office of Economic Development

Agency Contact Name

Niki Kunioka-Volz

Agency Contact Phone

808-241-4951

Agency Contact Email

nkvolz@kauai.gov

Fund Activity Categories

Agriculture

Category Explanation

Agriculture farming and ranching expansion.

Departments

Economic Development

Subjects

GRANT IN AID

Opportunity Manager

Sandy Kaauiwai

Opportunity Posted Dates

11/15/2023 - 11/15/2026

Announcement Type

Initial Announcement

Funding Opportunity Number

Agency Opportunity Number

Assistance Listings Number

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/ff54bdb6-af2c-45de-ada6-18aeaddadaac>

Is Published

Yes

Funding Information

Total Program Funding



\$400,000.00

Funding Sources

Private / Other Funding

Funding Source Description

County of Kauai

Funding Restrictions

Non-Profit Farming/Ranching entities or Non-Profit Entities with eligible farms or ranches

Award Information

Award Range

\$15,000.00 - \$100,000.00

Award Period

03/01/2024 - 02/28/2026

Award Announcement Date

2/9/2024

Award Type

Competitive

Capital Grant

No

Expected Number of Awards

Indirect Costs Allowed

No

Matching Requirement

Yes

Cash Match Requirement

10.00 %

In-Kind Match Requirement

10.00 %

Other Funding Requirement

Submission Information

Submission Window

11/15/2023 8:00 AM - 01/02/2024 4:00 PM

Submission Timeline Type

One Time

Submission Timeline Additional Information

We highly recommend contacting Niki Kunioka-Volz to work with you on formulating your grant application prior to submission.

Allow Multiple Applications

Yes



Application Review Start Date / Pre-Qualification Deadline

01/05/2024 12:00 AM

Other Submission Requirements

Must upload all required documents. Verification of match funds are required.

Question Submission Information

Question Submission Open Date

11/21/2023 1:00 PM

Question Submission Close Date

11/27/2023 4:00 PM

Question Submission Email Address

oedgrants@kauai.gov

Question Submission Additional Information

We highly recommend contacting Niki Kunioka-Volz to work with you on formulating your grant application prior to submission.

Attachments

Technical Assistance Session

Technical Assistance Session

Yes

Session Date and Time

11/21/2023 11:00 AM

Conference Info / Registration Link

https://us02web.zoom.us/webinar/register/WN_aR9Es2WdQielbWaNRNPEeg

Eligibility Information

Eligibility Type

Public

Eligible Applicants

- Nonprofits with 501(c)(3) status (excludes institutions of higher education)

Additional Eligibility Information

No government or educational entities are eligible for this program

Additional Information

Additional Information URL

www.kauaiforward.com/grants

Additional Information URL Description

Award Administration Information

State Award Notices



Administrative and National Policy Requirements

Reporting

Reports are due to Ag Specialist 15 days after the end of each calendar quarter and 30 days at the end of the project.

State Awarding Agency Contacts

Other Information



Project Information

Application Information

Application Name

Award Requested

Cash Match Requirement
\$0.00

Cash Match Contributions
\$0.00

In-Kind Match Requirement
\$0.00

In-Kind Match Contributions
\$0.00

Other Funding Requirement
\$0.00

Other Funding Contributions
\$0.00

Total Award Budget
\$0.00

Primary Contact Information

Name

Email Address

Address

Phone Number



Project Description

Ag Farm Expansion Grant (AFEG) 2023-2024

APPLICATION INSTRUCTIONS

1. Please download and read the ENTIRE RFP prior to submitting your application. It will go over requirements for qualification of funding.

AG Farm Expansion Grant (AFEG) RFP FINAL.pdf

2. Your grant proposal MUST CLEARLY state how your project will benefit the people of Kauai and/or Niihau.

3. You must comply with the requirements set by the granting County of Kauai's Department Ag Specialist and/or the Finance Director.

4. You will be required to submit performance reports via the Amplifund System.

5. Please do not use the Ampersand (&) in your application.

6. We highly recommend contacting and working with Niki Kunioka-Volz at nkvolz@kauai.gov to work with you to formulate your project prior to submissions.

NON-PROFIT ORGANIZATION INFORMATION

1. LEGAL NAME OF NON-PROFIT ORGANIZATION APPLYING FOR AND RESPONSIBLE FOR THIS GRANT

2. IS THIS NON-PROFIT ORGANIZATION A FISCAL SPONSOR ONLY ON THIS PROJECT (YOU ARE PROVIDING GRANT MANAGEMENT ONLY?)

- Yes
- No

3. LEGAL MAILING ADDRESS OF NON-PROFIT ORGANIZATION

4. ORGANIZATION CITY

5. ORGANIZATION STATE

6. ORGANIZATION ZIP CODE

7. PHONE NUMBER OF ORGANIZATION (ENTER NUMBERS ONLY)

8. TYPE OF ORGANIZATION

- 501(c)(3)
- 501(c)(6)
- Other

8A. IF YOU CHOSE "OTHER" ABOVE, PLEASE FILL IN YOUR TYPE OF ORGANIZATION (PLEASE NOTE THAT GOVERNMENT OR EDUCATIONAL ENTITIES ARE NOT ELIGIBLE FOR THIS OPPORTUNITY)

9. ORGANIZATION EIN/TIN (ENTER NUMBERS ONLY)

10. NAME OF CONTACT PERSON RESPONSIBLE FOR THIS GRANT

11. TITLE OF CONTACT PERSON

12. EMAIL OF CONTACT PERSON

13. PHONE NUMBER OF CONTACT PERSON (ENTER NUMBERS ONLY)



14. NAME OF THE PERSON WHO WILL BE SIGNING THE GRANT CONTRACT SHOULD YOU BE AWARDED FUNDING

15. TITLE OF THE PERSON WHO WILL BE SIGNING THE GRANT CONTRACT SHOULD YOU BE AWARDED FUNDING

16. EMAIL OF THE PERSON WHO WILL BE SIGNING THE GRANT AGREEMENT

17. ATTACH A SIGNED CORPORATE RESOLUTION THAT SPECIFICALLY STATES THAT THE PERSON LISTED ABOVE IS AUTHORIZED TO SIGN THE GRANT.

18. PLEASE ATTACH A LIST OF THE CURRENT BOARD OF DIRECTORS INCLUDING NAMES, TITLES AND ANY AFFILIATIONS.

19. PLEASE ATTACH YOUR SIGNED ORGANIZATION BY-LAWS.

20. PLEASE ATTACH A RECENTLY DATED CERTIFICATE OF GOOD STANDING WITH THE DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS.

21. PLEASE ATTACH A RECENTLY DATED COPY OF YOUR HCE COMPLIANCE CERTIFICATE. PLEASE NOTE THAT IT IS NOT REQUIRED DURING APPLICATION PROCESS, HOWEVER, PRIOR TO FUNDING OF ANY GRANT, YOU MUST BE IN HCE COMPLIANCE.

22. ATTACH A COPY OF A RECENT SIGNED W-9.

23. EXPLAIN THE DEPTH AND BREADTH OF EXPERIENCE OF THE ORGANIZATION IN THE PERFORMANCE OF SIMILAR PROJECT WORK AND/OR GRANT MANAGEMENT.

24. IS YOUR GROUP A REGISTERED NON-PROFIT CORPORATION INCORPORATED UNDER THE LAWS OF THE STATE OF HAWAII OR A NON-PROFIT ORGANIZATION EXEMPT FROM THE FEDERAL INCOME TAX BY THE INTERNAL REVENUE SERVICE, AND WHERE MEMBERS OF THE GOVERNING BOARD HAVE SERVED WITHOUT COMPENSATION AND HAVE NO MATERIAL CONFLICT OF INTEREST?

- Yes
- No

25. IS THE NON-PROFIT ORGANIZATION'S PURPOSE TO PROVIDE BENEFITS TO THE PEOPLE OF THE COUNTY OF KAUAI AND/OR NIIHAU?

- Yes
- No

26. IS THE THE NON-PROFIT ORGANIZATION'S PURPOSE TO PROVIDE SERVICES OR ACTIVITIES TO MEET A DISTINCTIVE CULTURAL, SOCIAL OR ECONOMIC NEED WHICH ADEQUATE FEDERAL AND/OR STATE FUNDING CANNOT BE SECURED?

- Yes
- No

27. HAS YOUR NON-PROFIT ORGANIZATION RECEIVED A GRANT IN THE PAST FROM THE COUNTY OF KAUAI?

- Yes
- No

28. IF YOU ANSWERED YES ON QUESTION 27 ABOVE, DID YOU COMPLY WITH ALL REPORTING REQUIREMENTS?

- Yes
- No

29. DO YOU HAVE AT LEAST ONE YEAR OF EXPERIENCE WITH THE PROJECT OR IN THE PROGRAM AREA BEING PROPOSED OR AT LEAST ONE YEAR OF GRANT MANAGEMENT?(THE DIRECTOR MAY GRANT AN EXEMPTION FROM THIS REQUIREMENT IF THE PROPOSER HAS DEMONSTRATED THE NECESSARY EXPERIENCE IN THE PROJECT AREA)

- Yes



No

30. OPERATING FARM BUSINESS NAME:

31. TYPE OF BUSINESS:

- Sole Proprietorship
- Partnership
- Corporation
- Limited Liability Company (LLC)
- Other

32. IF YOU SELECTED "OTHER" ABOVE, PLEASE FILL IN TYPE OF BUSINESS.

33. LEGAL ADDRESS OF FARM BUSINESS (Street Address, City, State, Zip)

34. FARM BUSINESS PROJECT/GRANT CONTACT NAME

35. FARM BUSINESS PROJECT/GRANT CONTACT EMAIL.

36. FARM BUSINESS PROJECT/GRANT CONTACT PHONE NUMBER :

37. Describe your farm and farming operations. Include acreage, types of produce, employees, when you started your business etc.

38. If your farming business has a Board of Directors, attach a list of the names of the Directors, their term, and any affiliations..

39. If your farming business has By-Laws, Administrative Rules or Policies, attach them here.

40. Attach your Farm Operating Budget for your most recent Fiscal Year

41. Attach your most recent farm business Profit and Loss Statement.

42. Is your farm business in good standing with the Better Business Bureau?

- Yes
- No

43. Is your farm business registered and in good standing with the DCCA?

- Yes
- No

44. Attach the farm business COGS Certificate (if any)..

A. PROJECT INFORMATION

A1. WHAT YOUR PROJECT TITLE?

A2. PROVIDE A BRIEF SUMMARY OF YOUR PROJECT (NO MORE THAN 100 WORDS)

A3. WHAT GRANT AMOUNT ARE YOU REQUESTING?

\$0.00

A4. PROVIDE YOUR PROJECT GOALS. MINIMUM TWO (2).

A5. PROJECT SWOT - PROVIDE YOUR PROJECT STRENGTHS. WHAT MAKES YOUR PROJECT WLL QUALIFIED TO ACCOMPLISH YOUR GOAL? WHAT SETS YOUR PROJECT APART FROM OTHERS?

A6. PROJECT SWOT - PROJECT WEAKNESSES. WHAT ASPECT OF YOUR PROJECT HAS ROOM FOR GROWTH? WHAT COULD BE IMPROVED TO STRENGTHEN YOUR PROJECT?



INDICATOR	TRACKING MECHANISM

A12. WILL YOUR PROJECT REQUIRE OUTSIDE ASSISTANCE (SUCH AS OUTSIDE CONTRACTORS, GOVERNMENT AGENCIES OR OTHER ENTITIES THAT PROVIDE SPECIAL PERMISSIONS TO USE PROPERTY, EQUIPMENT, SPECIAL LICENSES, ETC.

- YES
- NO

A12(a) IF YES, HAVE YOU SECURED THIS ASSISTANCE PRIOR TO APPLYING FOR THIS GRANT?

- YES
- NO

A14. DESCRIBE ANY MATCHING FUNDS YOU HAVE ALREADY SECURED FOR THIS PROJECT.

A16. ATTACH A COPY OF YOUR PROJECT BUDGET. BE SURE TO INCLUDE A 10% CASH AND 10% IN-KIND MATCH AS REQUIRED BY THE RFP.

To complete your application, please answer the following questions. Please note that answering NO to any of these questions will disqualify you from this opportunity.

1. I have carefully read and understand the RFP and the eligibility criteria for this program and I confirm that the organization I represent meets this criteria.

- Yes
- No

2. I confirm that to the best of my knowledge, the statements in this application are complete and accurate.

- Yes
- No

3. I agree that the organization I represent will return a portion or all of the funding if the project is not carried out as described in the application.

- Yes
- No

4. I agree that this project will be completed by February 28, 2026.

- Yes
- No

5. I agree that a completed Final Report including financial verification of how your grant funds were spent will be provided to the County of Kauai within 30 days of completion of the project or the end of the contract, whichever is sooner..

- Yes
- No

Attachment 1 (attach any additional items, such as letters of support, more information on the project or anything else you would like us to see or know.

Attachment 2 (attach any additional items, such as letters of support, more information on the project or anything else you would like us to see or know.

Attachment 3 (attach any additional items, such as letters of support, more information on the project or anything else you



would like us to see or know.

Attachment 4 (attach any additional items, such as letters of support, more information on the project or anything else you would like us to see or know.

Attachment 5 (attach any additional items, such as letters of support, more information on the project or anything else you would like us to see or know.



Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
ACCOUNTING			
Subtotal	\$0.00	\$0.00	\$0.00
ADDITIONAL PAY			
Subtotal	\$0.00	\$0.00	\$0.00
ADMINISTRATION			
Subtotal	\$0.00	\$0.00	\$0.00
ADVERTISING			
Subtotal	\$0.00	\$0.00	\$0.00
ALLOCATION FOR SUB GRANTS			
Subtotal	\$0.00	\$0.00	\$0.00
ASSESSMENT			
Subtotal	\$0.00	\$0.00	\$0.00
AUDIT FEES			
Subtotal	\$0.00	\$0.00	\$0.00
BRIDGES			
Subtotal	\$0.00	\$0.00	\$0.00
BUILDINGS			
Subtotal	\$0.00	\$0.00	\$0.00
CONSULTANT SERVICES			
Subtotal	\$0.00	\$0.00	\$0.00
COUNSELING			
Subtotal	\$0.00	\$0.00	\$0.00
CULVERTS AND DRAINAGES			
Subtotal	\$0.00	\$0.00	\$0.00
DESIGN			
Subtotal	\$0.00	\$0.00	\$0.00
DIRECT EXPENSES			
Subtotal	\$0.00	\$0.00	\$0.00



	Grant Funded	Non-Grant Funded	Total Budgeted
EDUCATION WORKSHOP			
Subtotal	\$0.00	\$0.00	\$0.00
EMPLOYEE BENEFITS			
Subtotal	\$0.00	\$0.00	\$0.00
EQUIPMENT			
Subtotal	\$0.00	\$0.00	\$0.00
EQUIPMENT RENTAL			
Subtotal	\$0.00	\$0.00	\$0.00
FACILITY RENTAL			
Subtotal	\$0.00	\$0.00	\$0.00
FUELS			
Subtotal	\$0.00	\$0.00	\$0.00
GRANT ADMINISTRATION			
Subtotal	\$0.00	\$0.00	\$0.00
INDIRECT COSTS			
Subtotal	\$0.00	\$0.00	\$0.00
MARKETING/ADVERTISING			
Subtotal	\$0.00	\$0.00	\$0.00
OFFICE EQUIPMENT			
Subtotal	\$0.00	\$0.00	\$0.00
OFFICE SUPPLIES			
Subtotal	\$0.00	\$0.00	\$0.00
OPERATIONS			
Subtotal	\$0.00	\$0.00	\$0.00
OTHER EXPENSES			
Subtotal	\$0.00	\$0.00	\$0.00
OTHER INFRASTRUCTURE			
Subtotal	\$0.00	\$0.00	\$0.00
OVERTIME			
Subtotal	\$0.00	\$0.00	\$0.00
PHOTOGRAPHY - STILL			
Subtotal	\$0.00	\$0.00	\$0.00



	Grant Funded	Non-Grant Funded	Total Budgeted
PLANNING			
Subtotal	\$0.00	\$0.00	\$0.00
POSTAGE			
Subtotal	\$0.00	\$0.00	\$0.00
PRINTING			
Subtotal	\$0.00	\$0.00	\$0.00
PUBLIC RELATIONS			
Subtotal	\$0.00	\$0.00	\$0.00
PUBLIC SERVICES			
Subtotal	\$0.00	\$0.00	\$0.00
RENTAL			
Subtotal	\$0.00	\$0.00	\$0.00
REPAIR AND MAINTENANCE			
Subtotal	\$0.00	\$0.00	\$0.00
ROADS			
Subtotal	\$0.00	\$0.00	\$0.00
SALARIES AND WAGES			
Subtotal	\$0.00	\$0.00	\$0.00
SECURITY			
Subtotal	\$0.00	\$0.00	\$0.00
SHIPPING			
Subtotal	\$0.00	\$0.00	\$0.00
SMALL EQUIPMENT			
Subtotal	\$0.00	\$0.00	\$0.00
SOCIAL MEDIA			
Subtotal	\$0.00	\$0.00	\$0.00
SUBSCRIPTIONS			
Subtotal	\$0.00	\$0.00	\$0.00
SUMMER INTERNS			
Subtotal	\$0.00	\$0.00	\$0.00
SUPPLIES			
Subtotal	\$0.00	\$0.00	\$0.00



	Grant Funded	Non-Grant Funded	Total Budgeted
TRAVEL			
Subtotal	\$0.00	\$0.00	\$0.00
UTILITIES			
Subtotal	\$0.00	\$0.00	\$0.00
VEHICLES			
Subtotal	\$0.00	\$0.00	\$0.00
VIDEO PRODUCTION			
Subtotal	\$0.00	\$0.00	\$0.00
VOLUNTEER LABOR			
Subtotal	\$0.00	\$0.00	\$0.00
WEBSITE DEVELOPMENT OR ENHANCEMENT			
Subtotal	\$0.00	\$0.00	\$0.00
Total Proposed Cost	\$0.00	\$0.00	\$0.00

Revenue Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
Grant Funding			
Award Requested	\$0.00		\$0.00
Subtotal	\$0.00		\$0.00
Non-Grant Funding			
Cash Match		\$0.00	\$0.00
In-Kind Match		\$0.00	\$0.00
Other Funding and Contributions		\$0.00	\$0.00
Subtotal		\$0.00	\$0.00
Total Proposed Revenue	\$0.00	\$0.00	\$0.00

Proposed Budget Detail

Proposed Budget Narrative

ACCOUNTING

ADDITIONAL PAY



ADMINISTRATION

Non-Grant Related

ADVERTISING

ALLOCATION FOR SUB GRANTS

ASSESSMENT

AUDIT FEES

BRIDGES

BUILDINGS

CONSULTANT SERVICES

COUNSELING

CULVERTS AND DRAINAGES

DESIGN

DIRECT EXPENSES

EDUCATION WORKSHOP

EMPLOYEE BENEFITS

EQUIPMENT

EQUIPMENT RENTAL

FACILITY RENTAL



FUELS

GRANT ADMINISTRATION

INDIRECT COSTS

MARKETING/ADVERTISING

OFFICE EQUIPMENT

OFFICE SUPPLIES

OPERATIONS

OTHER EXPENSES

OTHER INFRASTRUCTURE

OVERTIME

PHOTOGRAPHY - STILL

PLANNING

POSTAGE

PRINTING

PUBLIC RELATIONS

PUBLIC SERVICES

RENTAL



REPAIR AND MAINTENANCE

ROADS

SALARIES AND WAGES

SECURITY

SHIPPING

SMALL EQUIPMENT

SOCIAL MEDIA

SUBSCRIPTIONS

SUMMER INTERNS

SUPPLIES

TRAVEL

UTILITIES

VEHICLES

VIDEO PRODUCTION

VOLUNTEER LABOR

WEBSITE DEVELOPMENT OR ENHANCEMENT